

NOTICE TO CONTRACTORS

**JOB ORDER CONTRACT
BID SOLICITATION NO. PW220002
California State University, Sacramento
6000 J Street MS 6008
Sacramento, CA 95819**

The Trustees of the California State University will receive bid proposals uploaded to Planet Bids for furnishing all labor and materials for Bid Solicitation No. **PW220002 JOC Flooring Contract 2022**.

This Notice to Contractors is for the award of one (1) Job Order Contract (JOC), which is a competitively bid, firm fixed priced, indefinite quantity contract. The Contract scope of work includes a collection of detailed flooring repair and construction tasks and specifications that have established unit prices. It is awarded to the "Contractor" for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of buildings, structures, or other real property associated with this contract. The University issues to the Contractor discrete, fixed-price task or job orders, as needed, under the contract. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

Bid proposals will be received by submitting a copy of the Bid Documents and all required supporting documentation to Planet Bids Portal via the Sacramento State Portal <https://pbsystem.planetbids.com/portal/15739/portal-home> by **2:00 PM. on May 5, 2022**, in accordance with the contract documents, at which time the proposals will be publicly opened and read via Zoom.

Zoom meeting details are below:

Topic: Sacramento State JOC Flooring Contract 2022 Bid Opening

Time: May 5, 2022, 2:00 P.M., Pacific Time (US and Canada)

Meeting Details:

Join Zoom Meeting

<https://gordian.zoom.us/j/82284973813?pwd=MnBwUjVPRUhmZ3hBVGx6ZFoydWVRZz09>

In addition to the Electronic Proposal submission, the Original/Hard Copy of **Bid Bonds** must be received no later than May 12, 2022 and sent to the address or can be drop off at Modoc Hall Room 3005.

California State University, Sacramento
6000 J Street, MS 6008
Sacramento, CA 95879
Attention: Leah Davis, Bid #PW220002

Variation in the submission may be deemed unresponsive.

The JOC agreements awarded under this solicitation will have a minimum total contract value of \$0.00 and a maximum total contract value of \$1,000,000.00. The term of the contract will be twelve (12) months from Notice to Proceed, unless the maximum value of the contract is achieved prior to the completion of the contract term.

In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award a second JOC under the same solicitation, provided such award is made within 120 days of the bid opening.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et seq.* in the Contract General Conditions, and should be familiar with all the provisions of the Contract General Conditions and Supplementary General Conditions.

This contract is for public works projects and is subject to prevailing wage rate laws (see Contract General Conditions, Article 4.02-c). All contractors and all tiers of subcontractors bidding on this project shall register to bid public works projects with the Department of Industrial Relations (DIR), and maintain current this registration pursuant to Labor Code Section 1725.5. Please go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for more information and to register.

As a condition of bidding, prospective bidders are required to **either attend a pre-bid conference or to review the Pre-Bid Presentation documents contained in the Contract Offering Documents and submit an attestation.** Attestation details are below. The pre-bid conference will be held virtually over Zoom on **April 5, 2022, at 10:00 AM** for the purpose of discussing the JOC concept, documents, bid considerations and to discuss JOC from a contractor's viewpoint. The person in attendance or the person submitting an Attestation must be the bidder's representative that will be directly involved in the preparation of the bid proposal. Pre-bid conference attendees attend the virtual Zoom meeting on **April 5, 2022 at 10:00 am** via zoom links below: *Prospective bidders who arrive late to the pre-bid conference will not be admitted.*

Topic: Sacramento State JOC Flooring JOC Flooring Pre Bid Meeting

Time: April 5, 2022, 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://gordian.zoom.us/j/88133616174?pwd=U3hnc1dMM0VXaW9Oc0JqMExCb0FhUT09>

A copy of the Pre-Bid Presentation will be posted after the pre bid meeting in the Procurement and Contract Services website <https://www.csus.edu/administration-business-affairs/internal/procurement-contracts/public-works-bids.html>

Attestation Details:

Prospective bidders submitting an attestation in lieu of attending the pre-bid conference are required to send an email to Leah Davis at ldavis@csus.edu. Please include your prequalification approval letter.

"I have reviewed the Pre-Bid Presentation for Contract JOC PW220002 JOC Flooring Contract 2022, to my satisfaction and intend to submit a bid."

Small Business Preference: The Trustees shall give a small business a bid advantage of five percent to contracting firms that have been certified as a "Small Business" by the Department of General Services, Office of Small Business and DVBE Services, in accordance with Contract General Conditions (and Supplementary General Conditions) for Job Order Contracts, Article 2.11, Small Business Five Percent Bid Advantage.

DVBE Incentive: The Trustees **REQUIRED** the successful bidder to achieve a required minimum of 3% DVBE participation in each construction project under the Job Order Contract as established in the bidding documents. Additionally, the Trustees are granting a bid incentive for evaluation purposes only to bidders that exceed the three percent (3%) DVBE participation requirement. The level of DVBE incentive will correlate to the level of participation; that is, the more DVBE participation proposed, the higher the incentive. The bid incentives are as follows:

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

The DVBE incentive may not exceed \$100,000 when used in combination with the Small Business Preference; the cumulative adjustment amount shall not exceed \$100,000. If the lowest responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses.

Each bidder offering a proposal must comply with all provisions of the Contract General Conditions for Job Order Contracts (note Article 2.00 *et. seq.*), Supplementary General Conditions to Contract General Conditions for Job Order Contracts, and Special Conditions for Job Order Contracts. Bidders should familiarize themselves with all the provisions, especially:

- Article 2.02 of the Contract General Conditions for Job Order Contracts, regarding the necessity to prequalify with the Trustees, paying special attention to the prequalification requirements;
- Article 2.05-C of the Contract General Conditions for Job Order Contracts, regarding the necessity to provide Bid Security in the amount of \$25,000 in the payment forms specified, and the successful bidder will be required to provide Performance and Payment Bonds equal to 100% of the maximum contract amount; and
- Article 4.02-A of the Contract General Conditions for Job Order Contracts regarding the payment of prevailing wage rates.
- Section 4.0 of the Job Order Contract Special Conditions regarding the Adjustment Factor and Award Criteria Figure and awarded contract work anticipated to be performed during each of the Daytime, Nighttime and Premium working hours.

Bidders must be prequalified with the Trustees. Bidders shall register and log in to “PlanetBids” to apply for prequalification at <http://www.calstate.edu/contractor-prequalification> and must also meet the criteria contained in a Supplementary Prequalification Form provided in the bid solicitation documents, in order to bid this contract.

It will be the responsibility of each bidder to obtain the bid forms in sufficient time to fulfill requirements therein. Bid forms are obtainable only by prequalified contractors, licensed in the State of California with a C-15 Flooring and Floor Covering license, and registered with the DIR to bid public works projects. Evidence of prequalification and letter of attestation must be emailed to Leah Davis ldavis@csus.edu to request the bid forms.

Schedule of Events for this bid are:

April 5, 2022 at 10:00 am Pre-Bid Meeting Via Zoom (link posted above)

April 19, 2022 – Question(s) is due by 4:00 pm

April 22, 2022 – Prequalification deadline (10 business days to BID DUE date)

May 5, 2022 at 2:00 pm – Bid Opening Via Zoom (link posted above)

Note:

The entire Bid Package for this Bid Solicitation can be found in Planet Bids
<https://pbsystem.planetbids.com/portal/15739/portal-home>

-End of Notice to Contractors-