Print Form

Office of Graduate Studies

Petition for Exception

Sac State ID: _____ Telephone: _____ (Area Code)

Legibly PRINT name and address below:

_____

_____

_____

Class Level (Check one):

☐ **Undergraduate**

Expected graduation Date: _____

☐ **Graduate (Indicate Unclassified or Name of Degree Program:**

_____

Advisor: _____ Print Name

Committee Members:

_____ Print Name

_____ Print Name

Please be sure you have the required signatures from your Department before the form is submitted to the Office of Graduate Studies, RFC-206.

☐ Course Substitutions: Previous Course/Units: _____

New Course/Units: _____

☐ Request graduate credit for excess undergraduate courses taken in semester of graduation. Courses must be in excess of Bachelor's degree; no more than 6 units are allowed to be used towards a Master's degree. List course name, number, and unit value (i.e., CE232 - Stability of Structures, 3 units)

_____

☐ Change from (check one): ☐ Thesis to Project ☐ Project to Thesis

☐ Thesis/Project to Comprehensive Exam ☐ Comprehensive Exam to Thesis/Project

☐ Change in Special Major Adviser or Committee. New committee members must print & sign in the approval section below.

Previous Committee Member(s): _____

New Committee Member(s): _____

☐ Change in Dissertation/Thesis/Project Advisor. Previous and new member must print & sign in the approval section below:

☐ Previous Dissertation/Thesis/Project Advisor: _____ Date: _____

☐ New Dissertation/Thesis/Project Advisor: _____ Date: _____

Student's Signature: _____ Date: _____

FOR DEPARTMENT / OFFICE OF GRADUATE STUDIES APPROVAL

Departmental Approval:

Faculty Advisor Date

* Faculty Advisor Date

** Graduate Coordinator / Sponsor: Date

* Second Advisor and Faculty Sponsor signatures required for Special Majors candidates only.

** Signature must be a tenure or tenure-track faculty member.

Petition: ☐ Granted ☐ Denied

Graduate Dean Date

Comments: