

FACULTY MEASURES

ASSESSMENT MEASURES	CONSTITUENTS	DATA COLLECTION	ANALYSIS METHOD	RECORDKEEPING	CYCLIC PROCESS
Student Evaluations of Teachers (SET)	Students	Evaluations are proctored by department administrative support	Faculty receive copies of the evaluations after the semester is completed, and are advised to be proactive with changes to their course.	Records kept by the dean's officer, and made available to faculty for review	At the end of every semester for all courses, mandatory
Faculty Course Reflections	Full-time faculty, and adjunct faculty	Faculty voluntarily participate in this evaluation of their work.	Faculty analyze their own data and make adjustments to their course materials as they feel necessary.	Faculty keep their own records, but will soon be required to summarize their findings for annual assessment reports	At the end of every semester for all courses, currently volunteer basis