

Executive Safety Committee (ESC) | MINUTES

February 13, 2019 | 10:00 – 11:00 am | Sacramento Hall, Room 161

ATTENDANCE AND MEMBERSHIP LISTED AT END

CALL TO ORDER: 10:05 am by Gary Rosenblum, Chair

Review and Approval of December 5, 2018 ESC Minutes - Approved

It was suggested that the minutes contain the first name and last initial of the person referenced in the minutes. Lisa H. asked for a slight correction to the coyote concern.

INTRODUCTIONS OF COMMITTEE ATTENDEES

This is the first meeting for the semester. Our next meeting will be March 20, 2019.

OPEN FORUM

Smoking on Campus – Recommendation to the Executive Committee

Brittany A. concerned about smoking in front of buildings since non-smoking decal has been removed. She also wanted to know if there are any penalties if one is caught smoking. Lisa J. is concerned about employees smoking and if there are any sanctions aimed at deterring smoking on campus. Lieutenant Woo mentioned that the law does not require posting of such signage. There is no penalty, smoking is treated like the skateboard situation where we can stop and inform the person smoking that there is no smoking on campus. However, depending on the situation citations will be given out. ESC will be sending a recommendation to Executive Committee for the University to look into improving enforcement and outreach.

Traffic Safety on Campus – Recommendation to Facilities

Lisa H. is concerned about cars driving the wrong direction in Parking Lot 2 and the extreme drop-off of students at the entrance. Brittany A. also mentioned drivers making an illegal and unsafe U-turn after dropping off their student.

Lisa H. is concerned about pedestrian crossing the street from Sac Hall to PS5. The stop sign is placed a distance after the pedestrian crosswalk. Drivers don't stop behind the crosswalk. Instead they drive over it to stop behind the stop sign. Lisa J. is also concerned about the same issue but over at PS3 and The Well. Daryn O. will work with contractor to fix issue between Sac Hall and PS5.

OSHA RATES 2018 – Report

Adell S. reported on the OSHA injury rates for 2018. The official OSHA 2018 Summary was posted on time and in compliance with OSHA law across campus.

Adell S. reported that the CSUS Total Recordable Incident Rate (TRIR) for 2018 was below the CSU average and the average for all US Universities. The CSUS Days Away/Restricted or Job

Transfer Rate (DART) was significantly below the CSU average. While these lagging indicators of past performance are considered good, there is room for improvement.

Follow up Procedure for Injury Incidents- Recommendation to EHS Department

Lisa J. asked if a supervisor should receive some sort of report after EHS or Workers' Comp. perform an evaluation of underlying issues that led to the injury incident. Adell S. says the supervisor will usually receive recommendations to prevent future injuries. Gary R. stated that it would be a good idea to send a report to the supervisor letting them know about the outcome of the incident evaluation, and that will be organized with the EHS Department.

Asbestos Concern – Recommendation to EHS Department

Matt M. mentioned that workers in Housing were not aware of the presence of water damaged joint compound which contained asbestos in Dining Common's closet and some items with debris on them were moved. Signage was posted but there was lack of communication between management and employees. EHS has taken samples of the area before this incident occurred and is working with Dining Commons. Gary R. stated that we will follow-up.

NEW BUSINESS

Coyote Report – Action Taken

Gary R. stated that the Office of the VP for Administration had sent out a campus wide SacSend by email earlier this semester to inform the campus community regarding how to safely co-exist with coyotes on campus.

Wheels and Pedestrian Report – New Policy Finalized

The updated policy regarding wheels on campus was approved and launched on February 12. The purpose of the updated Policy is to enable our campus stake holders access to affordable last mile transportation options that provide safe and equal access to campus. Some key changes to the policy include defining all wheeled devices that might be used from skateboards to motorized scooters, clearly prohibiting motorized scooters anywhere on campus, unless there is a contractual agreement between the motorized scooter vendor and the university. It also clearly outlines the prohibition of all wheeled devices in the pedestrian safety zone and adding a set of procedures to the policy that will be subject to regular review and updating as needed.

Response to New Wheeled Devices Policy – Actions Taken

Gary R. mentioned that he and Tony are working with JUMP for developing such a contract with JUMP scooters, who are the first to be authorized to operate in Sacramento by the City. The proposed contract will be a Pilot for a semester to collect data and see if JUMP lives up to the University's standards. As stated in the new Wheeled Devices policy, motorized scooters are currently prohibited and are not authorized to be brought onto campus and parked anywhere, including the bike park compounds. Bringing the motorized scooters onto campus will result in impoundment of wheeled devices either by Public Safety or JUMP. Chief Iwasa stated that parking motorized scooters in bike areas is currently unauthorized. Gary R. reported that if a contract can be executed with JUMP and subsequently the other motorized scooter vendors, they will be allowed to enter the campus, where the throttle automatically restricted by Geofencing to 5 mph, so they can get to the bike parking compounds at the perimeter of the campus. Potentially down the road if the

company's Pilot programs work out, dedicated scooter parking infrastructure could be built. However, the current plan for contract authorized motorized scooters is to park them on the perimeter of campus bike compounds.

Facilities Management is planning to upgrade road paint to make the boundaries of the pedestrian safety zone more visible. Daryn O. added that Facilities is currently working on adding a 2 mile walk path and will start to refresh paint on campus road once they receive the grant to pay for paint.

A question was raised regarding liability issues related to injuries caused by the driver of the JUMP scooter if it occurred on campus. Gary R. mentioned that the University conceivably could be approached with a liability claim, but that the primary contract is between the rental vendor and the scooter user. However, there should be something in the User Agreement when the driver signs the agreement with JUMP. Daryn O. suggested lowering the speed of JUMP scooters to 2 MPH to reduce use, but information from JUMP indicates that 5mph is the low speed that can be applied through Geofencing.

Campus Lighting Safety – Report on Actions Taken

Daryn O. reported that a new secondary bike path from parking lot 9 & 10 to the Ramona lot is open. New lights are installed on bike path.

OLD BUSINESS

Safety Committees on Campus – Report of Actions Taken

Steve L. reported that ECS (Engineering Dept) had their first safety meeting. Art have their meeting scheduled for Feb 20th. Theatre and Dance is working on their Emergency Action Plan with EHS. Once they finish, they will schedule a Safety Committee meeting.

“Student Safe” and classroom PPE policy – Report of New Concerns

Brittany A. reported that within NSM faculty who are providing students with instruction on Personal Protective Equipment in the classes they teach, there are a few faculty with concerns about the technical aspects of teaching PPE maintenance. The EHS Department will work with any faculty who asks for assistance with PPE information.

ADJORNED: 11:20 am

IN ATTENDANCE

Brittany Anderson-Steele, College of Natural Sciences and Mathematics

Martinique Baker, Peer and Academic Resource Center, CSUEU*

Barbara Coulombe, Chemistry, CSUEU*

William DeGraffenreid, Office of the President

Lisa Hammersley, College of Natural Sciences and Mathematics

Mark Iwasa, Sacramento State Police Department

Harvey Woo, Sacramento State Police Department

Lisa Johnson, Clinic Operations

Steve Leland, Environmental Health and Safety

Daryn Ockey, Facilities Management

Gary Rosenblum, Risk Management Services
Matthew Mason, Transportation Maintenance, Teamsters*
Damian Lee, Sacramento State Police Department
Adell Seibles, Workers' Compensation

Not in Attendance

Todd Dangott, Director, Risk Management
Tony Lucas, University Transportation and Parking
Chris Miller, Interim Vice Provost
Karyl Burwell, Student Affairs Administration
Lisa Cardoza, President's Office
Tom Carroll, Student Organizations & Leadership
Chela Cholula, Human Resources
Susan Colley-Monk, Risk Management
Jet Corpus, Associated Students, Inc. Board of Directors
Chris Fowler, CSU Legal Counsel
Mark Hendricks, IRT Security Officer
Matthew Kay, Academic Affairs IT, CSUEU*
Matt Kroner, Sacramento State Police Department, SUPA*
Beth Lesen, Student Engage and Success
Anne Luna, Sociology Department
Nancy Luong, ASI Representative
Christine Miller, Information Resources and Technology
Ed Mills, VP, Student Affairs
Carlotta Moore, Office of Graduate Studies, APC*
Noel Mora, ASI President
Brian Oppy, Faculty Advancement
Steve Perez, Vice Provost, Academic Affairs
Angela Pullano, UEI Property Services
Justin Reginato, Facilities Management
Bridgett Reilly, University Enterprises
Pamela Robertson, Student Health & Counseling Services, Clinic, CSUEU*
Jennie Singer, Criminal Justice Department
Cely Smart, Office of the President
Michael Speros, Housing Coordinator
Joy Stewart-James, Student Health & Counseling Services
Angel Thayer, Academic Affairs
Kevin Wehr, Sociology Department, CFA*

* *Labor Representative*