



SUBJECT MATTER PROGRAM COMPLETION VERIFICATION

Use this form if you have completed/are completing a Subject Matter Program (SMP) at Sacramento State. **If you are not completing a SMP, please disregard this form.** This form requires a signature from a Commission on Teacher Credentialing (CTC) approved advisor at Sacramento State. Submit this form completed and signed with your supplemental program application packet.

****Applicants completing a subject matter program at another California institution** must submit verification of your completed subject matter program on the letterhead stationary of your school. Check with your college's Credential Office for the approved evaluator/advisor.

Last Name	First	MI	SID		
Subject Matter Area (teaching area)			Program Advisor		
A. Applicant has completed a Sacramento State Subject Matter Program					
_____			_____		
<i>Signature of Faculty Program Advisor</i>			<i>Date</i>		
B. Applicants who are still completing a Sacramento State approved subject matter program or equivalent: This certifies that the above named applicant will be eligible to begin the program in the _____ semester.					
Listed below are the "in-progress" course(s) required for completion of the Sac State Subject Matter Program.					
In Progress	To Take	To Take When	Course Number and Title	Units	Comments
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
_____			_____		
<i>Signature of Faculty Program Advisor</i>			<i>Date</i>		
C. Applicants who are completing requirements in Section B above: "I understand that I must complete all the above requirements (course[s] or exam) before I can begin the credential program. If any changes are made to the above requirements, I understand that I must submit a revised SMCV form to the Teaching Credentials Department indicating the change(s) and including the signature of my faculty program advisor."					
_____			_____		
<i>Signature of Applicant</i>			<i>Date</i>		
Please retain a copy of this form so you will know which requirements need to be satisfied.					