

COLLEGE OF EDUCATION

FACULTY TRIP INFORMATION

This form must be attached to a Concur request for travel. In Request, find "Attachments" button in the upper right.

Name of conference or another event		
Name of your presentation or N/A		
Link to the agenda (or attach separately)		
Amount already received from CoE this fiscal year (Keep in mind the \$2500/year limit)		
Source of funding	Amount	Comment if any
Requested from CoE		
EDD Fund (EDD faculty)		
Individual PD account (indicate source)		
Other sources (name and acct # if known)		
Third party funding		
Your personal funds		
Justification		
Why is the conference important? How does it advance your research agenda? If a PD opportunity, how will it help improve your program or specific course(s)?		