

<i>Action</i>	Year 1. All Faculty who began tenure track Fall 2024	Retention Year P2. Faculty who began tenure track Fall 2023	Retention Year *P3 – Faculty who began tenure track Fall 2023 with one year of credit towards tenure	Retention Year P4—Faculty who began tenure track Fall 2023 with two years credit towards tenure (2+2)	Retention Years 3 & 5	Retention Year 4	Tenure and Promotion (Regular and Early)
Files Close	February 28, 2025	October 7, 2024	N/A	October 7, 2024	October 28, 2024	October 28, 2024	November 6, 2024
Primary Letter to Candidate	April 4, 2025	October 25, 2024	N/A	October 21, 2024	November 27, 2024	November 15, 2024	December 2, 2024
Primary Letter to SEC	N/A	November 6, 2024	N/A	November 4, 2024	December 20, 2024	November 27, 2024	December 16, 2024
SEC Letter to Candidate	N/A	December 6, 2024	N/A	November 22, 2024	February 24, 2025	December 18, 2024	February 19, 2025
SEC Letter to Dean	N/A	December 17, 2024	N/A	December 6, 2024	March 11, 2025	January 24, 2025	March 3, 2025
Dean’s Letter to Candidate	May 2, 2025 (or earlier)	February 17, 2025	N/A	December 20, 2024	April 17, 2025	February 12, 2025	March 21, 2025
Dean’s Letter to VP/Provost	N/A	N/A	N/A	January 17, 2025	N/A	March 3, 2025	April 3, 2025
VP/Provost to Candidate	N/A	N/A	N/A	February 17, 2025	N/A	April 17, 2025	May 19, 2025

Dates mandated by OFA

Fall 2023 Dates to Note:

Semester Start – August 21
 Labor Day – September 2
 Veteran’s Day – November 11
 Thanksgiving – Nov 28-29
 Campus Closed – Dec 23-Jan 2

Spring 2024 Dates to Note:

Semester start – January 21
 Spring Break – Mar 31-April 4
 Cesar Chavez Day – March 31