

**NOTICE TO CONTRACTORS
JOB ORDER CONTRACT
BID SOLICITATION NO. B230007
California State University, Sacramento
6000 J Street, Sacramento CA 95819, MS 6008**

The Trustees of the California State University will receive digital bid proposals uploaded to PlanetBids, for furnishing all labor and materials for a single **Job Order Contract JOC46-23** for **Roofing**, Bid Solicitation No. B230007, at the above-named campus.

Proposals will be received by submitting copies of the Bid Documents and all required supporting documentation to PlanetBids at the following link: <https://pbsystem.planetbids.com/portal/15739/portal-home> until **Wednesday, March 20, 2024, at 10:00 A.M. (PDT)** in accordance with the contract documents, at which time the proposals will be publicly opened and read.

This Notice to Contractors is for the award of a single Job Order Contract (JOC46-23), which is a competitively bid, firm fixed priced, indefinite quantity contract. The Contract scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is awarded to the "Contractor" for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. The University issues to the Contractor discrete, fixed-price task or job orders, as needed, under the contract. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

The Construction Task Catalog and Technical Specifications can be accessed at the following link:

<https://fortive.box.com/s/rjpispem6j2hg3b5giagiqu49lzyii8r>

The JOC agreement awarded under this solicitation will have a minimum total contract value of \$0.00 and a maximum total contract value of \$1,000,000. Maximum contract value may be increased to \$3,000,000 at the discretion of the campus. The term of the contract will be twelve (12) months, unless the maximum value of the contract is achieved prior to the completion of the contract term.

In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award a second JOC under the same solicitation, provided such award is made within 120 days of the bid opening.

Each bidder offering a proposal must comply with bidding provisions of Article 02.00 *et seq.* in the Contract General Conditions, and should be familiar with all the provisions of the Contract General Conditions and Supplementary General Conditions.

In addition to the Electronic Proposal submission, Original Copy of the Bid Bond must be postmarked or hand delivered and received no later than **Thursday, March 21, 2024**, to the address:

Mail Address:

California State University, Sacramento
6000 J Street MS 6008
Sacramento, CA 95819
Attention: Shon Tilby, Bid #B230007

Hand Delivery:

California State University, Sacramento
7301 Folsom Blvd, Modoc Hall Room #3005
Sacramento, CA 95819
Attention: Shon Tilby, Bid #B230007

This contract is for public works projects and is subject to prevailing wage rate laws (see Contract General Conditions, Article 04.02). All contractors and all tiers of subcontractors bidding on this project shall register to bid public works projects with the Department of Industrial Relations (DIR), and maintain current this registration pursuant to Labor Code Section 1725.5. Please go to <http://www.dir.ca.gov/PublicWorks/PublicWorks.html> for more information and to register.

As a condition of bidding, prospective bidders must attend a **mandatory pre-bid conference** via Zoom, at the link below. The pre-bid conference will be held virtually on **Thursday, February 29, 2024, at 10:00 A.M. (PST)** for the purpose of discussing the JOC concept, documents, bid considerations and to discuss JOC from a contractor’s viewpoint. *Prospective bidders who join late to the pre-bid conference will not be admitted.*

The bid documents will be available after the mandatory pre-bid conference being held on **Thursday, February 29, 2024, at 10:00 A.M. (PST)** and can be viewed, printed, and/or downloaded at <https://pbsystem.planetbids.com/portal/15739/portal-home>.

Topic: CSU Sacramento JOC Roofing Services Contract Pre-Bid Conference
Time: February 29, 2024, 10:00 A.M. (PST) (US and Canada)

Join Zoom Meeting (Pre-Bid Conference)
[CSU Sacramento JOC Roofing Contract 2024 Pre-Bid Meeting](#)

Meeting ID: 817 7457 2599
 Passcode: 626034

One tap mobile
 +16699006833,,81774572599#,,,,*626034# US (San Jose)
 +16694449171,,81774572599#,,,,*626034# US

The bid schedule is listed below:

Description:	Due Date:
Release of Request for Proposal	Tuesday, February 13, 2024
Mandatory Pre-Bid Conference	Thursday, February 29, 2024 at 10:00 A.M.(PST)
Deadline for Receipt of Questions	Wednesday, March 6, 2024, by 5:00 P.M. (PST)
Answers will be sent	Thursday, March 7, 2024, by 5:00 P.M. (PST)
Financial Prequalification;	Wednesday, March 6, 2024, by 5:00 P.M. (PST) (10 Business days prior to Bid Opening Date)
Supplementary Prequalification	Wednesday, March 6, 2024, by 5:00 P.M.(PST)
Affidavit of Joint Venture Form due	Wednesday, March 13, 2024, by 5:00 P.M. (PDT)
Deadline for Receipt of Proposals	Wednesday, March 20, 2024, by 10:00 A.M. (PDT) (proposal(s) received after 10:00 A.M. will be rejected)

Bid Opening	Wednesday, March 20, 2024 at 10:00 A.M. (PDT)
Anticipated Notice of Intent to Award	Wednesday, April 3, 2024
Anticipated Contract Award(s) Date	Wednesday, April 17, 2024 (approximately)

Small Business Preference: The Trustees shall give a small business a bid advantage of five percent to contracting firms that have been certified as a “Small Business” by the Department of General Services, Office of Small Business and DVBE Services, in accordance with Contract General Conditions (and Supplementary General Conditions) for Job Order Contracts, Article 02.10, Small Business Five Percent Bid Advantage.

DVBE Incentive: The Trustees *REQUIRE* the successful bidder to achieve a required minimum of 3% DVBE participation in each construction project under the Job Order Contract as established in the bidding documents. Additionally, the Trustees are granting a bid incentive for evaluation purposes only to bidders that exceed the three (3) percent DVBE participation requirement. The level of DVBE incentive will correlate to the level of participation; that is, the more DVBE participation proposed, the higher the incentive. The bid incentives are as follows:

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

The DVBE incentive may not exceed \$50,000 when used in combination with the Small Business Preference; the cumulative adjustment amount shall not exceed \$100,000. If the lowest responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses.

Each bidder offering a proposal must comply with all provisions of the Contract General Conditions for Job Order Contracts (note Article 2.00 *et. seq.*), Supplementary General Conditions to Contract General Conditions for Job Order Contracts, and Special Conditions for Job Order Contracts. Bidders should familiarize themselves with all the provisions, especially:

- Article 02.02 of the Contract General Conditions for Job Order Contracts, regarding the necessity to prequalify with the Trustees, paying special attention to the prequalification requirements;
- Article 02.05-III of the Contract General Conditions for Job Order Contracts, regarding the necessity to provide Bid Security in the amount of \$25,000 in the payment forms specified, and the successful bidder will be required to provide Performance and Payment Bonds equal to 100% of the maximum contract amount; and
- Article 04.02 of the Contract General Conditions for Job Order Contracts regarding the payment of prevailing wage rates.

Bidders must be prequalified with the Trustees. Bidders shall register and log in to “PlanetBids” to apply for prequalification at <http://www.calstate.edu/contractor-prequalification> and must also meet the criteria contained in a Supplementary Prequalification Form provided in the bid solicitation documents, in order to bid this contract.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified contractors, licensed in the State of California with a “C-39” Roofing Contractor license, and registered with the DIR to bid public works projects.