Safety Protocols for the  
School of Music

The School of Music has worked carefully with the University’s office of Environmental Health and Safety to develop detailed plans for the return of performance courses this fall. The following general protocols are meant to assure a safe environment.

All members of the SoM community should understand that the return to partial face-to-face instruction is a privilege granted to us due to the nature of our discipline and to enable the best educational opportunities for our students. But privileges can be rescinded at any time. It is therefore in everyone’s best interest to strictly follow safety protocols and help us avoid infections.

**Face masks:** In keeping with University policy, facial coverings must be worn on campus at all times including when entering and exiting instructional or rehearsal spaces. Masks may be removed to permit playing or singing but only after social distancing has been fully established.

**Social distancing:** No more than 10 individuals may work in any one room (or other space) at any given time and those individuals must maintain social distance of at least 6 feet from each other. The 10 individuals permitted includes students, staff, and faculty members.

**Entering and exiting spaces:** Rehearsals for large and small ensembles will be scheduled with timed breaks between rehearsals. These temporal windows will be strictly observed to leave time for students to safely depart while observing social distancing. The next cohort of students may not enter the room until all previous students have safely departed. The scheduling also allows time for appropriate cleaning and sanitizing between activities.

**Congregating:** The congregating of individuals in Capistrano Hall is strictly forbidden. Everyone must continue to observe social distancing throughout all common areas.

**Performances:** All performances will be given virtually with previously recorded material compiled for concert broadcast or material presented during a live-streamed performance. All safety protocols will be strictly observed during performance activities.

**Building and room schedules:** The School of Music will set restricted hours and schedules for access to Capistrano Hall and the spaces within the building; these schedules must be strictly
observed as they are designed to allow time for appropriate sanitization of facilities and equipment. No activities are permitted without following scheduling requirements.

Practice rooms will be available for use by sign-up only and will be limited to one person in a room at a time. Certain practice rooms may be designated for voice, woodwinds, and brass.

Sanitation stations: The University will provide approved sanitizer at locations throughout the building. All are encouraged to use sanitizer and paper towels to wipe off shared surfaces upon entering and exiting the room.

Music Stands: Students are encouraged to bring a personal folding music stand so as to avoid touching community music stands.

Brass players are encouraged to ensure safety for others when emptying condensation that occurs while playing their instrument. It is suggested that an easily transported, towel-lined container with lid (Tupperware-like), or something similar, be used in all locations where condensation needs to be released. The container must be cleaned daily.

Lockers: Extra care must be taken around student lockers to prevent congregation. Students passing by should create as much space as possible. Those with nearby lockers should take turns accessing the shared space.

If you are ill: Any individual with symptoms of COVID-19 including fever and cough should stay away from Capistrano Hall.

Report COVID-19 exposures using the University form at: https://sacstateshcs.wufoo.com/forms/covid19-illnessexposure-report/
Student Health and Counseling Services is coordinating follow up for all reports submitted. SHCS will contact the person and anyone else who needs to know. You should not communicate this information to anyone else to be sure that we are respectful of the person’s privacy.

These guidelines will be updated as needed, so be sure to check the SoM website regularly.

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