

Executive Safety Committee (ESC) MINUTES

Tuesday May 26, 2020 | 11:00am – 12:00 pm | ZOOM

ATTENDANCE AND MEMBERSHIP LISTED AT END

Note: If you no longer wish to be on the membership list, please contact Nayeli Gonzalez, n.parra@csus.edu, (916) 278-6119.

CALL TO ORDER: 11:04 am by Gary Rosenblum, Chair

MINUTES APPROVAL: Approved

This is the last meeting of the semester, reconvening in August

OPEN FORUM

Committee agreed to an extra emergency meeting in August.

Chela C. asked that people meet with Risk Management as we return to campus. Susan C-M, asked about those who work in campus and if they are required to wear masks. Gary S. mentioned at this time, there is no requirement, but that could change. Stephen L. mentioned that even though there is no requirement, it is highly encouraged to do so.

Lisa J. mentioned that there are some ADA issues around the requirements of masks especially for people who are lip reading. It makes it really difficult particularly in classrooms to be able to determine what the professor is saying if the professor is required to wear a mask. Students will have a hard time as they might depend on lip reading. Gary R. mentioned that Risk is ordering some face masks that have clear fronts to address such issues but perhaps such masks will not be needed as the classes are being limited for the fall due to social distancing. William D. mentioned that chemistry and biology has experience wearing masks, but that it will need to be required for such classes since they cannot apply the 6 foot rule.

Lisa J. mentioned that there are some individuals who have medical conditions who might be unable to wear masks. Chela C mentioned that all is preliminary and that people would have to work with Risk Management and Human Resources if they have medical conditions to document such interactions. Todd D. mentioned that if people have ADA concerns to address them with their supervisor. Gary R. mentioned that employees would also be limited on campus were we might not have to handle the mask issues.

Nitton R. asked if there is a safety plan for employees? Gary R. said the plan is not yet established but it will be based on class size and student numbers and the number of employees that are needed for campus.

Emergency Management Plan Committee

Mark I, reported that the EOC is activated to level 2, there have been six missions that were established to determine the amount of traffic and population coming in and out of buildings. Recommend policies to streamline PPE purchases in relation to Covid-19, which is now being done through Risk Management. There has also been communication with the Health Center, regarding the potential that we have a medical PPE supplies, and dispensaries operated by the Sacramento Health Department. That is part of the EOC plan.

Gary R. mentioned Sac State is a point of delivery if there was a covid-19 vaccine, this would be available to students, faculty staff and even the families. Lisa J. mentioned that they would need to come to campus if it was a vaccine.

Covid-19 Update

Gary reported that California and the county have slowly lifted its restrictions, things are slowly opening up again. There is pressure on how things are opening based upon places that are opening, how will people respond and act when things are opening up again. The public is using face coverings, distancing and such, but this needs to be a community responsibility. This has to also be applied to Sac State, self-awareness, and community responsibility.

Bill M. mentioned that some activities need to be done at a large scale, such as prepping packets for new students, and a lot of items need to go into them. Is there a specific way or protocol for such projects that require that people come to campus? Gary R. mentioned that this will be addressed in specific safety protocols that are being developed as further campus activities preparing for Fall semester are slowly reviewed and approved.

Campus Safety Plan-“Re-Opening” Plan.

Gary R. mentioned when dealing with the public, if you are symptomatic, you have to stay out of the workplace. One has to be aware that anyone can be contaminated, the safety protocols for campus activity uses such principles. He added that people should evaluate their own health, such as checking their temperature and being conscious of their health and not exposing other individuals when they feel any symptoms.

Gary R. mentioned that people are going to be given masks if they are unable to provide their own, in addition to a bottle of hand sanitizer. Once the bottle is empty, it can be returned to EHS for a replacement. The plan does not include students at the moment, only staff and faculty, but once decisions are made about what classes will take place on campus and we know how many students there will be and where they will be going we will expand the safety plans and protocols to include them. There will be sanitizing stations available in buildings in addition with social distancing protocols. Student employees will also be receiving sanitizers and face masks.

Training

Individuals who are returning to campus will need to take Covid-19 Safety Training. This will provide information about Covid-19, and how to do what is necessary to stay safer when coming to campus to work. It will be a requirement for everyone working on campus to take. It covers sanitizer, face coverings, and social distancing.

This training will need to be completed before we can give people their masks and sanitizer.

The training will be reviewed with Lisa Johnson and Department of Public Health. Chela L. mentioned that the form is useful, and encouraged all on call to reach out early to Steve L, Gary R, and ELR to give HR a heads up. The sooner that this is provided will require several approvals from different departments. Chela C. asked that people look into the essential workers and the ones that are able to telecommute. Gary R. mentioned that those who are essential and on campus are being given masks and sanitizer solution at the moment. Chela C. asked that PPE be clearly defined by OSHA. Gary R. shared that masks, sanitizer and wipes are technically not PPE but are being provided anyway.

Gary R. mentioned that any activity in campus needs to be vetted by the administration then president for approval. Gary R. added that everything will be looked in and not all will be approved, one of the requirements has to cover the safety plan. The Risk Management Department has built a website to handle the safety protocol reviews for reopening activities as part of the process to get Administration approval for anything coming back to campus.

Chela C. asked if she had to provide what her plan was, how people clean after they use equipment, and the dates those are coming in in addition to bringing the staff back, if there is a need to really bring them or if they are able to, can they continue to telecommute to avoid risk. Gary R. mentioned that Risk does not have the last say on activities that need to happen in campus but only review the safety protocol, not the justification for returning.

Chela C. shared that each department has its own duties, that all need approved prior to bringing people in and they all have to consider admin, HR and risk approval. Gary R. mentioned that if anything changes in policy, it will be communicated, that things are constantly changing.

Gary R. mentioned the we need to be aware that sometime during the summer CALOSHA might require additional items in relation to covid-19, but nothing is required by CALOSHA yet.

All items that were old business from previous meetings are postponed to the September meeting.

Adjourned: 12:05pm

Reconvene in August

IN ATTENDANCE

Karyl Burwell, Student Affairs Administration
Chela Cholula, Human Resources
Susan Colley-Monk, Risk Management
Todd Dangott, Director, Risk Management
Coleton Matics, ASI Director of Health and Human Service
William DeGraffenreid, Academic Affairs
Steve Leland, Environmental Health, and Safety
Matthew Mason, Transportation Maintenance, Teamsters*
Daryn Ockey, Facilities Management
Scott Christian, Police Department
Erik Skall, Grounds Management
Roy Dixon, College of Natural Sciences and Mathematics
Michael Keenan, ESC Computing Services
Jennifer O'Neal-Watts, copy Right Specialist, CSUEU*
Susan Colley-Monk, Risk Management Services
Nancy Griggs, College of Continuing Education
Laura Swartzen, Confidential Advocate
Mark Iwasa, Chief of Police
Janee M Hardman, College of Natural Sciences and Mathematics
Shannon Datwyler, College of Natural Sciences and Mathematics
Tony Lucas, University Transportation and Parking
Nicole Fox, Division of Criminal Justice
Michael Major, Fire Safety Unit
Nitin Roy, Department of Public Health
Adell Seibles, Workers' Compensation
Angela Pullano, UEI Property Services
Lisa Johnson, Director of Health Services
Damian Lee, Sacramento State Police Department
Martinique Baker, Peer and Academic Resource Center, CSUEU*

*Labor representative