



July 9, 2018

Suzanna Conrad named as a Library associate dean

The University Library is pleased to announce the appointment of Suzanna Conrad as associate dean for Digital Technologies and Resource Management. Suzanna has served us exceedingly well as department head for systems and in her role as the acting interim associate dean. During her time at Sacramento State, Suzanna has led the Publishing and Scholarship Support team, led the process that redesigned our website, served as an able and responsive manager across two units, partnered well with campus (Graduate Studies, College of Education, IRT, etc.), and all Library units. She is a proven manager and an academic leader and scholar who brings strong technical skills and knowledge to the University Library as we continue our growth in support of our faculty, students, and campus.

Before joining us, Suzanna was the head of digital services and technology and a digital initiatives librarian at Cal Poly Pomona. She also has worked in other academic settings and with technology in several businesses. Her well-rounded approach with a strong student-centric attitude has been key in helping our library move forward swiftly.

Suzanna earned her MLIS with a data curation specialization from the University of Illinois, Urbana-Champaign. She also has an MBA in international management from the East London Business School and a BA in history from Cornell University.

Submitted by the University Library

Celebrate with us as we honor retiring Dr. Ming-Tung 'Mike' Lee

Please join Administration and Business Affairs in celebrating Dr. Ming-Tung "Mike" Lee's many contributions to Sacramento State. He is retiring after 28 years of exemplary service to our campus. The event is 3:30-5:30 p.m. Tuesday, July 24, at the Leslie and Anita Harper Alumni Center. Please RSVP to vp-cfo@csus.edu.

Submitted by the Office of the Vice President for Administration/CFO

Reminder: President's Diversity Council committee nominations

The Office of Equity, Diversity, and Inclusion seeks nominations for the 2018-19 Diversity Council. Nominees may be faculty, staff, or other community members. The council's purpose is to provide advice, recommendations, and participatory support on matters related to equity, diversity, and inclusion to the OEDI executive director.

Up to six members may be appointed through an at-large nomination process. Individuals may nominate themselves or others by submitting a nomination form and a statement as to why the nominee would be a valuable, contributing council member.

In making a nomination, please consider the council's purpose and meeting schedule to ensure that your nominee is interested and able to serve. Details and the nomination form are available at csus.edu/diversity-council.

The deadline for nominations is Sunday, July 15. If you have any questions or concerns, please contact Chéri Acton at cheri.acton@csus.edu.

Submitted by the Office of Equity, Diversity, and Inclusion

Name change upcoming for Office of Equity, Diversity, and Inclusion

The Office of Equity, Diversity, and Inclusion (in the Office of the President) is undergoing a name change to the Office of Inclusive Excellence, effective Monday, July 16. The name change signifies Sac State's commitment to embedding diversity and inclusion at the core of its mission and operation. Diana Tate Vermeire remains as the chief diversity officer, and also the executive director of Inclusive Excellence.

Please note that the office recently moved to Sacramento Hall 220. The office's new mail stop is 6078. The office phone number is 278-4796.

Submitted by the Office of Equity, Diversity, and Inclusion

University Staff Assembly special election

University Staff Assembly has opened a special election to fill open positions on the Alumni Association Board, the Committee on Administrative Review, and the Committee on Persons with Disabilities. More information about these committees and positions may be found at csus.edu/usa/election.

If you or someone you know is interested, please submit the nominee's name, phone extension, department, email address, and a brief explanation of why the nominee should sit on the committee to usa@csus.edu by 4 p.m. Friday, July 20. If you are nominating someone, please obtain their permission and the permission of their supervisor and HEERA designee before submitting their name. If you are nominating yourself, please obtain permission from your supervisor and HEERA designee. Permission via email is acceptable. Elections will commence once all nominees are confirmed.

The voice of the staff on campus is invaluable. Please consider serving the staff and the University.

Submitted by the USA Election Committee

Downtown building hosts two MBA Information Sessions this month

Learn more about our MBA program during an Information Session at the University's new downtown building located at 304 S St. This is a great opportunity for students and staff to learn more about the program curriculum and how an MBA degree can advance their careers. July sessions, now in an abbreviated format, are noon-1 p.m. Tuesday, July 10 (lunch will be served), or 4-5 p.m. Wednesday, July 18 (light refreshments will be served). Register at csus.edu/mbainfosessions. If you have questions, please contact MBA Program Services at 278-4503 or mba@csus.edu.

Submitted by the Master of Business Administration Program

Police conducting physical security maintenance throughout summer

The Sacramento State Police Department will conduct testing, maintenance, and repairs of intrusion alarm systems, closed circuit television (CCTV) as well as the campus "Blue Light" emergency phones. This work will conclude before the end of summer break.

If you have questions, you may contact Sacramento State Police Department at 278-3506 or email damian.lee@csus.edu.

Submitted by Sacramento State Police

Faculty professional activities

The latest faculty professional activities are available at csus.edu/news/articles/Professional-activities. To submit an activity, email briefing@csus.edu.

Submitted by University Communications

Faculty Senate schedule

The Faculty Senate calendar is available at csus.edu/senate.

Submitted by the Faculty Senate

Human Resources

Catastrophic leave donation

Sacramento State employees may voluntarily donate up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year to another employee who has been deemed eligible for catastrophic leave. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If you are interested in donating time, the form can be obtained at csus.edu/hr/forms.html#disability, by visiting the Benefits Office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The following employees have been approved to receive donations through the Catastrophic Leave Donation Program:

- Steven Borden, Custodial Services
- Shannon McDonald, Custodial Services