

## **Residency Questionnaire Instructions**

Based on information provided on your application for admission, your residency status for tuition purposes is currently **Non-Resident**. Please note that if your status is left as **Non-Resident** you will be charged out-of-state tuitions, and this residency status may affect your financial aid eligibility. It is important to clear your residency status as soon as possible. Please submit the following documents for review:

If you will be younger than 19 years of age by the residency determination date for the semester which you applied (September 20 for fall semester applicants; January 25 for spring semester applicants) please submit the following:

- A completed Residence Questionnaire. Answer questions numbered 1-11 on page 2 as they pertain to the parent with whom you reside.
- A photocopy of your parent's driver's license or state issued identification card.
- A photo copy of your alien registration card or proof of current immigration status, *if applicable*.

If you will be 19 years of age or older by the residency determination date for the semester which you applied (September 20 for fall semester applicants; January 25 for spring semester applicants) please submit the following:

- A completed Residence Questionnaire.
- A photocopy of your driver's license or state issued identification card.
- A photocopy of your alien registration card or proof of current immigration status, if applicable.

In addition to the items requested above you must also submit the following if applicable:

Applicants attending an out-of-state college for the last fall and/or spring semester(s):

- If attending a public institution you must submit proof of paying nonresident fees for the last semester attended.
- If attending a private school you must submit proof of voter registration or most recent state taxes.

## Applicants who are active duty military or have separated from the military:

- Active duty military please provide a copy of your LES for the year prior to the residency determination date (September 20 for fall semester applicants; January 25 for spring semester applicants).
- If you have separated from active duty military the year prior to the residency determination date (September 20 for fall semester applicants; January 25 for spring semester applicants) please provide a copy of your DD-214 and your Certificate of Eligibility

Please submit all documents to:

Office of Residence Screening Lassen Hall 1102 Sacramento State 6000 J Street Sacramento, CA 95819

caresidency@csus.edu

**Telephone:** (916) 278-1000 option 1