

CSUS Internship Opportunity
Department of Communication Studies and Journalism
California State University, Sacramento

Name of Organization: California State Association of Counties (CSAC)

Description of Organization:

The California Association of Counties (CSAC) is a non-profit corporation that promotes the interests of California's 58 counties before the state Legislature and U.S. Congress. CSAC's Communications Unit conducts media relations, develops communications strategies to assist legislative efforts, and promotes county programs and services through social media, video, website and special programs.

Internship type (mark all that apply):

PR ** Journalism Intercultural Interpersonal
 Organizational Media ** Media Production **

Semesters/Dates Internships Available: **Fall** **Spring** **Summer** **Other**

Detail of Activities/Duties/Responsibilities/Opportunities:

Looking for a motivated individual to play an integral role in assisting CSAC's award-winning Communications Unit by performing a wide variety of duties including video production, social media, website and writing.

Intern Background Necessary:

Have completed or currently working toward a degree in communications, journalism, broadcasting or equivalent major. Have sound writing, organization and people skills; understand and have experience with current communication tools, including video and social media. Comfortable working independently as well as being part of a team.

Intern Background Desirable:

Desired skills include use of various social media platforms, basic understanding of video equipment/software, and proficiency with both Macs and PCs; have a strong desire to learn, grow, be able to work on multiple projects, and have a sense of humor. Knowledge of county government a plus.

Materials Needed for the Interview:

Resume and any writing and/or video work samples.

Weekly Hours Required:

Flexible or Fixed Schedule?				Total Number of Hours Per Semester			
Flexible	**			20 hours wk during summer/flexible during semester			
Fixed				Fixed			
If Fixed, days and times	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Paid Position? Yes ** No **Wages** (if applicable): \$ 16 per **Paid Expenses?** Yes No **
Number of Interns Requested: 1 **Are applicants accepted on an ongoing basis?** Yes No **
 If no, what is the deadline? May 24, 2017

Organization name & address: California State Association of Counties	
Name & title of contact person: David Liebler, Director of Public Affairs & Member Services	
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