



Jan. 17, 2017

News

President Nelsen and ASI President Dorsey to deliver Spring Addresses

Spring Addresses to the campus community by President Robert S. Nelsen and Associated Students Inc. President Patrick Dorsey will be held from 9 to 11 a.m. Thursday, Jan. 19, in the University Union Ballroom. The event will begin with coffee and conversation at 9 a.m. The presidents' addresses will follow at 10 a.m. The addresses will be live-streamed; watch for the link on the University's home page, csus.edu, on Jan. 19.

Submitted by the Office of the President

Don't miss opportunity to attend Dreamer Ally Training this winter break

Dreamer Ally Training, designed for staff, faculty, and student employees, provides an overview of the federal and state policies that affect undocumented students daily, the unique conditions experienced by these students, activities to better understand the needs of this population, and tools to become allies and ultimately advocates for undocumented students and students with mixed-status families at Sacramento State. The training is at 9 a.m. Friday, Jan. 20, in the University Union, Orchard Suite.

Please help us prepare for your attendance by registering at springdreamerallytraining.eventbrite.com. For questions, contact us at normamendoza@csus.edu.

Submitted by the Dreamer Resource Center

Join us for Post-Presidential Inauguration Discussion and Reflection

The Dreamer Resource Center will host a Post-Presidential Inauguration Discussion and Reflection at noon Monday, Jan. 23, in the University Union, Forest Suite. The event will focus on the experience of undocumented students and students from mixed-status families in the aftermath of the inauguration. An attorney and health services professional will be available to provide legal and counseling support. Staff and faculty are welcome to attend. Light refreshments will be provided.

Please help us prepare for your attendance by submitting your RSVP to postpresidentialdiscussion.eventbrite.com. For questions, contact us at normamendoza@csus.edu.

Submitted by the Dreamer Resource Center

New hours for the Academic Advising Center

The Academic Advising Center's hours have changed. Starting Monday, Jan. 23, the center will be open from 8 a.m. to 5 p.m. Monday, Thursday, and Friday, and from 8 a.m. to 6 p.m. Tuesday and Wednesday.

Submitted by the Academic Advising Center

Advising Summit coming Feb. 24

The Academic Advising Center, in collaboration with Academic Affairs, will host the second annual Advising Summit from 9 a.m. to 3 p.m. Friday, Feb. 24, in the University Union. The

theme is "Connect 4: Learning, Supporting, Advising, and Collaborating." President Robert S. Nelsen, along with leadership from Student Affairs and Academic Affairs, will welcome faculty, staff, and administrators in attendance. The event will feature plenary and concurrent sessions, student and advisor panels, and Dr. Charlie Nutt, executive director of the National Academic Advising Association, as the keynote speaker.

To register and for more information, visit csus.edu/acad/summit. The call for proposals is live with a deadline of Friday, Jan. 27. If you have questions, contact Jazzie Murphy, director (interim), Academic Advising, at jasmine.murphy@csus.edu; or Chevelle Newsome, dean of Graduate Studies and acting dean of Undergraduate Studies, at cnewsome@csus.edu. We look forward to seeing you there!

Submitted by the Academic Advising Center

Information session for Panetta internship scheduled for Feb. 6

The Center for California Studies will hold an information session for the Panetta Congressional Internship Program from noon to 1 p.m. Monday, Feb. 6, in the University Union, Oak Room (second floor). One Sacramento State junior or senior is selected for an internship working in a California congressional office in Washington, D.C. The student receives college credits, housing, a stipend, and transportation. Windy Ly, the 2016 Panetta intern, will attend the information session to share her experience and answer questions. Please visit csus.edu/calst/panetta for more information; applications are due by Monday, Feb. 13.

Submitted by the Center for California Studies

Category III miscellaneous course fee proposals due by Feb. 6

The 2016-17 Student Fee Advisory Committee is accepting Category III fee proposal requests. The deadline for submission of proposals with all approval signatures is Monday, Feb. 6. The fee proposal form can be found at csus.edu/aba/sfac. Approved Category III fees will be effective in Fall 2017.

Submitted by Student Fee Advisory Committee

Postal rate changes take effect Sunday

The Postal Service has announced postage rate price changes that take effect Sunday, Jan. 22. Included are the following new rates:

<i>Type</i>	<i>Current</i>	<i>New</i>
First-class mail – letter	47 cents	49 cents
Priority flat-rate envelope	\$6.45	\$6.65
Priority express flat-rate envelope	\$22.95	\$23.75

<i>Type</i>	<i>Increase</i>
Marketing mail/nonprofit – letter	2 percent
Marketing mail/nonprofit – flat	2.5 percent

An additional change is that the category of "Standard Mail" is being changed to "Marketing Mail," under which nonprofit falls. For more information on the upcoming rate change, please contact Mail Services at 278-6783 or mail_services@csus.edu.

Submitted by Reprographics and Mail Services

Jesse Snow Memorial Fund Grant application process open through Feb. 10

The Jesse Snow Memorial Fund Grant application process is open, and applications will be accepted until Friday, Feb. 10. These funds are available for student organizations and campus departments to plan for projects or activities that encourage healthy lifestyle choices without alcohol. These projects or activities must benefit and appeal to the greatest number of Sac State students and work together with other funding sources. For more information and application instructions, please visit shcssacstate.org/wellness-promotion/jesse-snow-grant. Direct questions to Reva Wittenberg at reva.wittenberg@csus.edu or 278-2036.

Submitted by Student Health and Counseling Services

CTL welcomes applications for Open Education Resource faculty associate

The Center for Teaching and Learning is taking applications for an Open Education Resource (OER) faculty associate. CTL's ongoing OER program supports faculty in adopting low-cost or open educational resources. The faculty associate for this program will manage a statewide grant and facilitate a faculty learning community focused on redesigning curriculum to improve student learning. Up to six units of release time for the academic year are negotiable. The application and more details are available at ctl.csus.edu.

Submitted by the Center for Teaching and Learning

California Pre-Doctoral Program (Sally Casanova Scholarship)

The California Pre-Doctoral program is designed to increase diversity within the pool of university faculty by supporting the doctoral aspirations of CSU students. In 2017-18, the California Pre-Doctoral Program will award funds to approximately 73 juniors, seniors, and graduate students in the CSU. These funds are designed to enable current students to explore and prepare to succeed in doctoral programs in their chosen field of study. All matriculated students enrolled on a CSU campus are eligible. The online application is now available at calstate.edu/predoc/apply. If you have questions, please contact the Graduate Diversity office at 278-3834 or graddiversity@csus.edu.

Submitted by the Graduate Diversity Program

Friends of the Library's Book Bin is open

The Friends of the Library operates a Book Bin on the University Library's lower level on the first full week and third week of each month on Wednesdays, Thursdays, and Fridays. Gently used hardback and trade paperback books are \$2 each or three for \$5. Artwork, music scores, audio recordings, long-playing records, etc., also are available.

The Book Bin is open this week from 10 a.m. to 3 p.m. Come in and browse! All proceeds support the Library.

Submitted by Friends of the Library Book Bin

Hornet Career Connection launches; Career Center has new hours for spring

Hornet Career Connection is now available to all students, faculty, and staff. Faculty and staff can log in and take a look at upcoming career events, jobs that students can apply for, and career resources. Log in today at <https://csus-csm.symplicity.com>.

The Career Center also has new office and drop-in hours for spring. Office hours are 8 a.m. to 5 p.m. Monday-Friday; we welcome drop-ins from 10 a.m. to 4 p.m. Monday-Friday. Drop-in advising is for quick questions that can be addressed in 15 to 20 minutes; e.g., cover letters, résumé critiques, job search strategies, interview tips, choosing/changing a major/career, internships, part-time jobs, on-campus employment, planning for graduate school, and college to career readiness. Individual one-hour appointments can be made with

professional staff at the Career Center by calling 278-6231 or by talking with the front desk when you come into the Career Center in Lassen Hall 1013.

Submitted by the Career Center

AA/EOR training sessions offered

Affirmative Action/Equal Opportunity Representative (AA/EOR) training sessions for faculty will be held Tuesday, Jan. 31; Monday, Feb. 6; and Thursday, March 9, in Library 11. Two sessions will be offered each day: 9 to 11 a.m. and 1 to 3 p.m. You need to attend only one session.

Per the University ARTP policy, training is required at least every three years for each AA/EOR and each department or equivalent unit chair to prepare them for their hiring responsibilities. However, all faculty are encouraged to take the training. The AA/EOR will serve to advise search committees on issues of affirmative action and equal employment opportunity, based on training and advice from the Office of Human Resources and the University Counsel. The goals of this training are to raise a greater awareness of, and sensitivity to, diversity issues in the hiring process.

To RSVP or if you have a question, please contact the Office for Equal Opportunity at equalopportunity@csus.edu and include your name, department, and the training session for which you are registering.

Submitted by the Office for Equal Opportunity – Human Resources

Fall 2016 Faculty Teaching Assignment Report available online

The Faculty Teaching Assignment Report is available on the Office of Institutional Research website. This report is based on the Academic Planning Data Base submitted to and approved by the Chancellor's Office on the Census Date of Fall 2016. The report displays the detailed information regarding faculty teaching load, such as course sections, student course credits, section enrollment, student full-time equivalent, and weighted teaching units by individual faculty member and department.

To view the report, go to csus.edu/oir. Click on "Data Center," then "Faculty: Special Reports." Please contact the Office of Institutional Research at 278-6566 if you have questions.

Submitted by the Office of Institutional Research

This year's Common Data Set available online

The 2016-17 Common Data Set (CDS) is now available online at csus.edu/oir. The CDS initiative is a collaborative effort among data providers in the higher education community. This collaboration seeks to improve the quality and accuracy of information provided to all involved in a student's transition into higher education, as well as to reduce the reporting burden on data providers. This goal is attained by the development of clear, standard data items and definitions in order to determine a specific cohort relevant to each item.

The CDS features both student and faculty profiles. It also highlights statistics in relation to admissions, class size, degrees awarded, retention, progression, graduation, and financial aid.

Submitted by the Office of Institutional Research

Faculty professional activities

The latest faculty professional activities are available at csus.edu/news/articles/2017/1/3/Professional-activities,-January-March-2017.shtml.
Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule

The Faculty Senate calendar is available at csus.edu/acse.
Submitted by the Faculty Senate

Human Resources

Catastrophic leave donation

Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employee on an approved CAT Leave:

- Serena Hoffman, CBA (vacation only)