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DEAN'S OFFICE
AUG 15 2008
COLLEGE OF ARTS & LETTERS

MEMORANDUM

August 14, 2008

To: Jeffrey Mason, Dean
College of Arts and Letters

From: Joseph F. Sheley 
Provost and Vice President
for Academic Affairs

Subject: Conditional Approval of ARTP Policy and Procedures

Based on the recommendation of the University ARTP Committee, as reflected in the April 18, 2008 memorandum from Professor William Dillon (attached), I am pleased to approve the revisions to the College of Arts and Letters' ARTP policy subject to the changes being made.

When the changes suggested by the University ARTP Committee have been made, please forward the corrected ARTP policy document to Mr. Kent R. Porter, Associate Vice President for Human Resources, for final review.

Attachment

JFS:ls

c: (w/o attachment)
B. Bikle
W. Dillon
K. Porter

California State University, Sacramento
University ARTP Committee

DEAN'S OFFICE
AUG 15 2008
COLLEGE OF ARTS & LETTERS

MEMORANDUM

MEMORANDUM

April 18, 2008

To: Joseph Sheley, Provost and Vice President
Academic Affairs
From: William A. Dillon
Presiding Member
University ARTP Committee

Subj: College of Arts and Letters ARTP Policy (2-27-08 Draft)

The University ARTP Committee recommends approval of the subject document when the following change has been made.

Page 7, item 6, second sentence: Substitute "10" for "7" to conform to the new contract.

At the risk of seeming preoccupied with minutiae, the Committee invites the College to make the following slight editorial changes.

1. P. 3, last line but one, substitute "does" for "do".
2. Item E.10, p. 7, second sentence, substitute "areas" for "criteria" to conform to similar phrasing in item IV.B, fifth line. The use of the term "areas" when referring to the areas of performance subject to evaluation is consistent as well with common campus usage. The term "criteria" commonly refers to the bases for distinguishing the better performance from the indifferent or worse performance in one or another of the areas.

WAD/cj
Enclosure

cc: D. Wagner, Vice President, Office of Human Resources
K. Porter, Associate Vice President, Office of Human Resources ✓
B. Bikle, Chair, Faculty Senate