

**NOTICE TO CONTRACTORS
JOB ORDER CONTRACT
BID SOLICITATION #PW220001
California State University, Sacramento
Procurement and Contract Services
6000 J Street, MS 6008
Sacramento, CA 95819**

The Trustees of the California State University will receive bid proposals for furnishing all labor and materials for four (4) Job Order Contracts, Bid Solicitation No. **PW220001**, at the above-named campus.

This Notice to Contractors is for the award of four (4) Job Order Contracts (JOC), which is a competitively bid, firm fixed priced, indefinite quantity contract. The Contract scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is awarded to the "Contractor" for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. The University issues to the Contractor discrete, fixed-price task or job orders, as needed, under the contract. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

Proposals will be received by submitting a copy of the Bid Documents and all required supporting documentation to Planet Bids <https://pbsystem.planetbids.com/portal/15739/portal-home> by **2:00 o'clock p.m. on March 22, 2022**, in accordance with the contract documents, at which time the proposals will be publicly opened and read via Zoom.

Bid Opening date and time are listed below:

Topic: Sacramento State JOC 2022 Bid Opening

Time: 2:00 o'clock p.m. Pacific Time (US and Canada)

Date: March 22, 2022

In addition to the Electronic Proposal submission, Original Copy of **Bid Bonds** must be received no later than March 28, 2022 and sent to the address below or can be drop off at Modoc Hall in a sealed enveloped between the hours of 9:00-3:00 pm. Variation in the submission may be deemed unresponsive.

California State University, Sacramento
Procurement and Contract Services
6000 J Street MS 6008
Sacramento, CA 95879
Attention: Leah Davis, Bid #PW220001

The JOC agreements awarded under this solicitation will have a minimum total contract value of \$0.00 and a maximum total contract value of \$750,000. The term of the contract will be twelve (12) months, unless the maximum value of the contract is achieved prior to the completion of the contract term.

In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award a second JOC under the same solicitation, provided such award is made within 120 days of the bid opening.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et seq.* in the Contract General Conditions, and should be familiar with all the provisions of the Contract General Conditions and Supplementary General Conditions.

This contract is for public works projects and is subject to prevailing wage rate laws (see Contract General Conditions, Article 4.02-c). All contractors and all tiers of subcontractors bidding on this project shall register to bid public works projects with the Department of Industrial Relations (DIR), and maintain current this registration pursuant to Labor Code Section 1725.5. Please go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for more information and to register.

As a condition of bidding, prospective bidders are required to **either attend a pre-bid conference or to review the Pre-Bid Presentation documents contained in the Contract Offering Documents and submit an attestation**. Attestation details are below. The pre-bid conference will be held virtually over Zoom on **February 15, 2022 at 10:00 AM** for the purpose of discussing the JOC concept, documents, bid considerations and to discuss JOC from a contractor's viewpoint.

The person in attendance or the person submitting an Attestation must be the bidder’s representative that will be directly involved in the preparation of the bid proposal.

Pre-bid conference attendees attend the virtual Zoom meeting on

Topic: California State University Sacramento JOC Pre Bid Conference

Time: Feb 15, 2022, 10:00 AM Pacific Time (US and Canada)

Attestation Details:

Prospective bidders submitting an attestation in lieu of attending the pre-bid conference are required to send an email to Leah Davis, with Procurement and Contract Services at ldavid@csus.edu stating the following:

“I have reviewed the Pre-Bid Presentation for Contracts JOC 33, 34, 35, 36, to my satisfaction and intend to submit a bid.”

To receive the bid documents, prospective bidders must send 1) attestation letter and the 2) approved prequalification in order to receive the bid forms to submit their bid.

Small Business Preference: The Trustees shall give a small business a bid advantage of five percent to contracting firms that have been certified as a “Small Business” by the Department of General Services, Office of Small Business and DVBE Services, in accordance with Contract General Conditions (and Supplementary General Conditions) for Job Order Contracts, Article 2.11, Small Business Five Percent Bid Advantage.

DVBE Incentive: The Trustees *REQUIRE* the successful bidder to achieve a required minimum of **3%** DVBE participation in *each* construction project under the Job Order Contract as established in the bidding documents. Additionally, the Trustees are granting a bid incentive for evaluation purposes only to bidders that exceed the three (3) percent DVBE participation requirement. The level of DVBE incentive will correlate to the level of participation; that is, the more DVBE participation proposed, the higher the incentive. The bid incentives are as follows:

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

The DVBE incentive may not exceed \$100,000 when used in combination with the Small Business Preference; the cumulative adjustment amount shall not exceed \$100,000. If the lowest responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses.

Each bidder offering a proposal must comply with all provisions of the Contract General Conditions for Job Order Contracts (note Article 2.00 *et. seq.*), Supplementary General Conditions to Contract General Conditions for Job Order Contracts, and Special Conditions for Job Order Contracts. Bidders should familiarize themselves with all the provisions, especially:

- Article 2.02 of the Contract General Conditions for Job Order Contracts, regarding the necessity to prequalify with the Trustees, paying special attention to the prequalification requirements;
- Article 2.05-C of the Contract General Conditions for Job Order Contracts, regarding the necessity to provide Bid Security in the amount of \$25,000 in the payment forms specified, and the successful bidder will be required to provide Performance and Payment Bonds equal to 100% of the maximum contract amount; and
- Article 4.02-A of the Contract General Conditions for Job Order Contracts regarding the payment of prevailing wage rates.
- Section 4.0 of the Job Order Contract Special Conditions regarding the Adjustment Factor and Award Criteria Figure and awarded contract work anticipated to be performed during each of the Daytime, Nighttime and Premium working hours.

Bidders must be prequalified with the Trustees ten (10) business days prior to bid opening. Bidders shall register and log in to “PlanetBids” to apply for prequalification at <http://www.calstate.edu/contractor-prequalification> and must also meet the criteria contained in a Supplementary Prequalification Form provided in the bid solicitation documents, in order to bid this contract.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified contractors, licensed in the State of California with a “B” license, and registered with the DIR to bid public works projects. Evidence of prequalification must be submitted to the

following office prior to receiving a bid package. Bid packages must be requested from the University via email to Leah Davis ldavis@csus.edu. Contractors may also contact this person for additional information.

The Zoom Meeting Details are listed below:

PRE BID CONFERENCE - February 15, 2022 at 10:00 AM - Pacific Time (US and Canada)

Join Zoom Meeting
[California State University Sacramento Pre Bid Conference](#)

Meeting ID: 853 4331 2068
Passcode: 682116
One tap mobile
+16699006833,,85343312068#,,,,*682116# US (San Jose)
+12532158782,,85343312068#,,,,*682116# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)

Meeting ID: 853 4331 2068
Passcode: 682116

BID OPENING: March 22, 2022 at 2:00 PM - Pacific Time (US and Canada)

Join Zoom Meeting
[California State University Sacramento JOC Bid Opening](#)

Meeting ID: 837 3997 9527
Passcode: 872436
One tap mobile
+16699006833,,83739979527#,,,,*872436# US (San Jose)
+13462487799,,83739979527#,,,,*872436# US (Houston)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)

Meeting ID: 837 3997 9527
Passcode: 872436

-End of Notice to Contractors-