



SACRAMENTO  
STATE

# STUDENT GRADE APPEALS

## What is a Grade Appeal?

Grades are assumed to be an accurate reflection of the student's academic performance in a class. However, the University allows students to appeal final course grades if they believe a violation in grading occurred.

## Things to Know Before Filing an Appeal:

- ✓ Only final grades in a course can be appealed.
- ✓ Grade Appeals must be started by the first week of the following semester.
- ✓ During the first week of the following semester, notify the instructor and Department Chair of your intent to appeal the grade.
- ✓ Contact the Grade Appeal Manager for information on the process, timeline, and policy. See contact information below.

### For More Information:

<http://csus.edu/academic-affairs/internal/grade-appeals.html>

Email the Grade Appeal Manager at [scc@csus.edu](mailto:scc@csus.edu)

Call the office that manages appeals at 916-278-5344