

Homecoming Driver Authorization Checklist

Forms:

- Complete and sign the Application for [Vehicle Operation Authorization \(VOA\)](#). **The Homecoming Coordinator must sign this form, too.**
- Read, understand, and sign the [Driver Authorization Process \(DAP\)](#).

Golf Cart Safety Training:

- If driving a golf cart on the inner campus, complete the [Sacramento State Golf Cart Safety Training](#). To access the Golf Cart Safety training, please click on this [link](#) or go to MySacState / Employee Center / CSU Learn/ Search field "[Sacramento State Golf Cart Safety Training](#)" / Click on the title / Click on START
- If the driver does not have access to CSU Learn, the driver can access the [Golf Cart Safety v2016](#) training on Canvas. The training is not searchable, but the driver can access and self-enroll using the following link <https://csus.instructure.com/enroll/AG4KFR> and print the results.

For more information on driving on university business, please visit our website at <https://www.csus.edu/compliance/risk-management/driving-university-business.html>