Congratulations on your admission to Sacramento State for Spring 2014.

The Chancellor’s Office of the California State University granted the College of Business Administration impaction status for our undergraduate program effective Fall 2011. Students applying to the major are required to submit a supplemental application.

If you haven’t already done so you will need to submit the supplemental application to the Business Administration major. Eligibility for admission to the Business Administration major is based on academic achievement. Before admission to the major, all applicants must meet the following requirements:

a. Minimum Overall gpa of 2.0 or above (merely having 2.0 gpa does not guarantee admission. Students will be rank ordered on overall gpa)

b. Completion of 60 units by end of Fall 2013

c. Completion of the following lower division Business Administration courses with grade of “C-“ or better (MATH 24 must be completed with minimum C grade). **All courses listed below must be completed with a final grade posted by the supplemental application deadline on October 15, 2013.**
   - MIS 1, Operating Systems and Electronic Communication
   - MIS 2, Spreadsheets
   - MIS 3, Word Processing and PowerPoint
   - ACCY 1, Accounting Fundamentals
   - ACCY 2, Managerial Accounting
   - ECON 1A, Introduction to Macroeconomics
   - ECON 1B, Introduction to Microeconomics
   - MGMT 10, Introduction to Business Law (ok in progress in Fall 2013 for Spring 2014)
   - MATH 24, Modern Business Math
   - STAT 1, Introduction to Statistics

If you have met all the above requirements for admission and wish to apply to the Business Administration major, please [click here](#) to submit the supplemental application. **The supplemental application is due by October 15, 2013.**

In addition to submitting the supplemental application you also need to provide unofficial transcripts to the Undergraduate Business Advising Center (this is in addition to transcripts submitted to the Admissions office). Please submit transcripts in one of the following manners:

Mail:  
College of Business Administration  
Undergraduate Business Advising Center  
6000 J Street  
Sacramento, CA 95819-6086

Email:  
cba-ugrad@csus.edu

Fax:  
916-278-4979

In person:  
Tahoe Hall 1030

Students submitting a supplemental application for Spring 2014 will be notified by the College of Business Administration regarding the admission decision by mid-November. If you have any questions please contact the Undergraduate Business Advising Center at 916-278-2499.