



February 26, 2018

**Supporting students in crisis and students with behaviors of concern**

The Office of Case Management and the Behavioral Intervention Team would like to remind you of our services and contact information. These resources are to support faculty and staff when you encounter a student experiencing unique challenges that affect their academics, or a student presenting with behaviors of concern:

- The Student Affairs Case Management Office ([csus.edu/student/casemanager](http://csus.edu/student/casemanager)) supports students in crisis or who are experiencing unique challenges that are affecting their academics.
- Red Folder Resource ([calstate.edu/red-folder/Sacramento](http://calstate.edu/red-folder/Sacramento)): The Behavioral Intervention Team (BIT) is a multidisciplinary team with representation from Academic Affairs, Case Management, the Office of Student Conduct, Public Safety, Residential Life, Student Affairs, Student Health and Counseling Services, Title IX, Student Organizations and Leadership, and the campus' victim advocate. This team meets regularly to monitor reports of students of concern and track patterns, behaviors, and disturbances to groups or individuals. The team can perform a threat assessment and determines the appropriate response and mechanisms to intervene and respond to crisis or concerning behaviors.

If you become aware of a student in crisis, or a student who presents with concerning behavior, you can call 278-6060 and report this to the case manager, who coordinates referrals to BIT or Case Management. For immediate emergencies, please call Public Safety at 278-6000.

*Submitted by the Office of Case Management*

**Student Research Spring Symposium is March 5**

The Student Research Center and the Offices of Research, Innovation, and Economic Development, and Academic Affairs invite you to the 2018 Student Research Spring Symposium on Monday, March 5, at the University Union. Student presenters representing departments and programs across five colleges will disseminate their research, scholarship, and creative activities. Posters will be presented in the University Union, Redwood Room from 9 to 10:30 a.m. and talks presented in different rooms of the University Union from 9 to 11 a.m. The Spring Symposium will provide a vibrant public environment for the dissemination of our students' work and an exciting experience for all.

For more information, visit [csus.edu/studentresearchcenter](http://csus.edu/studentresearchcenter). Questions can be directed to [e.quinones-soto@csus.edu](mailto:e.quinones-soto@csus.edu).

*Submitted by the Student Research Center*

**Cesar Chavez Legacy Week, March 5-9**

The Serna Center and Associated Students Inc., in partnership with the College Assistance Migrant Program, the Multi-Cultural Center, Full Circle Project, Dreamer Resource Center, and the MLK Center, invite you to a week of events in honor of Cesar Chavez.

- Leave a Legacy, Leave a Book, 11 a.m. to 2 p.m. daily March 5-9, University Union Lobby. Book drive to support literacy for children in migrant camps. Donate new or gently used books.
- Good Friends & Company: How Do I Leave a Legacy, 1:15 to 2:15 p.m. Monday, March 5, Multi-Cultural Center. Former and current Sac State students will share how they already have left a legacy and ask participants to identify and name their own.
- *Dolores* film screening and panel discussion, 5 to 8 p.m. Wednesday, March 7, University Union, Redwood Room. *Dolores* chronicles the life of farmworker organizer Dolores Huerta. A panel discussion with activists, organizers, workers and litigators within the farmworker movement follows.
- Service for Social Change, 3 to 5 p.m. Friday, March 9, University Union, Hinde Auditorium. Students will engage in a discussion on the importance of community service and volunteerism as a means for social change.

*Submitted by the Serna Center*

### **Annual assessment and program review workshops begin in March**

The Office of Academic Program Assessment, working with Academic Affairs, Faculty Senate Academic Program Review Oversight Committee (APROC) and the office of Institutional Research, Effectiveness, and Planning (OIREP), will offer four workshops this semester to help with program review and annual assessment reports:

- Annual assessment and SharePoint: Noon to 2 p.m. Monday, March 12, Library 11
- OAPA/CTL: Teaching summit: 2 to 4 p.m. Friday, April 6, University Union Ballroom
- OAPA/APROC: Program review: Noon to 2 p.m. Monday, April 30, Library 11
- CANVAS and program assessment: 12:30 to 2:30 p.m. Thursday, May 3, Library 11

Visit [csus.edu/programassessment/workshops](http://csus.edu/programassessment/workshops) for more information. Please contact [oapa-02@csus.edu](mailto:oapa-02@csus.edu) to RSVP at least three days ahead of the workshop. We also provide consultation for departments. If you need an appointment, please let us know.

*Submitted by the Office of Academic Program Assessment*

### **Join us for weekly Dream Connections meeting Friday**

The Dreamer Resource Center invites undocumented students and students from mixed-status families to join Dream Connections, a peer-support network intended to provide a space for meaningful dialogue, interaction and connection. The meetings are scheduled for 4:30 to 6 p.m. Fridays in River Front Center 1 throughout the semester. The sessions will be facilitated by sociocultural psychologist and associate professor, Dr. Basia Ellis from the College of Education. A light dinner will be provided at each session. For more information, please email [saseep-sa10@csus.edu](mailto:saseep-sa10@csus.edu) or visit the Dreamer Resource Center office in River Front 1022.

*Submitted by the Dreamer Resource Center*

### **Career Center spring 2018 lineup of events**

The Career Center and partners have an exciting lineup of spring 2018 career events and programs and we want to invite students and alumni from all majors to come and enjoy these activities to enhance professional development and connect with employers and professionals. Events and programs include:

- JCPenney Suit-Up Event, 6:30 to 9:30 p.m. Sunday, March 4; JCPenney, Arden Fair Mall

- One-on-One Résumé Review: Tips from the Experts, 10 a.m. 1 p.m. Tuesday, March 6; University Union, Redwood Room
- All Majors Career Fair, 10 a.m. to 2 p.m. Tuesday, April 3; University Union Ballroom
- Educator Recruitment Expo, 10 a.m. to 2 p.m. Thursday, April 19, University Union Ballroom
- “Here to Career” Workshops, various dates
- On-Campus Interviews (OCI) Monday, March 5, through Thursday, May 3
- College to Career (C2C) Readiness Online Program

Students also can visit the Career Center (Lassen 1013) for drop-in sessions from 10 a.m. to 4 p.m. Monday-Friday or visit [csus.edu/careercenter](http://csus.edu/careercenter) for more information.

*Submitted by the Career Center*

### **Bursar’s Office offers training session March 12**

The Bursar’s Office will offer a training session from 10 to 11 a.m. Monday, March 12, in the University Union, Foothill Suite, to help our business partners with the services we offer. Topics will include petty cash, invoicing, refunds and OneCard services. Registration is limited to 40 people; register at My Sac State/Employee Center/Skillport/Instructor Led Training Sessions/Bursar’s 101. Please contact Nicole Rogers at [nrogers@csus.edu](mailto:nrogers@csus.edu) or 278-6434 with questions.

*Submitted by the Bursar’s Office*

### **13<sup>th</sup> annual Business Pathways to Success set for March 7**

The College of Business Administration encourages students to up their game at the 13<sup>th</sup> annual Business Pathway to Success event, noon to 3 p.m. Wednesday, March 7. In an increasingly connected world, it’s important that students know how their stories, experiences and paths help them stand out. Building a network is a critical step in the path to success. Students will learn how to leverage “social capital” when employers are looking to hire them. Participants will have the opportunity to network among nearly 50 top business executives from the Sacramento region and beyond. Limited to 100. Students should RSVP by Wednesday, Feb. 28, in Tahoe 1030.

*Submitted by the College of Business Administration, Office of Student Engagement*

### **Retirees Association offers \$1,500 scholarships**

Ten of your colleagues’ daughters and sons have received \$1,500 Retirees Association scholarships in the last five years. In all cases it was the parent who learned of the scholarship and encouraged their child to apply. These alert parents are Jerri McAtee, Marty Wilson, Patti Morton, Suzanne Swartz, Randy Davis, Greg Siino, Clay Redfield, Ruth Ballard, Irene Bersola-Nguyen, and Sandra Bernard.

If you have a child attending Sacramento State, he or she may be eligible for a \$1,500 scholarship. The application deadline is Friday, March 16. Requirements, the online application, and additional information are available at [csus.edu/org/retirees/scholarship](http://csus.edu/org/retirees/scholarship).

*Submitted by the Sacramento State Retirees Association*

### **Volunteers still sought as Alternative Break takes on campus cleaning**

The Community Engagement Center will host a Sac State Alternative Break from March 19-22. This year we are partnering with Sac State Sustainability and the American River Parkway Foundation. We will work on various on-campus sustainability and cleanup projects near the American River Parkway. Duties may include mulching, cleaning up debris,

maintaining campus gardens, and/or building a community garden. Sac State Sustainability and the American River Parkway Foundation will provide training for volunteers.

Sac State Alternative Spring Break is a short-term commitment. The week features a mixture of morning and afternoon shifts. You can choose to work only one of the days or all three based on your availability. All participants will be given a volunteer T-shirt and reusable water bottle. For more information or to register, visit [csus.edu/cec](http://csus.edu/cec).

*Submitted by the Community Engagement Center*

### **Next Sac State of Poetry event is Wednesday**

The Sac State of Poetry series, featuring students, faculty, alumni and members of the community will host a poetry reading at 3 p.m. Wednesday, Feb. 28, in the University Library's Department of Special Collections. Featured readers will be Bob Stanley and Cynthia Linville, both faculty in the Department of English. An open-mic session will be held after the formal presentations. For more information, contact James Fox at 278-4030.

*Submitted by Library Administration*

### **2018-19 Instructionally Related Activities (IRA)**

The 2018-19 Instructionally Related Activities (IRA) call for proposals is now posted at [csus.edu/aba/ira](http://csus.edu/aba/ira). All programs submitting a proposal for IRA funding are recommended to attend an IRA training workshop, which is designed to familiarize program advisors with the revised application process and criteria for IRA funding. The workshop times can be found on the IRA website.

*Submitted by Administration and Business Affairs*

### **Faculty professional activities**

The latest faculty professional activities are available at [csus.edu/news/articles/Professional-activities](http://csus.edu/news/articles/Professional-activities).

*Submitted by University Communications*

### **Faculty Senate schedule**

The Faculty Senate calendar is available at [csus.edu/senate](http://csus.edu/senate).

*Submitted by the Faculty Senate*

## **Human Resources**

### **CalPERS Dependent Eligibility Re-Verification (DRV) process**

New California regulation was passed requiring state and CSU employers to verify dependent eligibility for health benefits at least every three years. Beginning Feb. 1, recurring dependent verification is required for enrolled dependents. For 2018, employees with birth months of April, July and October will be required to reverify dependents. Sixty (60) calendar days before your birth month, CalPERS will send you a letter providing the re-verification due date, listing the enrolled family members for reverification and the acceptable reverification documents. Upon receipt of the reverification letter, employees are to promptly provide copies of reverification documents via hand delivery to the Benefits Office in Del Norte 3004. Delay in providing reverification documents to the Benefits Office may result in your family members losing health and/or dental coverage. FAQs regarding the DRV are found at [csus.edu/hr](http://csus.edu/hr).

**Schedule a one-on-one to ask about your TSA**

Jeff Geslison, Fidelity director, retirement planner, will be available to meet with employees one-on-one to help address your questions and needs regarding the CSU TSA program.

These meetings are 30 minutes and by appointment only. You may schedule an appointment at [nb.fidelity.com/calstate/schedule-a-meeting](http://nb.fidelity.com/calstate/schedule-a-meeting), or by calling (800) 642-7131. Please check in for your appointment at the Benefits Office in Del Norte 3004, and consider bringing relevant account statements and your CSU pay warrant.

**Catastrophic leave donation**

Sacramento State employees may voluntarily donate up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year to another employee who has been deemed eligible for catastrophic leave. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If you are interested in donating time, the form can be obtained at [csus.edu/hr/forms.html#disability](http://csus.edu/hr/forms.html#disability), by visiting the Benefits Office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The following employees have been approved to receive donations through the Catastrophic Leave Donation Program:

- Brittini Collins, Bursar's Office
- Shannon McDonald, Custodial Services