

## College of Arts & Letters Technology Committee

### **Recommendation:**

Establishment of an Arts and Letters Academic Technology Committee (ALTC)

### **Purpose:**

The committee supports the Dean in developing and implementing the college's academic technology policies, practices, and distributions of resources.

The Committee fosters shared governance on academic technology policies, practices, needs, resources, and challenges, and serves as a conduit for academic technology information to flow between the departments, college units, and college.

### **Rationale:**

The college, and each unit, including every faculty, staff and student served by the college, benefits when the academic technology resources of the college are equitably distributed and when policies and practices are aligned with college imperatives, priorities, and operational needs.

A college-wide committee on academic technology serves as a sounding board to facilitate discussion and decision-making with regard to prioritizing needs and aligning resources to those needs, identifying challenges, and deliberation on solutions.

### **Charge:**

1. Recommend academic technology policy for the college.
2. Discuss, develop and implement academic technology strategies within the college.
3. Consult on academic technology decisions that impact students, faculty, departments, college units, and the college.
4. Facilitate communication.
5. Provide a forum for academic technology issues to be heard, shared, and deliberated.
6. Collaborate with the A&L Budget Advisory Committee; submit recommendations, reports, referrals, on issues of academic technology resources, funding, and investment.

### **Priorities:**

1. Ensure equitable access to academic technology and resources.
2. Hear proposals and make recommendations of technology policies, practices, and priorities.
3. Hear requests for and make recommendations regarding new technologies, software, and service changes.
4. Provide a forum for gathering and disseminating information regarding academic technology.
4. Facilitate changes to technology practices and policies.

### **Representation:**

While this committee has representation from each department/unit, committee members are

not constrained to represent their home unit, but should be open to reflecting broadly on the issues and concerns that arise, and contribute to the discussion as members of the college regarding college resources needed by all.

**Membership:**

- The Committee consists of one faculty or staff member from each department.
- The Dean may select and appoint up to 3 members.
- Where a department does not opt to send a representative to the committee, the Dean may appoint members to fill those vacancies from any area of the college.
- Each member serves a term of at least one academic year, up to three academic years.

**Ex Officio**

- College ITC
- Dean or Associate Dean

**Meeting Schedule**

The committee shall meet bi-monthly on the 2<sup>nd</sup> and 4<sup>th</sup> Fridays through the academic year.