



June 25, 2018

**Voting opens for University Staff Assembly elections**

Voting in the University Staff Assembly (USA) elections has opened, allowing participants to choose their staff representatives for campus committees.

Voters can use this link to cast their ballots:

[https://csus.co1.qualtrics.com/jfe/form/SV\\_aVpqsuzeOewUQIZ](https://csus.co1.qualtrics.com/jfe/form/SV_aVpqsuzeOewUQIZ)

Note the following for voting:

- Ensure cookies are enabled on your internet browser.
- Nomination statements are provided for each nominee; vote for only one candidate.
- You will be able to vote only once.

If you don't have access to a computer or are otherwise unable to vote online, contact the USA Elections Committee at 85447 or [usa@csus.edu](mailto:usa@csus.edu). A hard copy of the ballot will be provided to you by the next business day. Send the completed hard copy ballot in an envelope addressed to USA to campus zip 6145.

Voting closes on at 4 p.m. June 29.

Note that some committees are voted on by USA Board members only. Thank you for your participation.

*Submitted by the 2018 USA Election Committee*

**Daily parking permit increase effective July 1**

Effective Sunday, July 1, the daily parking permit rate will increase to \$7 per day and \$4 for a two hour-permit. Daily permit rates have remained constant since 2009. Additional revenue will be used to offset cost increases for maintenance and operation of campus parking facilities.

Permits for students, managers (MPP) and other unrepresented employees will not increase this fiscal year. The student semester permits will remain \$174 and Residence Hall student permits will be \$226. The MPP monthly permit cost will remain \$51 monthly. Other administrator permits will remain the same as the previous year as well. Permit costs for faculty and staff are set by their respective bargaining unit contracts.

University Transportation and Parking Services, which administers the parking program, is by law a self-supporting unit that receives no funding from the state. UTAPS' sole source of revenue for operations, construction and maintenance of parking facilities is from the sale of parking permits. For more information, visit [csus.edu/utaps](http://csus.edu/utaps).

*Submitted by University Transportation and Parking Services*

**Police Department – Physical Security Maintenance**

The Sacramento State Police Department will be conducting testing, maintenance, and repairs of Intrusion Alarm systems, Closed Circuit Television (CCTV) as well as the campus

"Blue Light" emergency phones. This work will be done over the summer and conclude before the end of summer break.

If you have questions, you may contact Sacramento State Police Department at 916-278-3506 or email [damian.lee@csus.edu](mailto:damian.lee@csus.edu).

*Submitted by Sacramento State Police*

### **You are invited to the 2018 Fall Leadership Conference**

The University's Student Organizations & Leadership invites you to share your knowledge about leadership with the Sac State Community at the Fall 2018 Leadership Conference.

This year's conference is scheduled for 9 a.m.-4 p.m. Aug. 21, 2018, in the University Union.

The theme of the conference is D.I.G. Deep, inspired by the work of Dr. Brene Brown from her book, "The Gifts of Imperfection," in which she encourages her audience to: Get Deliberate, Get Inspired or be Inspiring & Get Going. The proposals submitted should have elements relating to how student leaders can be deliberate in their work, and how a student leader can get inspired or be inspiring to be action-oriented to achieve their goals for the academic year.

The Leadership Conference is open to all students, and in an effort to be more student-centered, we ask you to have a student present the workshop along with you. The students will either be new to their leadership roles, or they will have a higher level of experience; please try to mold a workshop that could accommodate different developmental levels.

If you are interested in presenting a session, please complete the [Leadership Conference Session Proposal form](#) by Monday, July 9, 2018.

*Submitted by Student Organizations & Leadership*

### **Fall AA/EOR training**

Fall 2018 Affirmative Action/Equal Opportunity Representative (AA/EOR) training sessions for faculty are scheduled for 1 to 3 p.m. Thursday, Aug. 16; and 9 to 11 a.m. and 1 to 3 p.m. Tuesday, Sept. 11; Tuesday, Oct. 2; and Friday, Oct. 5. Please note that these are the only dates this training is being offered for fall 2018.

Per University ARTP policy, training is required at least every three years for each AA/EOR and each department or equivalent unit chair to prepare them for their hiring responsibilities. However, all faculty are encouraged to take the training. The AA/EOR will serve to advise search committees on issues of affirmative action and equal employment opportunity, based on training and advice from the Office of Human Resources and the University Counsel. The goals of this training are to raise a greater awareness and sensitivity to diversity issues in the hiring process.

To RSVP, please email the Office for Equal Opportunity at [equalopportunity@csus.edu](mailto:equalopportunity@csus.edu) and include your name, department, and the training session for which you are registering.

If you have questions, you may contact the Office for Equal Opportunity at 278-5770 or email [equalopportunity@csus.edu](mailto:equalopportunity@csus.edu).

*Submitted by the Office for Equal Opportunity*

**Faculty professional activities**

The latest faculty professional activities are available at [csus.edu/news/articles/Professional-activities](https://csus.edu/news/articles/Professional-activities). To submit an activity, email [briefing@csus.edu](mailto:briefing@csus.edu).

*Submitted by University Communications*

**Faculty Senate schedule**

The Faculty Senate calendar is available at [csus.edu/senate](https://csus.edu/senate).

*Submitted by the Faculty Senate*

## Human Resources

**Catastrophic leave donation**

Sacramento State employees may voluntarily donate up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year to another employee who has been deemed eligible for catastrophic leave. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If you are interested in donating time, the form can be obtained at [csus.edu/hr/forms.html#disability](https://csus.edu/hr/forms.html#disability), by visiting the Benefits Office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The following employee has been approved to receive donations through the Catastrophic Leave Donation Program:

- Shannon McDonald, Custodial Services