Homecoming Driver Authorization Checklist

Forms:

☐ Complete and sign the Application for Vehicle Operation Authorization (VOA). The Homecoming Coordinator must sign this form, too.

☐ Read, understand, and sign the Driver Authorization Process (DAP).

Golf Cart Safety Training:

☐ If driving a golf cart on the inner campus, complete the Sacramento State Golf Cart Safety Training. To access the Golf Cart Safety training, please click on this link or go to MySacState / Employee Center / CSU Learn/ Search field “Sacramento State Golf Cart Safety Training”/ Click on the title / Click on START

☐ If the driver does not have access to CSU Learn, the driver can access the Golf Cart Safety v2016 training on Canvas. The training is not searchable, but the driver can access and self-enroll using the following link https://csus.instructure.com/enroll/AG4KFR and print the results.

For more information on driving on university business, please visit our website at https://www.csus.edu/compliance/risk-management/driving-university-business.html