



Department of English
Supplemental Department Application for M.A. Applications
English MA with Concentrations in Creative Writing and Literature
MA in Composition, Rhetoric, and Professional Writing

Please read carefully and include this form with required application materials sent to the English Department.

Application deadline available on the Office of Graduate Studies website. Late applications will not be accepted.

Coursework Requirements for English MA Literature & Creative Writing:

- a minimum GPA of 3.0 in the last 60 units of all university level coursework OR a 3.0 GPA in courses in the English major on the transcript from your degree-gruating institution
- at least 27 units of upper division coursework in English
- a minimum of 15 units upper-division literature courses including:
 - at least 1 British literature course
 - at least 1 American literature course
- TOEFL score (for foreign student admissions only--see below)

Writing Sample for Creative Writing Applicants: this may include samples of Poetry (5-6 poems) OR Literary Prose (fiction or creative non-fiction: no more than 15 pages). NO WRITING SAMPLE IS REQUIRED FOR APPLICANTS TO THE LITERATURE CONCENTRATION.

Coursework Requirements for MA in Composition, Rhetoric, and Professional Writing:

- a minimum GPA of 3.0 in the last 60 units of all university level coursework OR a 3.0 GPA in courses in Communication Studies, Education, English, Philosophy, Political Science or related major on the transcript from your degree-granting institution.
- TOEFL score (for foreign student admissions only--see below)

Writing Sample for MA in Composition, Rhetoric, and Professional Writing Applicants: **Submit one of the following as a writing sample**

- 10 - 12 page academic writing sample (e.g., seminar or capstone project), one in which the applicant has integrated primary and/or secondary research to pursue an original claim or controlling idea. Along with this writing sample, include a brief reflective component (250-500 words) articulating why the applicant has chosen this as their writing sample. **OR**
- 2 - 3 samples of professional writing that demonstrate their preparation for the program. Genres from a variety of professions and fields are welcomed. Along with these writing samples, include a brief reflective component (250-500 word) articulating why the applicant has chosen these as their writing samples.

Foreign Student Admissions:

Students from foreign universities must take the TOEFL test, which is administered in different formats; students need take only one format of the exam. Required scores for each format are as follows:

- paper based TOEFL: 600, with a score of 5 on the Test of Written English (TWE)
- computer based TOEFL: 250, with a score of 5 on the Test of Written English (TWE)
- internet based TOEFL (IBT): 100, with a minimum of 25 on the writing section

PLEASE NOTE:

Although we cannot admit applicants whose GPA's do not meet the above requirements, we can admit students who do not meet all the coursework requirements above. These applicants may be admitted with conditionally-classified graduate status should coursework fall within 9 units of meeting admission requirements. Under this designation, conditionally-classified students may be required to take additional classes to make up required coursework that has not already been completed at the time of enrollment.

All applicants will be screened and ranked by the Graduate Coordinator according to English Department policy.

PLEASE COMPLETE THE FORM ON THE PAGES THAT FOLLOW AND MAIL IN AS PART OF YOUR APPLICATION MATERIALS SENT TO THE ENGLISH DEPARTMENT.

Only complete applications will be considered

Applicant Name: _____
Last First MI

If alternate names appear on your transcripts, please list them here:

Last First MI

Last First MI

Please provide your contact information; information provided should be your primary modes of contact.

Email: _____

Phone Number: _____

Mailing Address: _____

Applying at California State University, Sacramento for study toward the following English MA concentration Check only one:

- Composition, Rhetoric, and Professional Writing
- English MA, Creative Writing Concentration
- English MA, Literature Concentration

For descriptions and curriculum for each program please review the current catalogue:

<http://catalog.csus.edu/colleges/arts-letters/english/#graduate>

1. Will you have met coursework requirements by the end of your current semester?

- Yes
- No

2. If you answered no to question 1, will you be 9 units or less away from meeting the coursework requirements listed above by the end of the current semester and applying to be considered for "conditionally classified" status?

- Yes
- No

3. FOR CREATIVE WRITING AND LITERATURE APPLICANTS: Do you have at least a 3.0 GPA in your English-major coursework as listed on the transcript of your graduating institution.
FOR COMP., RHET, AND PROFESSIONAL WRITING APPLICANTS: Do you have a 3.0 GPA in courses in Communication Studies, Education, English, Philosophy, Political Science or related major on the transcript

- Yes
- No

4. For CREATIVE WRITING APPLICANTS & COMPOSITION APPLICANTS: Please read carefully the requirements for the writing sample on the first page of this form. LITERATURE APPLICANTS are NOT required to submit a writing sample.

5. Submit official copies of **all** transcripts, other than CSU, Sacramento, to the Office of Graduate Studies at:

Office of Graduate Studies
River Front Center 206 MS 6112
California State University, Sacramento
6000 J Street
Sacramento, CA 95819

OR, electronically, at gradtranscripts@csus.edu

6. Transcripts submitted to Graduate Studies?

Yes

7. You will be able to set up your Saclink email account 48-72 hours after completing your online application. Please do so as soon as possible: the department will be unable to move forward with your application until you do;
<https://mysaclink.csus.edu/Default.aspx>

8. **After** submitting your on-line application and sending transcripts to the Office of Graduate Studies, send the following materials directly to the **English Department** at the address that follows. Materials should be received on or before the deadline of TBD. Check each box below as completed:

This form, filled out in its entirety.

INCLUDE THE FOLLOWING WITH THIS FORM:

List of Major courses taken (form follows this page) Sign and date where indicated at the end of this form

Materials required by the English Department must be sent to the following address:

Graduate Coordinator English
Department MS 6075
California State University, Sacramento
6000 J Street
Sacramento, CA 95819

OR via email: marianna.lilley@csus.edu

Coursework in Your Major (Upper and Lower division) as it appears on the transcript of your graduating institution:

Courses in your major taken at ANY OTHER institution other than the one that granted your BA

Name of Institution:

Catalog No.	Dept & Name of Course	Grade / No. of Units / Semester
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /

(If necessary, attach an additional page.)

Name of Institution:

Catalog No.	Dept & Name of Course	Grade / No. of Units / Semester
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /

(If necessary, attach an additional page.)

List any courses in progress or which you plan to take before enrollment begins at CSUS:

Name of Institution:

Catalog No.	Dept & Name of Course	Grade / No. of Units / Semester
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /
_____ /	_____ /	_____ /

By signing below, you affirm that the information provided is true.

Signature

Date

Letter of Recommendation Forms are available online at:

- <https://www.csus.edu/college/arts-letters/english/internal/documents/ma---lor-form.pdf>

Faculty at Sacramento State need only complete a form, recommenders outside of the university should complete a form and submit a signed letter of recommendation. Three letters of recommendation are required.