

Executive Safety Committee (ESC) MINUTES

April 17, 2019 | 10:00 – 11:00 am | Sacramento Hall, Room 161

ATTENDANCE AND MEMBERSHIP LISTED AT END

Note: If you are listed on the membership list, and you no longer wish to be in the list, please contact Gary Rosenblum, ESC Chair.

CALL TO ORDER: 10:04 am by Gary Rosenblum, Chair

MINUTES APPROVAL: March 20, 2019: ESC Minutes – Approved.

INTRODUCTIONS OF COMMITTEE ATTENDEES

Gary suggested for everyone to introduce themselves as there were new members in the meeting. This is the last meeting for the semester. Our next meeting will take place on Sept. 17 at 11 am.

OPEN FORUM

Remarks by Jonathan Bowman VP, ABA

Vice President Bowman discussed his experience with safety issues in previous work experience. The VP will handle laboratory, equipment, facilities and old building safety concerns. He will be working closely with the committee to ensure campus safety.

Review and Approve Minutes

The minutes from the March 20, 2019 ESC meeting were approved. Matthew M. mentioned that he wanted the minutes to be posted and available for all to see. He wanted to understand how he can access the minutes aside from the printed versions. His suggestion to the committee was to have the minutes available for everyone to see so that people are aware of what is happening on campus. Matt M. asked if there is a hierarchy process in place in which meeting minutes from other committees, such as Unit 6, can be sent to the Executive Safety Committee (ESC). For example, he usually receives Unit 6 meeting minutes from Mike N. electronically and would bring them to his Unit 6 meeting for discussion. Gary R. expressed to all that is something that could be done and that everything from the ESC was already posted on the website. Steve L. suggested that the minutes be shared and posted in an appropriate location in the facilities website. Gary R. mentioned having a folder where we can post and share the other committee minute meetings with the approval of the person of that committee. Tony L. shared that one could share the files electronically and then print them. Gary suggested that meeting notes from other meetings can be posted in the ESC Zone website in the future. Matthew M. wants Unit 6 meeting minutes to be published as his workers are not being notified of issues.

Exposure to Hazards

Matthew M. reported there are concerns about radiation from the cell tower located in Sequoia Hall. Gary R. noted that this is something that RMS is addressing. Gary R. mentioned that AT&T can come out and measure out the area, he mentioned that there is no direct exposure as the tower is located high up in the building. He also mentioned that there should be signage that addresses that AT&T owns and operates the equipment. Gary suggested that AT&T should be able to come in and measure the radiation as it is their equipment and they are only renting the space. Matthew M. also brought up the Asbestos Report for Amador Hall. He mentioned that it is not attached to the work order, and this can cause communication errors, that there is nothing at the moment to show if a work order has been completed or not. Adding information such as the lab results of asbestos in the piping insulation and exposure time would also be helpful. Matthew M. suggests that the information can be available and posted and accessible to students and faculty and requested that EH&S attach an asbestos awareness letter in the future. Steve L. mentioned that this can be done, that the order can be closed and that the information can be provided moving forward.

ESC Meeting

Gary R. brought up that the usual location of the ESC meeting in Sacramento Hall has been booked during the usual times. A survey was suggested to collect information on who can attend on a different day, such as Tuesday or Thursdays.

Lisa H. suggested changing the ESC meeting time to start at 11AM

OLD BUSINESS

Working Alone Report (RM)

Todd D. mentioned that he is still working on getting information on what other campuses do when they have employees working alone. He is looking across the country, to see how other colleges have in place. Todd D. shared that he will report his findings in the next meeting in September. Gary R. mentioned that there are low to high hazards when working alone, but that would be something that will be addressed this September. Gary R. wants to see how other universities handle this, what their procedures and policies are.

Gas Stoves on campus

Todd D. reported a gas stove incident that occurred in Feb. 17. A stove was left on in the Union overnight. He reported that two contracted janitors reported becoming ill to gas exposure. Risk Management initiated a review of all gas stoves on Campus. Meysee V. of the RMS department reported to the committee that there is a total of 12 stoves, 9 ovens, 4 conventional ovens, and 2 stovetops in campus. 7 stoves, 5 and 1 conventional oven are owned by the university and are located in the third floor of Mariposa Hall which are used in the cooking labs. The rest of the appliances (5 Stoves, 3 convention ovens, and 2 stovetops) are owned by UEI Dining Commons. Due to this incident, Risk Management would like to study installing gas monitors to detect leaks and an alarm system that would connect with Facilities or Public Safety when there is a gas leak. Gary R. brought up the hierarchy of controls, of what is feasible for engineering control, cost needs and training. Daren O. mentioned that this issue may be related to the McCarthy construction. Tony L. suggested replacing gas stoves with electric ones or creating a policy or procedure but Gary R.

noted that detectors may cost less than replacing a stove, that this alarm system can alert the Union of any potential hazards.

NEW BUSINESS

Student Safety Training Policy

Gary R. reported that the training policy for students has been moving along, that it seems like it will be approved. William D. reported that the policy is finalized, it needs one more signature. Gary R. reported that Risk Management was reviewing how departments were handling the new policy, but they were not auditing. They are only self-assessments to help departments affected by the new policy to become compliant with policy. Gary R. said that RMS is here to provide assistance to departments as needed.

Chemical Hygiene Plan (CHP)

Steve L. reported that last fall the Annual review of the CHP was completed in Sept. 2018 and that items that needed to be changed in the CHP were completed in Feb. 2019. He reported that the 2019 CHP review is going to take place this summer and the findings will be presented at the upcoming September meeting.

Waste Minimization Plan

EHS reported that the annual review and findings will be provided in the upcoming September meeting.

Roundup

Gary R. mentioned “Roundup®” the commercial product used to kill weeds, and that Risk Management asked for a review on how it is used on campus. The review indicated that the grounds crew that used it were well certified, trained and provided with personal protective equipment (PPE) and only those who are certified can use it. Risk Management reported the issue due to a recent court ruling against the Monsanto Company. The Jury found Roundup caused a cancer in one case. The scientific proof that Roundup causes cancer is weak, but the court case sends a signal. The current goal on campus is to reduce Roundup usage to zero. This process will include communication with UC Davis and others to see how they are handling Roundup. It was noted that those who use roundup on campus wear PPE and receive annual certification training. At the moment, there have not been any known exposures.

Academic Field Trip Safety

Gary R. stated that there is a need to generally review what the risks are in regards to field trips. There are many types of field trips and perhaps some improvements to the current guidelines are needed. Todd D. addressed what academic policies look like when addressing risk, how they handle safety plans. Lisa J. addressed the times when students go to hospital visits. Daren O. suggested to check in with UC Davis, that they might have some information on this. Lisa H. addressed liability concerns, she mentioned that there are practices in place to follow procedures such as waivers, safety driver forms.

ADJORNED: 11:04 am

Reconvene in September

IN ATTENDANCE

Jonathan Bowman, Vice President ABA
Lisa Hammersley, College of Natural Sciences and Mathematics
Lisa Johnson, Director of Health Sciences
Daryn Ockey, Facilities Management
Gary Rosenblum, Risk Management Services
Matthew Mason, Transportation Maintenance, Teamsters*
Mackenzie Martin on Behalf of Chela Cholula, Human Resources
Justin Reginato, Facilities Management
Todd Dangott, Director, Risk Management
Adell Seibles, Workers' Compensation
Tony Lucas, University Transportation and Parking
William DeGraffenreid, Office of the President
Matt Kroner, Sacramento State Police Department, SUPA*
Kevan Shafizadeh, College of Engineering & Computer Science
Angela Pullano, UEI Property Services
Steve Leland, Environmental Health and Safety

Not in Attendance

Harvey Woo, Sacramento State Police Department
Barbara Coulombe, Chemistry, CSUEU*
Mark Iwasa, Sacramento State Police Department
Martinique Baker, Peer and Academic Resource Center, CSUEU*
Brittany Anderson-Steele, College of Natural Sciences and Mathematics
Cely Smart, Office of the President
Chris Miller, Interim Vice Provost
Karyl Burwell, Student Affairs Administration
Lisa Cardoza, President's Office
Tom Carroll, Student Organizations & Leadership
Susan Colley-Monk, Risk Management
Jet Corpus, Associated Students, Inc. Board of Directors
Chris Fowler, CSU Legal Counsel
Mark Hendricks, IRT Security Officer
Matthew Kay, Academic Affairs IT, CSUEU*
Beth Lesen, Student Engage and Success
Anne Luna, Sociology Department
Nancy Luong, ASI Representative
Christine Miller, Information Resources and Technology
Ed Mills, VP, Student Affairs
Carlotta Moore, Office of Graduate Studies, APC*
Noel Mora, ASI President
Brian Oppy, Faculty Advancement
Steve Perez, Vice Provost, Academic Affairs

Angela Pullano, UEI Property Services
Bridgett Reilly, University Enterprises
Pamela Robertson, Student Health & Counseling Services, Clinic, CSUEU*
Jennie Singer, Criminal Justice Department
Michael Speros, Housing Coordinator
Damian Lee, Sacramento State Police Department
Joy Stewart-James, Student Health & Counseling Services
Angel Thayer, Academic Affairs
Kevin Wehr, Sociology Department, CFA*
** Labor Representative*