

Computer Science | Electrical & Electronic Engineering | Computer Engineering Add/Drop Permit

PLEASE fill out COMPLETELY; missing information will delay processing.

Semester/Year: _____

Name: _____
(last) (first) (m.i.)

Sac State ID: _____

Phone: _____ Email Address: _____

Time Stamp: _____

Major: Pre-CSC CSC CpE EEE Other: _____ **Level:** Undergrad Graduate

- ▶ Prerequisites will be verified - If you have taken any prerequisite course(s) at another institution, attach a copy of your unofficial transcript from that institution.
- ▶ The Department **CANNOT OVERRIDE**: registration holds OR time conflicts OR the unit cap.
- ▶ "First come, First served" - If the class is full, you will be placed on the waitlist. If the waitlist is full, you will have to try to add (in person) on the first day of classes.

Add for Credit (before the University Census Date)						
Class #	Course # <small>(ex: CSC 130)</small>	Sec. #	# Units	Prerequisite(s) & grade	Instructor Signature <small>(required beginning 1st day of classes)</small>	Date

Drop (before the University Census Date only)				
Class #	Course #	Sec. #	# Units	Date

Comments: (Exceptions requested, issues, notes, etc.)

*I authorize the CSC/EEE/CpE department to Add/Drop the course(s) listed above; it is **my responsibility** to check MY SAC STATE for class schedule accuracy and inform the department office of **any errors**. I understand that I am **responsible for any additional fees** associated with these changes.*

Student Signature: _____ **Date** _____

*****Department Use Only*****

Chair / Coordinator Approval: _____ Date: _____

Comments: _____

Processed by: _____ Date: _____