

CSUS Internship Opportunity
Department of Communication Studies and Journalism
California State University, Sacramento

Name of Organization: Allied Ceramics Art Institute(ACAI)

Description of Organization:

Mission: Promoting and preserving the ceramic and other arts through facilities, equipment, education and exhibits.

ACAI Studios is a community studio operated by the Allied Ceramics Art Institute (ACAI) a 501 C(3) California Public Non Profit Corporation. The Studio provides the space, equipment and support needed for ceramic arts. We offer outstanding artistic, educational, and collaborative opportunities in ceramic arts. We serve everyone in the east Sacramento communities of Fair Oaks, Folsom, Citrus Heights, Orangevale, Gold River and Carmichael.

We are a resource for personal and professional development for anyone interested in ceramics, including children, inquisitive beginners, off and on hobbyists, collectors, and emerging and experienced artists.

Our Major Programs Include:

- Ceramic Arts for All - Classes & Education Programs for children, families, adults and seniors.
- Summer Clay Camps - week long day camps for children ages 6 - 18
- Gallery Program - Gallery focusing on local artists with emphasis on ceramic art.
- Ceramic Studio Program - Studio Memberships & studio rentals for ceramic artists
- Community Outreach - Off site programs for schools, home schools and others.

Internship type (mark all that apply):

PR x Journalism x Intercultural Interpersonal
Organizational x Media x Media Production

Semesters/Dates Internships Available: **Fall** X **Spring** X **Summer** **Other**

Detail of Activities/Duties/Responsibilities/Opportunities:

Assist Executive Director in promoting the non profits programs and services. Develop PR and Marketing Programs.

Intern Background Necessary:

Interest in the arts, community nonprofits, ability to communicate effectively using a variety of media particularly digital media. Ability to develop relationships and resources for the organization. Ability to write concisely and effectively to targeted audiences.

Intern Background Desirable:

Familiarity with Google drive and the Google family of products, Familiarity with Adobe Cloud Products. Ability to work in a collaborative online environment.

Materials Needed for the Interview:

Resume, work samples

Weekly Hours Required: To Be Determined

Total Number of Hours Per Semester: To be Determined.

Flexible or Fixed Schedule? Flexible

Fixed

If Fixed, days and times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Paid Position? No

Wages (if applicable): \$ per

Paid Expenses? Yes No

Number of Interns Requested: 1 - 2

Are applicants accepted on an ongoing basis? Yes

If no, what is the deadline?

Organization name & address: Allied Ceramic Art Institute (ACAI)
7425 Winding Way Fair Oaks, CA 95628

Name & title of contact person: David Wilkerson Executive Director

Contact Person Email:
dave.wilkerson@acaistudios.com

Website: www.acaistudios.com

Phone: 916-342-2251

Fax: