

[Name], 2024

Communication Studies Lecturer Course Qualifications

Please use this template to provide an overview of your course qualifications if you are requesting to teach new courses in the curriculum. Please include a short narrative, explaining your qualifications for each particular course (see sample below). Please also append supplementary materials such as your CV, resume, transcripts, research papers, etc. as supporting evidence in a single file. Areas to complete are highlighted in yellow.

Contact Information

Cell Phone:

Email:

Current Courses

Courses taught at Sacramento State as of Fall 2024

COMS [X—Title]

COMS [Y—Title]

Requested Courses

COMS [Z—Title]

Academic & Teaching Preparation – Teaching Qualifications

Requested class: COMS [Z—Title]

Relevant Courses Taught

[List classes taught at Sacramento State or other institutions that are most relevant to the course you are requesting]

Relevant Courses Taken

[List courses or trainings taken that support your qualification to teach the requested class]

Relevant Scholarly, Professional, or Creative Activity

[List scholarly, professional or creative activities that have prepared you to teach the requested class. Append samples to this request.]

Supporting Narrative:

[Include a short narrative describing how your education, training, and experience support your qualifications to teach the requested course.]

Current Courses

Courses taught at Sacramento State as of Fall 2023:

Requested Courses

I would like to be considered to teach the following courses at Sacramento State:

Academic & Teaching Preparation – Teaching Qualifications

Relevant Courses Taught:

Courses Taken:

Supporting Narrative: