Internship Position through the
Department of Communication Studies and Journalism at
California State University, Sacramento

Name of Organization: FUN RUN GROUP LLC (FRG)

Description of Organization: FRG IS A NEW FUN-RUN PRODUCTIONS COMPANY LOCATED IN MIDTOWN/DOWNTOWN SACRAMENTO, CA. WE ARE A TEAM OF 10, AND WORK TOGETHER BUILDING NEW THEME IDEAS FOR FUN-RUN EVENTS THROUGHOUT THE YEAR. WE WORK WITH NONPROFIT AND CHARITIES, ALONG WITH SACRAMENTO UNIFIED SCHOOL DISTRICT. FRG PRODUCES EVENTS WITH AN ATTENDANCE AVERAGE OF 4,000+ PEOPLE, AVERAGING 8,000+ WITH SPECTATORS. FRG EVENTS COORDINATES VENDOR GUESTS OF 25+, WITH 25+ SLOTS FOR BOOTH-SPONSORSHIPS. IN ALL, FRG IS AN EVENT PLANNING COMPANY EXCLUSIVE TO FUN-RUNS. INVOLVED: PR, SOCIAL MEDIA, COMMERCIAL/MEDIA BUY, CONTENT MANAGEMENT, VISUAL DESIGN, AND PROMOTIONS.

Internship type (check all that apply)
__X_Public Relations __X_Media   __X_Media Production
         ___Journalism   ___Interpersonal   _X__Organizational

Detail of Activities/Duties/Responsibilities/Opportunities: SOCIAL MEDIA, MINI-EVENT PLANNING, RACE DAY LOGISTICS, VOLUNTEER, CHARITY, SPONSORSHIP, & VENDOR SUPPORT, CUSTOMER SERVICE, MEDIA BUY, AND MORE!

Intern Background Necessary: MUST HAVE AN UNDERSTANDING OF USE: E-MAIL, WORD PROCESSORS. GOOD CUSTOMER SERVICE EXPERIENCE. ORGANIZATIONAL SKILLS.

Intern Background Desirable: EVENT PLANNING, SOCIAL MEDIA, PUBLIC RELATIONS, GRAPHIC, WEB DESIGN, PHOTOGRAPHY, VIDEO.

Materials Needed for the Interview: A BRIGHT PERSONALITY, BEHAVIOR TO HAVE FUN AND WORK WITH OTHERS, A RESUME OR HISTORY OF EXPERIENCE

Number of Weekly Hours Required: 2-6
Total Number of Hours Per Semester (50 work hours = 1 semester credit)**: 50+**
Flexible Schedule (yes/no): YES
Fixed Schedule (yes/no): NO
         Fixed Schedule Days & Times:

Number of Interns Requested: 1+

Paid Position (yes/no): NO
Wages (if applicable):
Paid Expenses (yes/no): NO

Semesters/Dates Internships Available:
         _X__ Fall   __X_Spring   _X__Summer   ___Other
Are applicants accepted on an ongoing basis? (yes/no):   YES

Other Comments 'tgi ctf kpi "yj ku"qti cpk| cvkqp"qt"yj ku"r qukvkqp<"

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