



Jan. 9, 2017

News

President Nelsen and ASI president to deliver Spring Addresses on Jan. 19

Spring Addresses to the campus community by President Robert S. Nelsen and Associated Students Inc. President Patrick Dorsey will be held from 9 to 11 a.m. Thursday, Jan. 19, in the University Union Ballroom. The event will begin with coffee and conversation at 9 a.m. The presidents' addresses will follow at 10 a.m. The addresses will be live-streamed; watch for the link on the University's home page, csus.edu, on Jan. 19.

Submitted by the Office of the President

Athletics offers ticket deals for faculty and staff during winter break

Sacramento State Athletics is offering special deals this winter break for faculty and staff. Sac State has three remaining home athletic events through Saturday, Jan. 14, and faculty and staff with a valid OneCard will get up to four complimentary tickets for each event.

Below are the athletic events scheduled during the offer. Tickets can be redeemed by presenting your OneCard at the Will Call table on the day of the game or by calling the Hornet Ticket Office at (916) 278-2222.

- 7 p.m. Thursday, Jan. 12 – Women's basketball vs. Southern Utah
- 7 p.m. Friday, Jan. 13 – Gymnastics vs. San Jose State
- 2 p.m. Saturday, Jan. 14 – Women's basketball vs. Northern Arizona

All events will take place in the Nest, located in Yosemite Hall.

Submitted by the Department of Athletics

Dr. Martin Luther King Jr. Day of Service 2017 – Harvest Sacramento

One hundred volunteers still are needed to harvest seasonal fruit throughout the Sacramento region from 1 to 5 p.m. Monday, Jan. 16. In honor of Dr. Martin Luther King Jr., the Community Engagement Center will offer a Day of Service by partnering with Soil Born Farms' Harvest Sacramento event. After the event, volunteers will be served a meal at Sacramento Charter High School. Once harvested, the fruits will be donated to local food banks.

Harvest Sacramento works with area residents, nonprofits, community groups, and businesses to harvest surplus fruit and vegetables from backyards and small orchards, then donates the harvest to local food assistance agencies. To register and find more information about the Day of Service, please visit csus.edu/cec or call the Community Engagement Center at 278-4610.

Submitted by the Community Engagement Center

Candidate open forums for associate vice president for Facilities Management

The campus community is invited to meet the candidates for associate vice president for Facilities Management within the Administration and Business Affairs Division.

- Brett Mitchell, director of Facilities, Construction and Modernization, San Juan Unified School District: 11 a.m. to noon Thursday, Jan. 12, University Union, Lobby Suite
- Justin Reginato, interim associate vice president for Facilities Management, Sacramento State: 11 a.m. to noon Friday, Jan. 13, University Union, Forest Suite
- Donald Chrusciel, vice president, Administration and Finance, University of Central Oklahoma: 11 a.m. to noon Tuesday, Jan. 17, University Union, Lobby Suite
- David Burke, director of Planning and Property Management, San Juan Unified School District: 2 to 3 p.m. Wednesday, Jan. 18, University Union, Lobby Suite

To provide comments and feedback stemming from the open forums, please go to surveymonkey.com/r/9XHP6XR. The survey opens at 9 a.m. Friday, Jan. 13, and should be submitted by 5 p.m. Thursday, Jan. 19, for consideration.

Submitted by the Office of the Vice President for Administration/CFO

UEI Sponsored Programs Administration offers January workshops

Sponsored Programs Administration (SPA) is offering two workshops in January. They will be held in the UEI Board Room on the third floor of the Hornet Bookstore. A light lunch will be provided, or you are welcome to bring your own.

- UEI & SPA Overview – noon to 1 p.m. Thursday, Jan. 12: This workshop will provide an overview of the services, policies, and procedures of UEI and Sponsored Programs, including fiscal administration, report tracking, grant and contract lifecycle management from award to closeout, and more.
- Expenditure Processing – noon to 1 p.m. Tuesday, Jan. 24: This workshop will focus on expenditure processing, including check requests, purchase orders, release time, consultants, performers/speakers, travel requests and claims, and advances.

To register, please email sponsoredprograms@uei.csus.edu. Space is limited. For more information about these workshops, please contact your administrator or call 278-7565.

Submitted by UEI Sponsored Programs Administration

New year, new OnBase: Planned update Saturday

Campus OnBase users: Your IRT team has scheduled a required OnBase system update from 8 a.m. to 5 p.m. Saturday, Jan. 14. OnBase is our campus-wide solution for document imaging and workflow for multiple administrative processes used by some faculty and staff. For planning purposes, please note that OnBase will not be available during the update window but will return with an improved user experience. Questions or concerns? Contact the IRT Service Desk team at 278-7337 or email us at servicedesk@csus.edu.

Submitted by Information Resources and Technology

Active shooter training to be held Jan. 17

The First Year Experience Program and Laurie Bisset-Grady will sponsor an active shooter preparedness training from 10 to 11:30 a.m. Tuesday, Jan. 17. Ken Barnett, the Emergency Notification System (ENS) coordinator for the Sacramento State Police Department, will lead the training, which will be in Library 11. The training is open to University faculty, staff, and students. Interested attendees should please RSVP to Jazmin Campos at jazmin.campos@csus.edu.

Submitted by the First Year Experience Program

Join us at The WELL's Open House on Jan. 17

The WELL is offering two opportunities for faculty and staff to get involved this month. Our Open House event, from 4 to 6 p.m. Tuesday, Jan. 17, will include a facility tour,

membership information, fitness demos and a free-week pass. Also, complete a brief feedback survey at studentvoice.com/csus/sacstatefacstaffeval and be entered to win a free one-month membership. For more information, email us at membership@thewellatsacstate.com.

Submitted by The WELL

SOAL's Spring Diversity Leadership Conference coming in January

Student Organizations and Leadership invites all students to attend the 2017 Spring Diversity Leadership Conference, scheduled from 9 a.m. to 4 p.m. Wednesday, Jan. 18, in the University Union, Redwood Room. The theme of the conference is #NoFilter.

#NoFilter is intended to create a space for students to remove their biases, question their realities, and be open to dialogue in an effort to create more empathy in the Sac State community. In an effort to make the conference more student-centered, students will be crucial in deciding the topics that are covered. For more information:

orgsync.com/1983/forms/227248. Please share this event information with students.

Submitted by Student Organizations and Leadership

Jesse Snow Memorial Fund Grant application process open through Feb. 10

The Jesse Snow Memorial Fund Grant application process is open, and applications will be accepted until Friday, Feb. 10. These funds are available for student organizations and campus departments to plan for projects or activities that encourage healthy lifestyle choices without alcohol. These projects or activities must benefit and appeal to the greatest number of Sac State students and work together with other funding sources. For more information and application instructions, please visit shcssacstate.org/wellness-promotion/jesse-snow-grant. Direct questions to Reva Wittenberg at reva.wittenberg@csus.edu or 278-2036.

Submitted by Student Health and Counseling Services

Reviewers needed for Advising Summit workshop proposals

Would you like to support the campus-wide advising community? Do you enjoy reading? If so, we have a great two-for-one opportunity for you! Workshop proposals are coming in for the second annual Advising Summit, scheduled for Friday, Feb. 24, and we need reviewers. This "blind review" should take no more than three hours over a one-week review period in late January or early February. You'll have a say in what workshops are offered at the summit. Let your voice be heard! If you are interested, please contact Jazzie Murphy, interim director of Academic Advising, at jasmine.murphy@csus.edu no later than Friday, Jan. 20.

To register or more information about the upcoming Advising Summit, visit csus.edu/acad/summit.

Submitted by Academic Advising

Women of Influence Awards coming March 15

Save the date: Housing and Residential Life announces the Women of Influence Awards, 6 to 8 p.m. Wednesday, March 15. The annual awards recognize outstanding female students, faculty, and staff who have made an impact on the campus and in their communities. The nominations are followed by an awards ceremony in University Union, Redwood Room.

Please take the time to reflect on the year and recognize those leaders who have really made a difference. The awards recognize one female faculty member, one staff member, one student leader, and one residential student leader. Awards submission coming soon!

If you have questions, please contact Aja C. Holmes, Ph.D., at aja.holmes@csus.edu.
Submitted by Housing and Residential Life

Protected Writing Time for Faculty schedule

The Office of Research Affairs is pleased to announce the Protected Writing Time for Faculty program schedule for the Spring 2017 semester. This is an opportunity to be away from the administrative tasks of the office and focus on your research and scholarly agenda. Use the time for research, manuscript development, proposal development, or other scholarly activities – whatever your agenda requires. Coffee and refreshments are provided, and the staff from the Office of Research Affairs is always nearby for any questions or assistance.

Please visit goo.gl/forms/2m77unIKGDieR6kX2 for more information and to register. We look forward to seeing you at Protected Writing Time!

- When: Monday mornings, Thursday afternoons, or Friday afternoons (depending on the week)
- Where: Board Room (Suite 3010) on the third floor of the Hornet Bookstore building
- Questions: Contact Erin Sabin at 278-6402 or erin.sabin@csus.edu

Submitted by the Office of Research Affairs

JTLPS journal accepting manuscript submissions

The *Journal of Transformative Leadership and Policy Studies* is accepting submissions of scholarly manuscripts authored by faculty and other educational leaders. *JTLPS* is a peer-reviewed journal sponsored jointly by the 13 Doctorate in Education programs in the CSU and the Chancellor's Office. It showcases scholarship that speaks to problems and issues that educational leaders at all levels must address to serve California's diverse student population equitably and effectively. Manuscripts are accepted on an ongoing basis. Visit csus.edu/edd to view the journal. Contact the *JTLPS* editor at jtllps@csus.edu for more information.

Submitted by the Doctorate in Educational Leadership/College of Education

Career Center has new office and drop-in hours for Spring 2017

The Career Center's office hours for the Spring 2017 semester are 8 a.m. to 5 p.m. Monday through Friday. Drop-in hours are 10 a.m. to 4 p.m.

The center is here to help engage, educate, and empower our students to be career-ready and to thrive and successfully contribute to today's economic workforce. Drop-in Career Center advising is available for quick questions that can be addressed in 15-20 minutes, e.g., cover letters, résumé critiques, job search strategies, interview tips, choosing/changing a major/career, internships, part-time jobs, on-campus employment, planning for graduate school, college-to-career readiness, and more.

Individual one-hour appointments can be made with professional staff at the Career Center by calling 278-6231 or by talking with the front desk when you come to the center in Lassen Hall 1013. Visit the Career Center website at csus.edu/careercenter for a complete list of spring events.

Submitted by the Career Center

California Pre-Doctoral Program (Sally Casanova Scholarship)

The California Pre-Doctoral program is designed to increase diversity within the pool of university faculty by supporting the doctoral aspirations of CSU students. In 2017-18, the California Pre-Doctoral Program will award funds to approximately 73 juniors, seniors and graduate students in the CSU. These funds are designed to enable current students to explore and prepare to succeed in doctoral programs in their chosen field of study. All matriculated students enrolled on a CSU campus are eligible. The online application is now available at calstate.edu/predoc/apply. If you have questions, please contact the Graduate Diversity office at 278-3834 or graddiversity@csus.edu.

Submitted by the Graduate Diversity Program

AA/EOR training sessions offered

Affirmative Action/Equal Opportunity Representative (AA/EOR) training sessions for faculty will be held Tuesday, Jan. 31; Monday, Feb. 6; and Thursday, March 9, in Library 11. Two sessions will be offered each day: 9 to 11 a.m. and 1 to 3 p.m. You need to attend only one session.

Per the University ARTP policy, training is required at least every three years for each AA/EOR and each department or equivalent unit chair to prepare them for their hiring responsibilities. However, all faculty are encouraged to take the training. The AA/EOR will serve to advise search committees on issues of affirmative action and equal employment opportunity, based on training and advice from the Office of Human Resources and the University Counsel. The goals of this training are to raise a greater awareness and sensitivity to diversity issues in the hiring process.

To RSVP or if you have a question, please contact the Office for Equal Opportunity at equalopportunity@csus.edu and include your name, department, and the training session for which you are registering.

Submitted by the Office for Equal Opportunity – Human Resources

2016 Campus Climate Survey Report

The Office of Institutional Research conducted the Campus Climate Survey for Students in partnership with the Campus Educational Equity Committee (CEEC) in October and November. This survey was distributed electronically to 8,760 students. Of those, 991 completed a survey for an overall response rate of 11 percent.

The survey report consists of five sections: Classroom Experiences, Critical Issues of Campus Climate, Structured Dialogue on Diversity Issues, Personal Experiences, and Interaction and Involvement. Survey findings have been compared with the previous years' results where applicable and also are broken down by college. Please go to csus.edu/oir/Reports.html to view the report.

Submitted by the Office of Institutional Research

Faculty professional activities

The latest faculty professional activities are available at csus.edu/news/articles/2017/1/3/Professional-activities,-January-March-2017.shtml.

Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule

The Faculty Senate calendar is available at csus.edu/acse.
Submitted by the Faculty Senate

Human Resources

Catastrophic leave donation

Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employee on an approved CAT Leave:

- Serena Hoffman, CBA (vacation only)