



July 16, 2018

**Meet Risk Management director candidate Todd Dangott on Friday**

The campus community is invited to meet the candidate for Risk Management Director, Todd Dangott, former director of risk management at Behavior Health Services. He will share his philosophy on “What Does a Successful Sacramento State Risk Management Program Look Like?” The forum is 1:30 to 2:30 p.m. Friday, July 20, in Sacramento 161. A comment/feedback card will be provided at the presentation.

*Submitted by Risk Management Services*

**Celebrate with us as we honor retiring Dr. Ming-Tung ‘Mike’ Lee**

Please join Administration and Business Affairs in celebrating Dr. Ming-Tung “Mike” Lee’s many contributions to Sacramento State. He is retiring after 28 years of exemplary service to our campus. The event is 3:30-5:30 p.m. Tuesday, July 24, at the Leslie and Anita Harper Alumni Center. Please RSVP to [vp-cfo@csus.edu](mailto:vp-cfo@csus.edu).

*Submitted by the Office of the Vice President for Administration/CFO*

**Office of Equity, Diversity, and Inclusion is now Office of Inclusive Excellence**

The Office of Equity, Diversity, and Inclusion (in the Office of the President) is undergoing a name change to the Office of Inclusive Excellence, effective today, July 16. The name change signifies Sac State’s commitment to embedding diversity and inclusion at the core of its mission and operation. Diana Tate Vermeire remains as the chief diversity officer, and also the executive director of Inclusive Excellence.

Please note that the office recently moved to Sacramento Hall 220. The office’s new mail stop is 6078. The office phone number is 278-4796.

*Submitted by the Office of Inclusive Excellence*

**New Sacramento State login experience coming Friday**

On Friday, July 20, a redesigned login experience will launch for Sacramento State services such as My Sac State, SacLink email, and Microsoft Office 365. The new experience promotes security and creates login consistency across services with a single, redesigned login screen. Accessing Outlook email through My Sac State also has been streamlined. To ease phishing concerns, you can view “before and after” images and become familiar with the new design and experience at [csus.edu/irt/mysacstate/newlogin](http://csus.edu/irt/mysacstate/newlogin). Questions? Contact the IRT Service Desk Team at 278-7337 or [servicedesk@csus.edu](mailto:servicedesk@csus.edu).

*Submitted by Information Resources and Technology*

**University Staff Assembly special election**

University Staff Assembly has opened a special election to fill open positions on the Alumni Association Board, the Committee on Administrative Review, and the Committee on Persons with Disabilities. More information about these committees and positions may be found at [csus.edu/usa/election](http://csus.edu/usa/election).

If you or someone you know is interested, please submit the nominee’s name, phone extension, department, email address, and a brief explanation of why the nominee should sit on the committee to [usa@csus.edu](mailto:usa@csus.edu) by 4 p.m. Friday, July 20. If you are nominating someone, please obtain their permission and the permission of their supervisor and HEERA

designee before submitting their name. If you are nominating yourself, please obtain permission from your supervisor and HEERA designee. Permission via email is acceptable. Elections will commence once all nominees are confirmed.

The voice of the staff on campus is invaluable. Please consider serving the staff and the University.

*Submitted by the USA Election Committee*

### **Deadline extended to Friday to apply for Fall Leadership Conference**

Student Organizations and Leadership (SOAL) has extended the deadline for the Fall 2018 Leadership Conference to Friday, July 20. This year's conference is 9 a.m.-4 p.m. Tuesday, Aug. 21, at the University Union.

The theme of the conference is "D.I.G. Deep," inspired by the work of Dr. Brene Brown in her book *The Gifts of Imperfection*, in which she encourages her audience to "Get Deliberate," "Get Inspired," or "Be Inspiring and Get Going." Proposals should include elements of how a student leader can be deliberate in their work, self-motivated, or motivate others while being action oriented toward achieving their goals for the academic year. Our leadership conferences are open to all students. In an effort to be more student centered, we ask, if possible, that a student present the workshop with you. It is important to note that the student leaders either will be new to their role to the more experience student leader on campus so try to mold a workshop that could accommodate to different developmental levels.

If interested in presenting a session for the Fall 2018 SOAL Leadership Conference, please complete the Leadership Conference Session Proposal form at [orgsync.com](http://orgsync.com) by Friday, July 20.

*Submitted by Student Organizations and Leadership*

### **Downtown building hosts second July MBA Information Session on Wednesday**

Learn more about our MBA program during an Information Session at the University's new downtown building located at 304 S St. This is a great opportunity for students and staff to learn more about the program curriculum and how an MBA degree can advance their careers. The second of two July sessions, now in an abbreviated format, is 4-5 p.m. Wednesday, July 18. Light refreshments will be served). Register at [csus.edu/mbainfosessions](http://csus.edu/mbainfosessions). If you have questions, please contact MBA Program Services at 278-4503 or [mba@csus.edu](mailto:mba@csus.edu).

*Submitted by the Master of Business Administration Program*

### **Police conducting physical security maintenance throughout summer**

The Sacramento State Police Department will conduct testing, maintenance, and repairs of intrusion alarm systems, closed circuit television (CCTV) as well as the campus "Blue Light" emergency phones. This work will conclude before the end of summer break.

If you have questions, you may contact Sacramento State Police Department at 278-3506 or email [damian.lee@csus.edu](mailto:damian.lee@csus.edu).

*Submitted by Sacramento State Police*

### **Fall AA/EOR training**

Fall 2018 Affirmative Action/Equal Opportunity Representative (AA/EOR) training sessions for faculty are scheduled for 1-3 p.m. Thursday, Aug. 16; and 9-11 a.m. and 1-3 p.m.

Tuesday, Sept. 11; Tuesday, Oct. 2; and Friday, Oct. 5. Please note that these are the only dates this training is being offered for fall 2018.

Per University ARTP policy, training is required at least every three years for each AA/EOR and each department or equivalent unit chair to prepare them for their hiring responsibilities. However, all faculty are encouraged to take the training. The AA/EOR will serve to advise search committees on issues of affirmative action and equal employment opportunity, based on training and advice from the Office of Human Resources and the University Counsel. The goals of this training are to raise a greater awareness and sensitivity to diversity issues in the hiring process.

To RSVP, please email the Office for Equal Opportunity at [equalopportunity@csus.edu](mailto:equalopportunity@csus.edu) and include your name, department, and the training session for which you are registering. If you have questions, you may contact the Office for Equal Opportunity at 278-5770 or email [equalopportunity@csus.edu](mailto:equalopportunity@csus.edu).

*Submitted by the Office for Equal Opportunity*

### **Friends of the Library's Book Bin is open**

The Friends of the Library operates a Book Bin on the University Library's lower level on the first full week and third week of each month from 10 a.m. to 3 p.m. Wednesdays, Thursdays, and Fridays. Gently used hardback and trade paperback books are \$2 each or three for \$5. Mass paperbacks are \$1 each. Artwork, music scores, audio recordings, long-playing records, etc. also are available. Cash or check only.

The Book Bin is open this week, July 18-20. Come in and browse. All proceeds support the Library.

*Submitted by Friends of the Library Book Bin*

### **Faculty professional activities**

The latest faculty professional activities are available at [csus.edu/news/articles/Professional-activities](http://csus.edu/news/articles/Professional-activities). To submit an activity, email [briefing@csus.edu](mailto:briefing@csus.edu).

*Submitted by University Communications*

### **Faculty Senate schedule**

The Faculty Senate calendar is available at [csus.edu/senate](http://csus.edu/senate).

*Submitted by the Faculty Senate*

## **Human Resources**

### **Whistleblower Protection Act 2018**

California Government Code Section 8548 requires the CSU to inform its employees of the California Whistleblower Protection Act (WPA Government Code Section 8547 et seq.). Pursuant to this section of the Government Code, the University is required to distribute electronically the State Auditor's written explanation of the California Whistleblower Protection Act. This was done Wednesday, July 11.

Christine D. Lovely, vice president for Human Resources, has been designated as the person on campus to receive protected disclosures and answer questions about these policies. Ms. Lovely's office is in Del Norte Hall 3001, and she can be reached at 278-6078, [clovely@csus.edu](mailto:clovely@csus.edu), or through campus mail using ZIP code 6032. You may also call the California Attorney General's whistleblower hotline at (800) 952-5665.

The statutorily required notice from the State Auditor can be found under Whistleblower Protection under Quick Links at the website for the Office of Human Resources.

### **Catastrophic leave donation**

Sacramento State employees may voluntarily donate up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year to another employee who has been deemed eligible for catastrophic leave. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If you are interested in donating time, the form can be obtained at [csus.edu/hr/forms.html#disability](https://csus.edu/hr/forms.html#disability), by visiting the Benefits Office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The following employees have been approved to receive donations through the Catastrophic Leave Donation Program:

- Steven Borden, Custodial Services
- Shannon McDonald, Custodial Services