



Volunteer Background Check Worksheet
Office of Human Resources

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Person completing this Form: \_\_\_\_\_

Who Must Undergo Background Checks

The CSU is required to conduct a background check on volunteers only if being considered for a position in which a background check is required by law. These volunteers will be required to have background checks if they have not had checks within the past 12 months on the same campus

Table with 3 columns: Question, YES, NO. Contains 7 rows of background check criteria for Section I and Section II.

HR Employment Services Office Use Only:
Has this volunteer completed a background check through Sacramento State in the last 12 months? If yes, please provide date: \_\_\_\_\_
Has this volunteer completed a LiveScan (finger printing) through Sacramento State in the last 12 months? If yes, please provide date: \_\_\_\_\_

Thank you for completing the above information and supporting the Employment Services Office ability to fulfill the CSU Background Check requirements. Together everyone contributes to "MAKING" Sacramento State a Safe and Secure Campus!