



California State University, Sacramento
Student Service Center
Financial Aid and Scholarships Office
Lassen Hall
6000 J Street, Sacramento, CA 95819-6044
Phone: (916) 278-1000

Print
Student Name: _____

Sac State ID #: _____

2025-2026 LOSS OF INCOME FOR PARENT (Dependent Student)

Financial aid for the 2025-2026 academic year is based on the total 202 income reported on the Financial Aid Application. If your family has special circumstances resulting in a change in the financial situation and the conditions qualify, you may file an appeal.

2025-2026 Deadlines

Attending Fall 2025 only: November 7, 2025

Attending Academic year/ Spring 2026: March 13, 2026

STEP 1: Parent - Select the parent that has a loss of income and provide name). Provide the name of the parent that has a loss of income.

Parent 1: _____

Parent 2: _____

STEP 2: What semester will your student be attending? Fall 2025 only Spring 2026 only Fall & Spring

STEP 3: Check the tax year that the loss of income occurred in below. **Select only one option.** If are married, both parents must provide income documentation for tax year selected.

2024 TAX YEAR-You selected the 2024 tax year. Submit the following documentation for you and your spouse (if married):

- ✓ All 2024 W-2s and other tax documents (i.e., 1099-R, etc.)
- ✓ Signed 2024 Federal Tax Return and all schedules (if applicable)
- ✓ If divorced or separated in 2024 Submit a copy of dissolution of marriage or separation **AND** all 2024 W2s and other tax documents for you and your spouse, including your signed 2024 Federal Tax Return and schedules/forms (if applicable)
- ✓ Federal benefit document verifying benefits (i.e., TANF, SNAP, Medicaid/SSI, Free School Lunch, WIC) received
- ✓ All 2024 income documents/letters (i.e., EDD claim letter, Social Security benefits, retirement benefits, etc.)

2025 TAX YEAR-You selected the 2025 tax year. Submit the following documentation for ALL employers worked for in 2025, for you and your spouse (if married)

- ✓ Pay stubs for the last 3 months from all employers
 - * For reduction of work hours: Provide a letter from employer on company letter head, indicating new hours, when change became effective and if applicable, change to hourly rate
- ✓ For separation (loss of employment): Provide a letter from the employer, on company letterhead, with last day worked. Submit with last pay stub received that includes earnings through last day worked
- ✓ If divorced or separated in 2025: Submit a copy of dissolution of marriage or separation **AND** all 2025 W2s and other tax documents for you and your spouse, including your signed 2025 Federal Tax Return and schedules (if applicable)
- ✓ Federal benefit document verifying benefits (i.e., TANF, SNAP, Medicaid/SSI, Free School Lunch, WIC) received
- ✓ All 2025 income documents/letters (i.e., EDD claim letter, Social Security benefits, retirement benefits, etc.)

If submitting Loss of Income Appeal or documentation after December 1, 2025, a signed 2025 Federal Tax Return may be required (if applicable), 2025 W2s and/or other 2025 income documents to verify total income earned/received in 2025.

CERTIFICATION

By signing below, you certify that all the information on this form is complete and accurate. You must promptly report any corrections, changes, or updates to the Financial Aid & Scholarships Office if/when they occur after this form is submitted.

Parent signature: _____ Date: _____