

NOTICE TO CONTRACTORS

JOB ORDER CONTRACT
BID SOLICITATION NO. PW220005
California State University, Sacramento
6000 J Street MS 6008
Sacramento, CA 95819

The Trustees of the California State University will receive bid proposals uploaded to Planet Bids for furnishing all labor and materials for one (1) Job Order Contract, Bid Solicitation No. **PW220005**, at the above-named campus.

This Notice to Contractors is for the award of one (1) Job Order Contract (JOC), which is a competitively bid, firm fixed priced, indefinite quantity contract. The Contract scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is awarded to the “Contractor” for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property associated with this contract. The University issues to the Contractor discrete, fixed-price task or job orders, as needed, under the contract. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

Proposals will be received by submitting a copy of the Bid Documents and all required supporting documentation to Planet Bids <https://pbsystem.planetbids.com/portal/15739/portal-home> by 2:00 PM. on June 2, 2022, in accordance with the contract documents, at which time the proposals will be publicly opened and read via Zoom. Zoom meeting details are below:

Topic: CSU Sacramento PW220005 JOC Roofing Contract 2022 **Bid Opening**

Time: June 2, 2022, 2:00 P.M., Pacific Time (US and Canada)

Meeting Details:

Join Zoom Meeting

<https://gordian.zoom.us/j/87226603917?pwd=SjczREl2aXpRL3hzUnJkMzFITTM2Zz09>

In addition to the Electronic Proposal submission, Original/Hard Copy of Bid Bonds must be received postmarked no later than June 9, 2022, and sent to or can be drop off at Modoc Hall Room 3005:

California State University, Sacramento

6000 J Street MS 6008

Sacramento, CA 95879

Attention: Leah Davis, Bid #PW220005

Variation in the submission may be deemed unresponsive.

The JOC agreements awarded under this solicitation will have a minimum total contract value of \$0.00 and a maximum total contract value of \$1,000,000. The term of the contract will be twelve (12) months, unless the maximum value of the contract is achieved prior to the completion of the contract term.

In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award a second JOC under the same solicitation, provided such award is made within 120 days of the bid opening.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et seq.* in the Contract General Conditions, and should be familiar with all the provisions of the Contract General Conditions and Supplementary General Conditions.

This contract is for public works projects and is subject to prevailing wage rate laws (see Contract General Conditions, Article 4.02-c). All contractors and all tiers of subcontractors bidding on this project shall register to bid public works projects with the Department of Industrial Relations (DIR), and maintain current this registration pursuant to Labor Code Section 1725.5. Please go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for more information and to register.

As a condition of bidding, prospective bidders are required to **either attend a pre-bid conference or to review the Pre-Bid Presentation documents contained in the Contract Offering Documents and submit an attestation**. Attestation details are below. The pre-bid conference will be held virtually over Zoom on **April 12, 2022, at 10:00 AM** for the purpose of discussing the JOC concept, documents, bid considerations and to discuss JOC from a contractor’s viewpoint. The person in attendance or the person submitting an Attestation must be the bidder’s representative that will be directly involved in the preparation of the bid proposal. Pre-bid conference attendees attend the virtual Zoom meeting via the link below: *Prospective bidders who arrive late to the pre-bid conference will not be admitted.*

Topic: CSU Sacramento #PW220005 JOC Roofing Contract 2022 **Pre-Bid Meeting**

Time: April 12, 2022, 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://gordian.zoom.us/j/81222569671?pwd=RTFSZDMvQjJySnBiK2M4MnpvVVo5dz09>

Attestation Details:

Prospective bidders submitting an attestation in lieu of attending the pre-bid conference are required to send an email to Leah Davis, with Procurement and Contract Services at ldavis@csus.edu stating the following:

“I have reviewed the Pre-Bid Presentation for Contract JOC PW220005, to my satisfaction and intend to submit a bid.”

To receive the bid documents, prospective bidders must send the 1) attestation letter and the 2) approved prequalification in order to receive the bid forms to submit their bid.

Small Business Preference: The Trustees shall give a small business a bid advantage of five percent to contracting firms that have been certified as a “Small Business” by the Department of General Services, Office of Small Business and DVBE Services, in accordance with Contract General Conditions (and Supplementary General Conditions) for Job Order Contracts, Article 2.11, Small Business Five Percent Bid Advantage.

DVBE Incentive: The Trustees *REQUIRE* the successful bidder to achieve a required minimum of 3% DVBE participation in each construction project under the Job Order Contract as established in the bidding documents. Additionally, the Trustees are granting a bid incentive for evaluation purposes only to bidders that exceed the three (3) percent DVBE participation requirement. The level of DVBE incentive will correlate to the level of participation; that is, the more DVBE participation proposed, the higher the incentive. The bid incentives are as follows:

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

The DVBE incentive may not exceed \$100,000 when used in combination with the Small Business Preference; the cumulative adjustment amount shall not exceed \$100,000. If the lowest responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses.

Each bidder offering a proposal must comply with all provisions of the Contract General Conditions for Job Order Contracts (note Article 2.00 *et. seq.*), Supplementary General Conditions to Contract General Conditions for Job Order Contracts, and Special Conditions for Job Order Contracts. Bidders should familiarize themselves with all the provisions, especially:

- Article 2.02 of the Contract General Conditions for Job Order Contracts, regarding the necessity to prequalify with the Trustees, paying special attention to the prequalification requirements;
- Article 2.05-C of the Contract General Conditions for Job Order Contracts, regarding the necessity to provide Bid Security in the amount of \$25,000 in the payment forms specified, and the successful bidder will be required to provide Performance and Payment Bonds equal to 100% of the maximum contract amount; and
- Article 4.02-A of the Contract General Conditions for Job Order Contracts regarding the payment of prevailing wage rates.
- Section 4.0 of the Job Order Contract Special Conditions regarding the Adjustment Factor and Award Criteria Figure and awarded contract work anticipated to be performed during each of the Daytime, Nighttime and Premium working hours.

Bidders must be prequalified with the Trustees. Bidders shall register and log in to “PlanetBids” to apply for prequalification at <http://www.calstate.edu/contractor-prequalification>.

and must also meet the criteria contained in a Supplementary Prequalification Form provided in the bid solicitation documents, in order to bid this contract.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified contractors, licensed in the State of California with a C-39 Roofing Contractor license, and registered with the DIR to bid public works projects. Evidence of prequalification must be submitted to the following office prior to receiving a bid package. Bid packages must be requested from the University, located at {enter campus address and office location, and name, title, phone number, and e-mail address for University representative}. Contractors may contact this person for additional information.

Bid Event Schedules are as follows:

April 12 at 10:00 am – pre-bid meeting via zoom (link above)

April 26 by 4:00 pm – Question(s) is due

May 18 – Pre-qualification due (10 business days from bid opening)

June 2 at 2:00 pm – Bid opening via zoom (link above)

-End of Notice to Contractors-