

Units 2, 5, 7 and 9 – California State University Employees Union (CSUEU)

ARTICLE 7: GRIEVANCE PROCEDURE

Process	Informal Level (Optional)	Level I - Formal	Level II	Level III	Level IV - Arbitration
<p>Contract Language 7/31/22-6/30/24</p>	<p>* If an informal meeting is requested, it shall be held within fourteen (14) days of the request</p> <p>*Grievant and one representative may discuss the grievance with the Appropriate Administrator no later than thirty (30) days after event, or no later than thirty (30) days after the grievant knew of the event; grievant or representative must identify the meeting as an Informal Grievance Meeting</p> <p>* Appropriate administrator shall provide a written response within fourteen (14) days after Informal meeting</p>	<p>* Grievant may file a Level I grievance with Human Resources no later than thirty (30) days after the event or twenty-one (21) days after the Informal response</p> <p>* Appropriate administrator shall hold a meeting with grievant and the grievant's representative no later than twenty-one (21) days after the receipt of the grievance and shall respond to the grievant within twenty- one (21) days after the Level I meeting</p>	<p>* Grievant may file a Level II grievance with the President (or designee) no later than twenty-one (21) days after receipt of the Level I response</p> <p>* President (or designee) shall hold a meeting with grievant and grievant's representative within twenty-one (21) days of the Level II filing</p> <p>* President shall respond to the grievant no later than twenty-one (21) days after the Level II meeting</p>	<p>* Grievant may file a written request for review with Office of the Chancellor no later than twenty-one (21) days after the Level II response</p> <p>* Within twenty-one (21) days of the Level III filing, the representative of the grievant shall schedule a meeting in the Office of the Chancellor</p> <p>* Office of the Chancellor shall respond no later than twenty-one (21) days after the meeting</p>	<p>* If grievance is not settled at Level III, the Union alone may submit the grievance to arbitration no later than forty (40) days after the Level III response</p> <p>* Grievance not submitted to arbitration by the union within forty (40) days from the date of the Level III response shall be considered as having been withdrawn</p>