



SACRAMENTO
STATE
STUDENT AFFAIRS
Admissions & Outreach

UNDERGRADUATE ADMISSION APPEAL APPLICATION

Applicants to Sacramento State who do not meet academic admission requirements may request further consideration by submitting information which demonstrates their potential for academic success at Sacramento State. For a small percentage of prospective freshman and transfer students, their academic eligibility may be weighed alongside other criteria such as: first generation college status, socioeconomic factors, an indication of overcoming educational hardship, disability status, skills or talents that align with or contribute to University programs or enrich the educational experience of the campus community.

NAME: _____ **Sac State ID:** _____
LAST FIRST MI

Contact Phone Number: _____ **Sac State Email Address:** _____

Class Level: (check one) Freshman Transfer Other _____

Intended Major: _____

Term of Entry: (check one) Fall Spring Year: **20**____

Reason for appeal:

Applicant's Signature: _____ **Date:** _____

Please submit the following items along with your appeal application:

Appeal Statement - Your appeal statement must clearly explain why you are requesting an appeal and include all documentation/evidence to support your request.

If NOT already submitted, include:

Unofficial transcripts showing coursework completed and in-progress from all schools you have attended. Upper division transfers are not required to submit high school transcripts.

Test Scores - Including SAT, ACT, AP and IB. First-time freshmen are required to submit SAT or ACT test scores. Transfers are only required to submit test scores if applicable for college credit.

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To request an appeal of your admission decision, complete this application in full, attach any supporting documents\*, and submit to the Admissions & Outreach office **within 15 days** of the date you were notified of your non-admission. **We will communicate with you using your primary campus email.** If you have not applied, it is essential that you include a valid email address above and check it often for future communication from the Office of Admissions and Outreach. **Please note you can only submit one appeal per application cycle.**

*\*Forms that are not deemed part of a students educational file will be properly disposed of and not added to the student's record.*

***\*Appeal decisions may take up to four weeks due to the COVID-19 impact.***

**Sacramento State Admissions & Outreach**  
**admissions@csus.edu or appealadmission@csus.edu**

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|-------------------------------------|-------------------------------------------------------------------|
| <b><i>For Internal Use Only</i></b> | Date Received: _____                                              |
| Reviewed By: _____                  | Date: _____                                                       |
|                                     | <input type="checkbox"/> Approved <input type="checkbox"/> Denied |
| Notes: _____                        |                                                                   |
| _____                               |                                                                   |
| _____                               |                                                                   |