



Department of Speech Pathology and Audiology  
California State University, Sacramento

## ADVISORY COMMITTEE MEETING MINUTES

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**Date: November 17, 2015**

**Time: 5:30-7:00PM**

**Location: SHS 145**

**In attendance:** Pat Spears Lee, Holly Cook, Karen Low, Alicia Iagmin, Shaun Cullen, Ann Blanton, Jeannette Reiff, Dana Farias, Jane Johnson, Kinzie Murphy, Karen Oakley, Heather Thompson, Darla Hagge, Robert Pieretti, Sean Green

1. **Greetings, Welcome, Introductions - Heather Thompson**
2. **Mission Statements/Strategic Goals**
  - a. Review of the Mission Statement of the Advisory Committee – Heather Thompson
  - b. University Strategic Goals – Heather Thompson
    - New President this year
    - Reviewed goals of the University:
      - *Enhance student learning and success*
      - *Foster innovative teaching*
      - *Commit to engaging to the community*
      - *To excel as a place to learn, work and visit*
      - *Promote a strong University identity*
  - c. College of Health and Human Services Mission Statement and Strategic Plan – Darla Hagge
    - Task force met regularly to find out what our mission statement was and values
    - Created with graduate students, undergrad, faculty, alumni and different individuals across the community
    - It took approximately one year to generate the strategic plan

- Decisions of the Dean will be filtered through the strategic goals
  - Plan to be housed together at Folsom hall; dates are unknown as yet, but there will be more updates in the future as we learn more
- d. Departmental Mission statement and Strategic Goals - Heather Thompson
- Encourage students to go beyond graduation
  - **Goals:**
    - *Innovative teaching and scholarly activities*
    - *Clinical training*
    - *Support student success*
    - *Enhance community partnership*
  - How can we enhance these goals through collaboration with Advisory Board?
    - By scaffolding examples of reporting and seeing communication grow and expand within classrooms
  - Ideas of how we can enhance community partnerships?
    - Develop a clinical specialty for graduate students and help them scaffold resources to guide them in the right direction
    - NSSLHA is growing; NSSLHA conference is growing with outreach to the community in a variety of areas (autism, OT etc.)

### 3. Department Updates - Heather Thompson & Darla Hagge

#### a. Medical updates:

- Three local CF's are bringing in new positions
- Added student agreement to medical based internships (e.g., no personal cell phone calls, establish dress code, must work holidays & weekends, interviews outside of internship schedule)
- Addition to the curriculum- inter-professional education, meet with nursing professors and students to learn more information and how it plays out in clinical settings, simulation screenings. Actually using stroke survivors instead of mannequins through clinical teaching opportunities. Supported by Scott Jackson in dysphagia class.
- SPHP 125 Language disorders across the life span, changed the class to adolescent first half of class and neuroanatomy the second half of the class
- Community based Program of NSA: Students earn one unit and learn pre-professional skills
- Head Trauma Support Project: Provides support to family members and victims of head trauma

- AAC- AActive talkers group within NSA and have trained communication partners teaching our members to use AAC devices. Partnerships with CTEC have been established.

**b. General curriculum improvements**

- Graduate intensive writing class- should be placed early on in the program and needs to focus on improving student's writing skills (changes made to SPHP 242A methods class; now graduate intensive writing class). Department requested to make changes to the program. As part of graduate intensive writing classes, students are required to write 20 pages of text that provide peer review and instructor feedback. As part of the class, we use clinic reports since they complete them anyways. Students spend the semester reviewing/revising and editing these reports. Early in the semester, they engage in a peer review process where they switch reports with a peer and review/edit. They will also get instructor feedback and have multiple opportunities to make changes. It was noted students have a tough time writing professional letters so we decided to add that to the 242A class curriculum. Clinical Portfolios are provided an example; students make these under the guidance of Jeannette Reiff and Darla Hagge later in their graduate program.
- Professional letter writing in the field is needed. Suggested by the advisory board that maybe we should give students the nuts and bolts of how to write a professional letter that is not in a school setting. Teach different styles for different settings: cover letter; "professional letter" sent via fax; professional email writing.
- Discussion of faxing medical records that may go to a communal fax machine that produces hard copies. Clinicians at Kaiser are not allowed to use that method of communication, as the wrong person could pick up the hard copy - it's not really confidential.
- At Kaiser, clinicians put the (PHI) in subject line of emails to encrypt information.

**a. Research and clinical activities at undergrad level**

- Sac state Literacy connection – coincides with Love, Talk, Read book drive. Students donate books and literacy connection teaches parents how to use the books to their advantage. Partners with Sacramento Food bank. Demonstrates through play. Students model good reading for children and then participate in a craft that coincides with the book they just read to enhance learning of what they read. 1<sup>st</sup> and second grade level.

**b. Recommendations made by the Advisory Committee**

- Autism class-It is important the department hires professionals with experience in the classes they teach and the department has done a good job doing that.

**2. Department updates from recommendations of previous meetings**

- Curriculum class beefed up to include a mock IEP, they are given a report with some form of phonological processing and they have to figure out what language disorder it is and what they would recommend to the parents etc. Also whether the mock IEP qualifies or not for Tx.

- Second Bachelors program has been very successful- First cohort just graduated and every student has gotten in to a school. We have 30 students this year. Same classes as the regular undergraduate program, just via a very fast/condensed program. Also includes clinical practice so they can apply for SLPA.
- CF's need more updates in dynamic assessment. Trying to add this more in undergraduate level. Assessment teachers using Simucase to help understand this process more. This allows students to practice with dynamic assessment. This helps students to be able to problem solve and use appropriate information needed to complete an assessment.

#### 4. **Clinic update - Jeannette Reiff**

- No significant updates but a big thank you to the community and cohorts for referrals

#### 5. **New clinic update and development plan – Robert Pieretti**

- Back at planning stages for third time
- New clinic is on the Dean's agenda, he knows a lot about audiology and aware of what we do
- We are at a good point for this to happen, we are all motivated to get it done
- We would benefit from being with the nursing department and OT
- Finalized with architect and planning stage is going
- Funds have been approved
- We will be raising funds to purchase equipment
- We will need to buy Audiology booth along with equipment with that
- Development plans will be going soon

#### 6. **Cohort Reports**

##### a. **Public Schools— Karen Oakley, Liaison**

- San Juan unified- four release days for educators to write reports. They needed time to write reports and finish them accurately
- Progress reporting, accountability reporting credibility logs - a lot of paperwork
- Convey to our students to warn them how much paperwork we do!
- High workloads and high case management
- Influx of autism, the children still have needs along with social pragmatics not just artic
- Everyone is struggling with the large amount of caseloads (larger than 55)

##### b. **Private Practices/Non-Public Agencies— Jane Johnson, Liaison**

- Last year's hires for SPG have been amazing and the grad program has done great job of prepping the students for inter-professionalism
- A lot of the new grads are ready to negotiate salaries, with contracted companies SLP grads have been granted the ability to negotiate.
- Interviewees must let you know whether or not they are taking the position or not, a lot of the time they are not giving the courtesy of letting professionals know

**c. Hospitals— Karen Lowe, Liaison**

- Simulation lab is awesome!!!
- It is very reliable
- A lot more pediatrics now and thinking of offering pediatrics internships to help train in regards to feeding
- Remind students to gather immunization records early
- New schedule is working well

**d. Alumni update—Karen Oakley**

- Using Alumni center for Conference instead of holiday party

**e. NSSLHA update—Alicia Iagmin**

- Tailgate- winner of golden spatula
- Holiday party 12/11 at Scottish Rite- Ticket to get in is one unwrapped toy and toys will be donated for Karen Oakley's schools
- Conference 2/20 at the Alumni Center- Judy Montgomery for keynote speaker
- Fundraiser- doughnut fundraiser raised over \$200 dollars. One of the goals for NSSLHA is to leave a bigger donation to the clinic

**Next meeting**

**April 12<sup>th</sup>, 2016**