Sacramento State is not responsible for lost or stolen permits. If a permit is lost or stolen, UTAPS will place the permit on a fraudulent use list upon completion of this report form. You may request to replace your lost or stolen permit for a one-time fee of $20 at our office located in the Welcome Center. For more information on lost or stolen permits, please visit www.csus.edu/utaps.

Last Name: __________________________ First Name: __________________________ Middle Initial: ________

Sacramento State ID: __________________________ Phone Number: ________-________

Please complete one (1) of the following applicable sections

STOLEN
Provide Details of Theft
_________________________________________________________________________________
_________________________________________________________________________________

List of Other Stolen Items (if applicable)
_________________________________________________________________________________
_________________________________________________________________________________

Was the vehicle locked prior to theft? Yes ☐ No ☐ Was there evidence of forced entry? Yes ☐ No ☐

Date of Theft: ________ Time of Theft: ________ Location of Theft: __________________________

Reported to: __________________________ Report Number: __________________ Date: ___/___/____

Please attach a copy of the police or insurance report, if applicable.

LOST
Provide Details of Loss
_________________________________________________________________________________
_________________________________________________________________________________

OTHER
Provide Details
_________________________________________________________________________________

The undersigned acknowledges that the original parking permit referenced below is no longer valid and will be enforced as a fraudulent permit if displayed. Vehicles displaying a permit that has been reported to the University Transportation & Parking Services (UTAPS) office as lost or stolen are subject to issuance of a 3B.2 Fraudulent/Unauthorized Use citation for **$133**. Initial Here __________

The undersigned acknowledges that reporting false information to University Transportation & Parking Services (UTAPS) may result in revoked parking privileges, fines and/or corrective measures implemented by Student Affairs under Title 5, Article 2. The original permit referenced below will be replaced for a one-time fee of $20 for that semester only. Should the replacement permit become lost or stolen, every permit thereafter during that semester will be replaced for the current parking fee at the time of purchase.

For more information on permit fee proration schedules, please contact the University Transportation & Parking Services (UTAPS) office at 916-278-PARK (7275).

Signature of Reporting Party: ____________________________________ Date: __/__/__

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**For UTAPS Office Use Only**

**PERMIT VERIFICATION**

Original Permit Number: __________________________ Date Assigned: __/__/__

New Permit Number: __________________________ Date Assigned: __/__/__

Replacement Approved ☐ Yes ☐ No ☐ $20 Fee

Permit Recovered ☐ (Check box if permit has been recovered & returned to UTAPS) Date Recovered: __/__/__

**Please Circle All That Apply:**

Student Semester ☐ F/S Semester ☐ F/S 24 Month ☐ F/S 20 Month ☐ Emeritus ☐ Renaissance

Motorcycle ☐ Residence Hall ☐ Carpool ☐ USGS ☐ ASI/Hornet/Teaching Associate ☐ MPP

Comments

_________________________________________________________________________________

_________________________________________________________________________________

Report Taken By: __________________________ Date: __/__/__