



Department Use Only
Received:

Department of World Languages & Literatures

Statement with Serious & Compelling Reasons for Add/Drop after Fourth Week of Instruction

Students are required to provide a **typed** statement indicating “serious and compelling” reasons for adding and/or dropping courses past week four. You must provide this supplemental statement and attach it to the official **Petition to Add/Drop/Withdraw after Deadline** form. Please make sure to carefully review both sides of the petition. A PDF version of the **Add/Drop/Withdraw** form can be downloaded from the Sac State website at <http://www.csus.edu/registrar/> under “forms.”

To assist our department in processing your request, complete this form and include it with your statement and petition. **Please make sure your statement includes copies of any supporting documents (medical, employer, etc.).**

If you need to withdraw from all courses, do not use this form. Please visit the Student Services Center in Lassen Hall, Room 1000 as soon as possible.

Student Name: _____ Sac State ID# _____
(Last) (First) (M.I.)

Class # _____ Course Name & Section: _____
(ex. 12345) (ex. SPAN 1A – 01)

- I am requesting that this course be **added** to my schedule.
- I am requesting that this course be **dropped** from my schedule.

Student Signature: _____ Date: _____