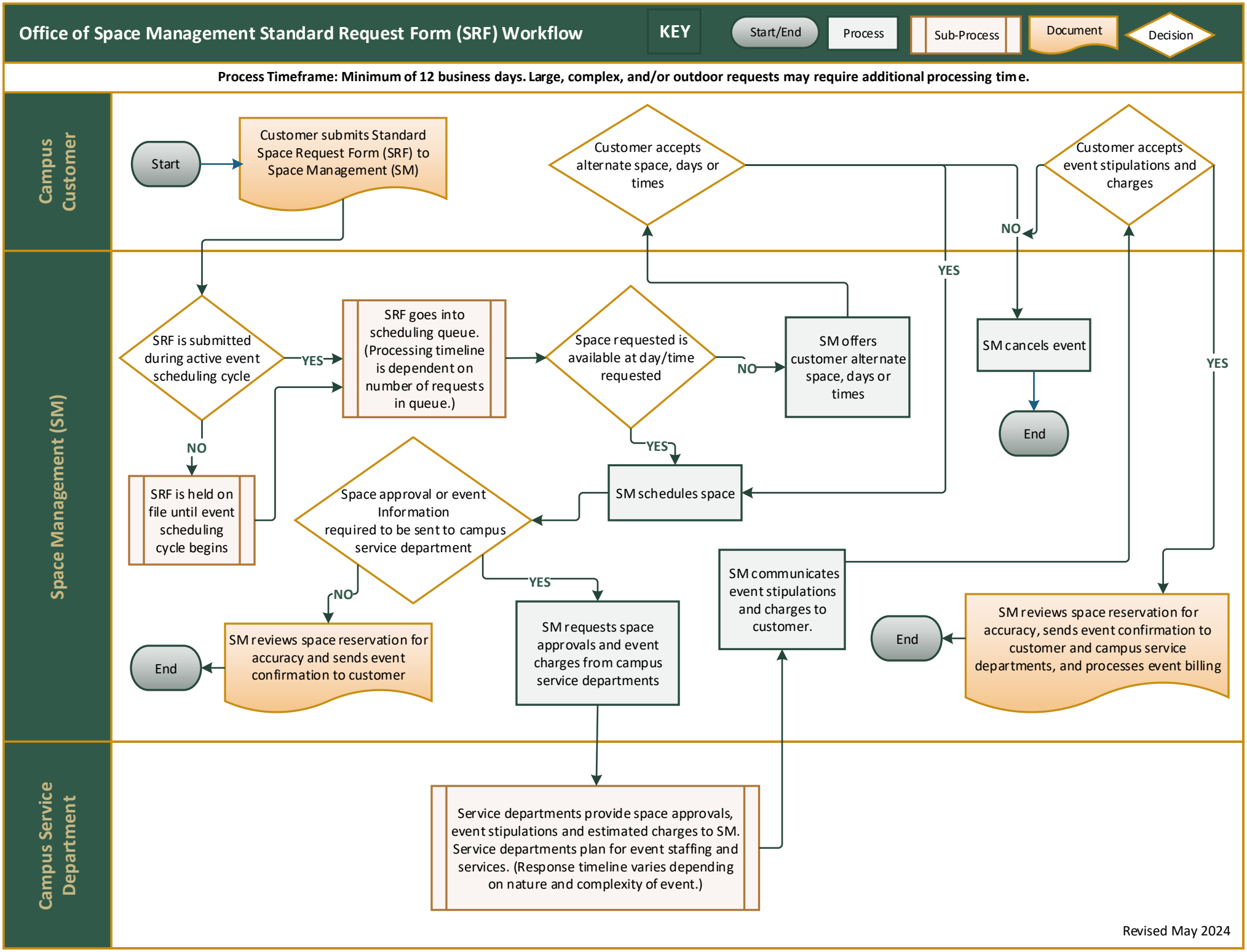Office of Space Management Standard Request Form (SRF) Workflow