

Graduation Invitation

Letters could take **AT LEAST ONE WEEK AFTER SUBMISSION** to be processed, especially during busy periods at the beginning and the end of each semester.

Please be patient. You will be notified when the letter is ready for pick up via email or phone.

Date

(Student name)

(Student address)

Dear (Student first name),

Congratulations on your successfully completing the requirements for the M.S. degree from the Department of Electrical and Electronic Engineering (EEE) in (semester and year). On behalf of the EEE department at Sacramento State University, we would be very happy to invite your family members listed below, to attend your graduation:

(Names of family members and relation to student)

The graduation commencement ceremony will be held in Sacramento on (ceremony date).

Sincerely,

Dr. Preetham B. Kumar
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