

## CSUS Executive Safety Committee (ESC)

Tuesday, March 21, 2023 | 11:00 am – 12:00 pm | ZOOM

### **ATTENDANCE AND PARTICIPATION ARE LISTED AT THE END**

**Note: If you no longer wish to be on the list, please get in touch with Risk Management Services, rms@csus.edu, (916) 278-6119**

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**Call to order:** 11:02 am Yvonne Bolano

**Review and approve minutes for February:** Approved

### **Open Forum:**

**Bill Macriss:** \*Reported an incident that occurred on Monday, March 20, 2023. On the first level of Lassen Hall, I had found a woman who was on the ground. She appeared to have slipped or fallen. People that were around had called 911 on the phone. It was difficult to tell whether this was part of the training or not. Now knowing which buildings were involved, Lassen wasn't one of them. The call was made from cellphone so it seemed like the response took a little longer than normal for police and ambulance to get there. Just wanted to make you aware of that.

**Gary Rosenblum:** So, it happened in the building.

**Bill Macriss:** Yes, it did. It happened at the first floor. I really thought it was part of the training. And when I realized that no one was smiling back at me, I knew the training wasn't taking place in that building. Just bringing it up as a FYI so that when something like this actually occurs on campus while training is occurring, it's not overlooked.

**Christina Lofthouse:** I was first on scene on that incident and it wasn't a slip and fall. Yes, it was medical aid call and the response time was quick. It was the fire response that was delayed and we asked the fire guys once they arrived why it took longer. They had come from far away. Luckily it wasn't a critical emergency. She was having some medical issues but it wasn't a slip and fall.

**Gary:** A few things come to mind; first thing is that personnel at Lassen must've called 911 from a cell phone rather than a campus phone. Campus phones dispatch straight to campus police. The other thing was what Christina mentioned fire services. We have a fire station right across the street from campus. But if they are occupied, then other stations that are further away are asked to respond to our calls. These other stations may not be familiar with our campus; the in's and outs. So that maybe something we may need to follow up on. Maybe supplying them with a better map just in case station B or C is dispatched to our campus.

**Christina:** Yeah, those are all accurate statements and true. What happened was the person called 911 on their cell phone. Their call went straight to fire, and then fire ended up calling us. So, there was a delay in maybe the notification to us. But the people that were present for this did well. They all stationed outside to direct fire where to go. I encourage those who haven't already to program our number in, so that we get it directly and respond quicker.

**Gary:** Did it did anyone in Lassen attempt CPR or first aid or anything like that?

**Christina:** I don't know if anybody rendered aid. When I arrived on scene and being first on scene. I didn't see anybody rendering. But that wasn't a situation where it was more of a comfort and standby situation.

**Don:** The great thing about 911 dispatch that if you dial from your phone or a campus phone by mistake and you hang up; they will call you back to verify whether or not it was a mistake. Or they will send someone to

your location for a welfare check. And if there is a medical issue, officers are able to respond with CPR/ First aid and all the patrol cars are equipped with AED's.

If a blue light button is within the area; pressing that will dispatch to our PD and they'll respond immediately. You can find the location of all the blue light button is on our campus safety interactive map.

**Yvonne:** Perfect! Thank you, everybody. So, we will move on to the new business.

### **New business – COVID Safety Updates**

**Gary:** As of COVID safety updates, we're getting less and less. We're getting less and less tied up by COVID safety items. The governor has taken us out of the state of emergency as we're no longer in a state of COVID Emergency federal government as well. It's no longer required to wear a mask in a medical setting. Though it's still recommended but not required.

We're still operating by Cal OSHA COVID rules; we'll still be mandated to report any positive cases. We've got till January of next year on OSHA. So, employees will still be required to report testing positive for COVID. And we do basic contact tracing. It's not a campus, or CSU program. It's a state law that requires us to do that. The numbers of positive cases are kind of up and down, but relatively steady. You can see those on our website; we post those weekly.

We're planning to dial back on our Amazon Prime delivery of PPE and disinfectant this summer, and we're hoping that we get the president's office and cabinet approval to just formally take that back. We have to consult with faculty before the end of the year, but we're we still providing masks for somebody who requests it. Under the OSHA rule that we have to provide PPE to employees but we're dialing back on the same day delivery and being able to drop off a box of 100 mass for faculty to hand out to their students in their classes. We're continuing through the end of the semester. But after that, we're hoping to reduce that to not doing it.

**Benham Arad:** An incident occurred about two weeks ago; this was related to student and I tried to find information but I wasn't successful. So, a faculty member contacted me that one student informed him that he was COVID positive. The faculty member didn't know what to do and he basically asked the student to leave. The faculty member wasn't sure if he should or is obligated to make a report about being in contact with someone who tested positive for COVID. I was able to provide him with information from the website to the faculty to share with the student. But what I want to know is, does the faculty member have an obligation to make a report in such a case when a student comes to a classroom?

**Gary:** No, there's no requirement for that. If they want to let us know, they can report it to us and we can make that into an 8-2020 report. We can then forward that report to the academic side and they might advise the student to report their positive test to the student health services. But with all of that, I don't think the requirement to do the contact tracing and the reporting is on the employee side.

### **Campus Tree Safety**

**Gary:** A few weeks ago, during a windstorm, a eucalyptus tree came down in a parking lot and damaged five cars in one incident. Every once in a while we have a tree branch and maybe one car. But this was five cars from one tree. There was discussion about trees in general on campus, especially with all the wet weather we've been having and the way the trees can be easily up rooted in wind and the rain. So, I think there's been a special emphasis on checking our trees out and making sure we can to identify the trees that are in danger. Erik could you just give us an update in general and elaborate on what we've been doing

**Erik Skall:** So, in Lot 7, we had a eucalyptus fall a couple of weeks ago, and it damaged some vehicles. Fortunately, no person was injured. We've been working with my grounds department, UTAPS, our tree contractor, and West Coast Arborist to remove the tree and then to make sure that the cars were moved so

the contractor could come and assess the trees and perform maintenance on it. That all happened that concluded this past Saturday.

On top of that, West Coast Arborist, went around and assessed all of our eucalyptus trees. I haven't reported on that, but I will be discussing that with facilities and West Coast Arborist to see what the next steps would be. But it's advised that we remove some weight from some of the existing eucalyptus trees. It's a common practice to just prune them. And that will hopefully prevent more trees from falling and losing large branches.

Something that just happened yesterday, the director of facilities from Cal State LA reached out to see if we had a tree care plan, because they are dealing with some lawsuit related to some branches falling. And I was able to say, we do. I shared some information with the director from Cal State, LA. And so, I felt proud that we, we do have some good information here that we could be able to help our fellow campuses.

I do want to thank everyone that's been helpful with making sure we are taking care of these issues as fast as possible. Jeff at UTAPS, Facilities, Gary, and Tony for reaching out and making sure that we're keeping the campus safe. So, thank you! Let me know if you have any other questions.

**Gary:** Anyone else have any questions? I can ass that if anyone sees a tree or branch in distress or something that looks like its going to come down or it looks dangerous; please call 8-2020. We'll get that report right over to facilities to take a look and they can assess the situation.

### **Active Shooter Training and Table Top Presentation**

**Janie Mutchler:** Good morning everyone! On Monday March 20, 2023, we conducted our active shooter training exercise. We had 30 plus agencies; some were our other campuses that have police departments. We had invited other agencies such as a Sac County Victim Services and the Chaplain services. We did have three active shooter scenarios. The first one was at the Welcome Center which included the St. Francis students. They pretended to have a tour here and an active shooter rings out. They left after that scenario completed to practice their own procedures for St. Francis like reunification and things of that nature.

The second active shooter scenario was over at TSC on the fourth floor in the outside stairwells. For this scenario there was a single shooter in the stairwell. The last one was the Mariposa active shooter scenario on the fifth floor. Each stairwell had victims and casualties on them. And this one had two shooters with similar descriptions. That volunteers that showed up that day were made to throw off responders so they know how to handle likely cases. We did have a bunch of role-players thank you to all the role-players that did come. So I thank everyone who volunteered their time.

I did activate the EOC so there was a picture of that EOC I went up to the Folsom second floor nursing offices, set up my computer and opened up VOC which is our online EOC program. During the active shooter scenarios, I was documenting everything that was happening in a test room in our voc. In the online EOC, I was able to create like a dashboard to give updates what activation level we're at currently. I was hoping to take notes on the actual VOC but I was experiencing technical issues. I was able to put in the information like how many victims where's it at who's on the scene has the shooter been neutralized. So, I was getting phone calls after each individual scenario telling me what the issue is. And then I would report that to the higher ups, Gary, Johnathan, and then to the president.

**Don Nahhas:** What's the different colors on the dashboard?

**Janie Mutchler:** It's just different colors for me to indicate what scenarios is which. The command post is over at lot six during the whole event. And then tomorrow is our tabletop exercise. If you're part of the EOC or one of the members that need to be a part of this; you've already been sent an invite and it is tomorrow at the Alumni Center from 9 am to 2 pm with a working lunch. I'm hoping that everybody who has signed up to

go can show up for this is really good exercise for us following an actual active shooter kind of situation. Which is why we decided to do it right after our exercise with PD. Any questions on this? Then we'll let Christina talk about what happened yesterday.

**Christina:** First thing I want to say is I know several of you participated and I want to thank you so much for your participation in the event. We can't make it happen without our role-players and everybody else on campus helping us out and planning but everything went well. Monday event was training the police and fire response, and coordinating that response. Then on Wednesday, we will be practicing as Jamie talked about the campus response and recovery. This is a really good week where there's going to be a lot of findings out of both. Monday's event and when the Wednesday's event so we as a campus will be much better prepared after practicing.

**Yvonne Bolano:** Thank you, Christina and Janie for that presentation. Does anybody have any questions or statements so far?

**Gary:** I'll just chime in for clarification. Monday was operational for the police departments. Tomorrow we'll do a tabletop, and we'll be dealing with the non-operational aspects of an active shooter. We're going to look at the sort of the Behavioral Intervention Team counseling beforehand. Also trauma counseling and those type of issues afterwards. And then managing the fallout from the event and the communications issues and how to do press conferences and move information around so that the right people know what's going on or doing the press releases as the event transpires.

#### **Old Business-Update on Vehicles on Intercampus.**

**Gary:** Recently, we had an inter-departmental meeting was held amongst all the parties that are interested in controlling the safety of vehicles moving around on the inner campus. I think we came up with some very good points of agreement and discussion on how to better manage the vehicles that access the inner campus. The process is moving along very well and very productive meeting. I think we will have some adjustments going forward, and some plans for some longer-term fixes. Basically, it's a process of continuous improvement that we will be undergoing for managing various vehicles that access the inner campus. I'm offering an optimistic viewpoint of our goal going forward and getting better at this.

**Tony Lucas:** I think you've covered it, Gary. I think we have a couple of areas where we know that people are accessing the inner campus, whether they're allowed to or not. Through Moraga and then over by lot 5, those holes have been closed but there are still a couple of other areas that I think were in need some bollards to slow down and containing the intrusion into the campus. Our first step is to get the gate arms in place.

And I think the next phase, once we get those closed is to take a look at where we should reinforce the bollards. We don't have to do it as a group but I took some time the other day and walked around the campus with my phone. I've got a few areas that I think are going to be good to close up. But once we've got that down, we can shift that focus onto continuing educating on campus and letting people know of what allowed and not. We need to work with our current and future vendors a little bit tighter to make sure they understand what our requirements are communicating those at multiple levels, meeting at facilities and then when the permit is issued and enforcing it through the contract in procurement, those are ways of kind of putting some teeth into us our desire for them to follow our rules.

**Gary:** Okay, thanks, Tony. Let me just add one other point, people typically think of controlling vehicles on campus in terms of pedestrian safety, where we have vehicles mixing with pedestrians, and that is a major concern. But the other side of it is that campus security and attempting to manage the issue of a somebody trying to come onto campus using a vehicle to create some sort of weapon of mass destruction problem. It's also a security management issue.

**Yvanne:** Thank you, does anybody have any questions for this topic? But if no one else has anything else to bring up, or any concerns, we can end this meeting off early. If you have any concerns after this meeting, please just bring them up to me email me personally.

**Gary:** when is the next meeting.

**Yvanne:** Our last meeting is the 18<sup>th</sup> of April.

**Michael Keenan:** I did remember one follow up from a previous meeting. But on State University Drive, we were talking about the center divider and getting either dots or a sign on that divider. There is one on the south side. I didn't see somebody put anything up. There was a cone that appeared after our last meeting but it has disappeared now. So, is there any status update on what's happening with that?

**Christina:** So, I think we're going to have to put in a request to Facilities. After the meeting, I went out there and took a look exactly at what you guys were talking about. There used to be a sign but it got sheared off. Then I stuck a cone out there and that lasted about two days. We got something there, we're going to get facilities to get a project list going so we can fix that issue. Unfortunately, it's not going to be fixed quickly but we will make sure to take the first steps now.

**Yvanne:** Thank you for that, Michael. Okay, so we'll end off meeting here at 1140. I'll send out the meeting minutes and the agenda for next meeting. So, look out for that.

#### **IN ATTENDANCE:**

\*Safety Committee Labor Representatives

Yvanne Bolano, ASC II Risk Management

Gary Rosenblum, AVP of Risk Management, Chair

Don Nahhas, Software and Data Analyst, Risk Management

Thomas Scarry, Industrial Hygienist of Environmental Health and Safety

Janie Mutchler, Emergency Manager

Tyler Harris, Director of Environmental Health and Safety

Christina Lofthouse, Police Lieutenant of CSUS Police Department

Nayeli P. Gonzalez, Youth Protection Program Analyst of Risk Management

Glen Schaezlein, Building Trades Manager of Facilities

Adell Seibles, Worker's Compensation Manager of Risk Management

Jennifer O'Neal-Watts, Copyright Specialist of the University Library

Michael Keenan, OS Analyst of College of Engineering & Computer Science

Shannon L. Datwyler, Interim Associate Dean for Student Success NSM

Brent Moffatt, Physical Security & IT Manager of Security and Administration

Bill Macriss, AVP for Student Engagement & Success; Dean of Students

Pam Robertson, Health Education Assistant for the SHS-Clinic

Erik Skall, Manager Grounds & Landscape Services of Facilities

Tony Lucus, AVP of Business & Administrative Services

Benham Arad, Professor, Computer Science and Computer Engineering, Interim Dean

Janee Hardman, Instructional Support Technician of the Chemistry Department

Martinique Baker, ASC II of Student Academic Success & Educational Equity Programs

Jeff Dierking, Director of University Transportation & Parking Services (UTAPS)

Todd Dangott, Director of Risk Management

Dan Carsel, Director of Health Services

Margaret Elizabeth Reece, Director, Operational Effectiveness & Efficiency

Felicia Linstrot Johnson, AVP of Facilities Management

Brittany Anderson-Steele, Safety Manager of the College of Natural Sciences and Mathematics

Jenny Le, Property Manager of University Enterprise, Inc  
Kevan Shafizadeh Dean of College of Engineering & Computer Science