SCHOOLOFNURSING

Bachelor of Science in Nursing Supplemental Nursing Application – Optional Criteria

The following Optional Criteria are **not** required for admission to the clinical nursing program—they are an opportunity to raise your total admission points.

- There are six categories:
  1. Health Related Work Experience (1-3 points)
  2. Bilingual Language Proficiency (3 points)
  3. First Generation College Student (4 points)
  4. Environmental Background (4 points)
  5. No Courses Omitted from Adjusted Nursing GPA (2 points)
  6. No Repeated Courses Included in Prerequisite/Corequisite Course GPA (2 points)

  NOTE: Economic Background, Optional Criteria points are no longer offered. The Economic Background criteria was tied to a U.S. Department of Health and Human Services, Scholarships for Disadvantaged Students (SDS) Grant which is no longer funded.
- Points are awarded based on the review of documentation submitted with your supplemental nursing application—**points are not guaranteed!**
- You will have an opportunity to select the categories you would like to be considered for when you submit your online supplemental nursing application.
- Due to impaction, deadlines are strictly enforced. **Candidates are not permitted to apply for Optional Criteria after the application deadline—documentation received after the document deadlines outlined below will not be considered**.
- Reapplying? If you submitted a supplemental nursing application Spring 2018 or later your documents are still on file! If you applied before Spring 2018—since we have moved to online platform, you will need to resubmit all optional criteria documentation per instructions below.

1. Health Related Work Experience *(1-3 Points)*

- Candidates may receive a maximum of 3 points for documentation of paid or volunteer work in an acute, long-term, clinical, or community setting involving direct human-client/patient interaction.
- Minimum 50 hours
- 50 to 74 hours – 1 point
- 75 to 99 hours – 2 points
- 100 or more hours – 3 points maximum
- Hours may be combined from multiple locations.
- Agency documentation must include your **name**, brief **description of duties**, **total hours completed**, and agency representative **signature**.
- Do **not** submit any documentation to the School of Nursing.

Documentation Required	Completion Deadline	Documentation Deadline	Submit To
▪ Health Related Work Experience Form **OR** ▪ Agency documentation, **OR** ▪ Copy of LVN, CNA, EMT license	▪ Fall - March 1* ▪ Spring - October 1* ▪ **Work experience hours may not be in progress**	▪ Fall - March 1* ▪ Spring - October 1*	▪ Upload here when you submit your supplemental nursing application

2. Bilingual Language Proficiency *(3 Points)*

- Points are awarded for oral proficiency in one of the approved languages below (including American Sign Language).
- Oral proficiency examination or foreign transcript required.
- **Oral proficiency examination must be completed by March 1* for Fall, October 1 for Spring***.
- Questions regarding scheduling an assessment? See instructions included in Nursing Proficiency Testing form below.
- **Approved Languages**: Spanish, Chinese, Southeast Asian languages, Russian and other Slavic languages, Farsi, Arabic, Tagalog, Hindi and Punjabi and other Indic languages.
- These languages were chosen based on the needs of our regional, clinical agencies and census data.
- We regret points are not awarded for French, German, or other languages where a "need" has not been identified.
- American Sign Language – Completion of a 4th-semester, college-level ASL course required *(Sac State DEAF 154 or equivalent, may **not** be in progress); or 3 years of high school course work.*

Method	Documentation Required	Completion Deadline	Documentation Deadline	Submit To
Oral Proficiency	▪ Nursing Proficiency Testing form ▪ Approved Examiners ▪ WLL website ▪ Questions? Review instructions included with Nursing Proficiency Testing form (see link above)	▪ Fall - March 1* ▪ Spring - October 1*	▪ Fall - March 1* ▪ Spring - October 1*	▪ Make a copy – upload here when you submit your supplemental nursing application ▪ Submit original to the **Department of World Languages & Literatures** ▪ Points will not be awarded unless original is on file with the **Department of World Languages & Literatures** by the documentation deadline
Foreign Transcript	▪ Transcript	▪ Fall - March 1* ▪ Spring - October 1*	▪ Fall - March 15* ▪ Spring - October 15* ▪ New University Applicants – follow University transcript deadlines	▪ College transcript – University ▪ Secondary transcript or other documentation ▪ Upload here when you submit your supplemental nursing application ▪ *If your transcript is already on file with the University—no need to submit again!*
American Sign Language	▪ Transcript	▪ Fall - March 1* ▪ Spring - October 1* ▪ Course work may **not** be in progress	▪ Fall - March 15* ▪ Spring - October 15*	▪ University ▪ *If your transcript is already on file with the University—no need to submit again!*

3. First Generation College Student *(4 Points)*

- Neither parent/guardian has an associate or higher degree awarded by a U.S. **or foreign college** at the time of application.

Documentation Required	Completion Deadline
▪ Attestation included in online application ▪ No additional documentation required	▪ Fall - March 1* ▪ Spring - October 1*

4. Environmental Background *(4 Points)*

- Candidates may receive 4 points for attending a disadvantaged high school.
- The California Department of Education, Academic Performance Index (API) Base Report-School Report will be used to consider eligibility.
- The scores for the period of attendance are averaged. If there is no score available for the year you graduated, we will use all scores available for years attended; or most recent.
- An average Statewide Rank of 4.9 or lower is required to receive points in this category.
- A high school transcript is required for consideration.
- If you attended a high school outside of California, please submit 1) high school transcript, **AND** 2) brief, typed narrative outlining disadvantaged status.
- A narrative is **not** required if you attended a high school in California.
- NOTE: the State Board of Education (SBE) and the California Department of Education (CDE) recently launched a new accountability system to replace the Academic Performance Index (API). These changes are under review—the earliest these changes will be implemented is Fall 2019. Please check back here for news—due to human resource limitations, please do not call the School of Nursing. Thank you!

Documentation Required	Documentation Deadline	Submit To
▪ High School Transcript, **AND** ▪ Out-of-state/country narrative *(narrative and any supporting documentation is only required **if you attended high school outside of California**)*	▪ Fall - March 1* ▪ Spring - October 1*	▪ Transcript – University ▪ Out of state/country narrative – upload here when you submit your supplemental nursing application ▪ *Continuing Students – If you submitted your high school transcript when you applied to the University—no need to submit again!*

5. No Courses Omitted from Adjusted Nursing GPA *(2 Points)*

- Candidates may earn 2 points if no courses are omitted from their "Adjusted" Nursing GPA.

Documentation Required	Completion Deadline
▪ None	▪ n/a

6. No Repeated Courses Included in Nursing Prerequisite/Corequisite Course GPA *(2 Points)*

- Candidates may earn 2 points if the courses included on their supplemental nursing application are all first attempts.
- The seven-year rule does not apply – courses over 7 years old are considered.

Documentation Required	Completion Deadline
▪ None	▪ n/a

**If the deadline falls on a weekend, the deadline will be moved to the following Monday.*