



SACRAMENTO
STATE

Au.D. Clinical Benchmarks

DRAFT – For Review Purposes Only

Redefine the Possible™



Meet Us



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Sequence of Clinical Education

Sequence of Clinical Education			
Year	Semester	Course	Description
1	Fall	CSAD 610 Introduction to Clinic	on-campus observation; screenings
1	Spring	CSAD 620C Audiology Clinic II	on-campus participation
1	Summer	CSAD 630C Audiology Clinic III	on-campus participation
2	Fall	CSAD 640C Audiology Clinic IV	on-campus participation
2	Spring	CSAD 650C Audiology Clinic V	off-campus participation
2	Summer	CSAD 660C Audiology Clinic VI	off-campus participation
3	Fall	CSAD 670C Audiology Clinic VII	off-campus participation
3	Spring	CSAD 680C Audiology Clinic VIII	off-campus participation
3	Summer	CSAD 710E Audiology Externship I	off-campus externship
4	Fall	CSAD 720E Audiology Externship II	off-campus externship
4	Spring	CSAD 730E Audiology Externship III	off-campus externship

Expected Contact Hours by Clinical Experience

Expected Patient Contact Hours by Clinical Experience				
Year	Semester	Course	Location	Expected Hours
1	Fall	CSAD 610 Intro to Clinic	On-Campus	Observation/Hearing Screening (20)
1	Spring	CSAD 620C Audiology Clinic II	On-Campus	30
1	Summer	CSAD 630C Audiology Clinic III	On-Campus	60
2	Fall	CSAD 640C Audiology Clinic IV	On-Campus	30
2	Spring	CSAD 650C Audiology Clinic V	Off-Campus	220
2	Summer	CSAD 660C Audiology Clinic VI	Off-Campus	220
3	Fall	CSAD 670C Audiology Clinic VII	Off-Campus	220
3	Spring	CSAD 680C Audiology Clinic VIII	Off-Campus	220
4	Summer, Fall, Spring	CSAD 710, 720, and 730 Audiology Externship	Off-Campus Externship	1850

Minimum Patient Contact Hour Requirements

CSUS Minimum Patient Contact Hour Requirements			
	Pediatric	Adult	Total
Evaluation	40	40	80
Amplification	30	10	40
Screening			20
Hearing Conservation			10
Volunteerism			20

Clinic Performance Improvement Plan (C-PIP)

Performance improvement plans (PIPs) are designed to improve a student clinician's knowledge and skills in specific area(s) of weakness. If a student clinician requires additional support to successfully achieve clinical competency, a PIP will be formulated using the following steps:

- The clinic instructor will write an appropriate PIP following department guidelines.
- The PIP will be approved by the clinic director and clinic instructor, reviewed with the student clinician and signed by all parties.
- Progress made related to the PIP will be considered by the clinic instructor before determining the final clinical competency scores and posting the course grade.
- If there is more than one clinic requiring a PIP in a given semester or if a PIP is required in a previously failed clinic, then a department level PIP is required and will be written by the department chair in consultation with the program director, clinic director, clinic instructor, and student clinician.

Year 1

Pre-Clinical Education Experience Requirements

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Year 1 Prerequisites for Clinical Education Experiences

The following requirements should be completed and proof of completion should be uploaded to CALIPSO prior to any contact with clients in the clinic:

- CALIPSO
- Background Check
- Proof of Immunizations
- Trainings and Certifications
 - Mandated Reporter Training
 - HIPAA Training (HealthStream Module)
 - Universal Precautions Training (HealthStream Module)
 - Basic Life Support Certification
- At the latest, these requirements should be satisfied by December 1 of the first semester of study.

CALIPSO

- CALIPSO will be used to track all clinical hours during the Au.D. program of study, beginning in the first semester of the first year (now!) and continuing through the externship until graduation.
- There is a one-time \$85 registration fee associated with and paid directly to CALIPSO.
- CALIPSO registration instructions can be found on the department website under Department Handbook Resource Section [here](#).

Background Check

The Department of Communication Sciences and Disorders (CSAD) requires all students in clinical and internship practica courses to complete a background check prior to beginning any clinical courses in the semester.

- The completed background check information will only be revealed to the CSAD department chair and the Dean of the College of Health and Human Services. All information will be kept confidential. No other background screenings may be substituted.
- If you have recently completed and submitted a background check for this department as an undergraduate for CSAD 146, that background check may be considered valid for beginning clinic in the Maryjane Rees Language, Speech, and Hearing Center.
- Instructions for completing a background check are posted on the CSAD department website under CSAD Handbooks and can also be accessed [here](#).
- Note that this does not take the place of fingerprinting and background checks required by some internship or externship sites before internship or externship placements.

Year 1 Immunizations

Evidence of the following year 1 immunization requirements or titers documenting immunity must be uploaded into CALIPSO before beginning any clinical practicum.

- Proof of immunization completion or immunity should be uploaded to the Compliance/Immunization section of the Student Information tab found in CALIPSO as a PDF and the file names as follows:
 - Lastname_Immunizations_Year
- Please ensure that uploaded documentation clearly identifies the vaccination administered, date of administration, and identifying information.
- Each student is responsible for keeping their immunization status current and updated in CALIPSO. Students will not be able to report for clinical rotations if immunizations are not current.

Required Immunizations by Program of Study Year	
1	Rubeola (Measles)
	Mumps
	Rubella (German Measles)
	Varicella (Chicken Pox)
	Hepatitis B (Series of 3)
	Tdap (Tetanus, Diphtheria/Pertussis)
	Annual flu vaccine
	Proof of negative TB skin test or titer within last 12 months; if positive, chest x-ray showing absence of active TB should be submitted
2	Annual TB test
	Annual flu vaccine
	Additional site-specific immunization requirements
3	Annual TB test
	Annual flu vaccine
	Additional site-specific immunization requirements
4	Additional site-specific immunization requirements

Mandated Reporter Training

Mandated reporters are identified as individuals who due to their professional roles are legally required to report suspicions of child abuse or neglect. Audiologists are generally considered mandated reporters.

- Sacramento State mandated reporter training can be completed through the link [here](#).
- Proof of completed mandated reporter training should be uploaded to CALIPSO under the Compliance/Immunizations tab as a PDF with the following file naming convention:
 - Lastname_MandatedReporter_Year

HealthStream Modules (HIPAA and Universal Precautions)

- Completion of the following two (2) HealthStream modules is required prior to contact with clients in the clinic. Both HealthStream modules cost \$3.50 and can be paid for using a debit/credit card directly to the service provider.
 - HIPAA
 - Rapid Regulatory Compliance: Clinical II: Gen/Fire/Elec/Back/Rad./MRI Safety, Ergo, Lift/Transp., Bloodborne, StdPrec., Airborne/Contact/Droplet Prec., PPE
 - Students are only required to complete Rapid Regulatory Compliance: Clinical II and should not take Clinical I.
- Failing to complete the two modules with a passing grade of 80% will preclude the participation in clinical experiences.
- After completion of the two modules, please save certificates of completion as PDFs and name the files as follows before uploading to CALIPSO under the Compliance/Immunization tab:
 - Lastname_HealthStream_HIPAA_Year
 - Lastname_HealthStream_UniversalP_Year
- Additional instructions for completing these HealthStream modules can be found on the Sacramento State CSAD website under CSAD Handbooks [here](#).

Basic Life Support Certification

Basic Life Support (BLS) training can be completed on campus through the College of Continuing Education (CCE) at a discounted rate or off-campus through various organizations and training providers.

- To register for BLS training through (CCE), follow the instructions [here](#).
- Proof of BLS certification should be uploaded to CALIPSO under the Compliance/Immunization tab in PDF format using the following file naming convention:
 - Lastname_BLSCertification_Year

Year 2

Pre-Clinical Education Experience Requirements

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Eligibility for Off-Campus Clinical Internship Rotations

Students become eligible for off-campus clinical internship rotations the spring semester of their 2nd year of the program of study. To be eligible for off-campus clinical internship rotations, students should have successfully completed all program requirements leading up to the off-campus clinic experience, including:

- Successful completion of all required Au.D. coursework leading up to the spring semester of the second year
- Successfully complete all four on-campus clinical rotations (620C, 630C, and 640C) with a grade of B or better and meet the associated clinical competencies

Year 2 Prerequisites for Clinical Education Experiences

The following clinical education experience requirements should be completed during the 2nd year of the program of study:

- Updated Year 2 Proof of Immunizations
- Off-Campus Clinic Experience Preference Form
- Internship Application and Contract Packet
- Learning Contract
- Letters of Recommendation for Externship

Year 2 Immunizations

Evidence of the following year 2 immunization requirements or titers documenting immunity must be uploaded into CALIPSO before beginning any clinical practicum.

- Tuberculin (TB) skin test, titer, or risk assessment
- Influenza (flu) vaccine
- Additional site-specific immunization requirements

Proof of immunization completion or immunity should be uploaded to the Compliance/Immunization section of the Student Information tab found in CALIPSO as a PDF and the file names as follows:

- Lastname_Immunizations_Year

Required Immunizations by Program of Study Year	
1	Rubeola (Measles)
	Mumps
	Rubella (German Measles)
	Varicella (Chicken Pox)
	Hepatitis B (Series of 3)
	Tdap (Tetanus, Diphtheria/Pertussis)
	Annual flu vaccine
	Proof of negative TB skin test or titer within last 12 months; if positive, chest x-ray showing absence of active TB should be submitted
2	Annual TB test
	Annual flu vaccine
	Additional site-specific immunization requirements
3	Annual TB test
	Annual flu vaccine
	Additional site-specific immunization requirements
4	Additional site-specific immunization requirements

Off-Campus Clinic Experience Preference Form

- Student eligible for off-campus clinical internship experiences should submit an Off-Campus Clinic Experience Preference Form, which can be found in the Appendix of the Audiology Clinic Handbook, in PDF format to the internship/externship coordinator by October 1 of the 2nd year of the program of study using the following file naming convention:
 - Lastname_InternshipPreference_Year
- Students should schedule an appointment with the internship/externship coordinator to discuss their preferences and career goals.
- Students interests, preferences and how they relate to future career goals may be accounted for when assigning clinical internship rotations; it should be noted, however, that priority is given to securing a well-balanced set of off-campus clinical internship rotations for all students and not all individual student requests can be accommodated.

Internship Application and Contract Packet

- Once students have submitted their Off-Campus Clinic Experience Preference Form and met with the internship/externship coordinator, they will submit the Internship Application and Contract Packet to the internship/externship coordinator by November 1 of the 2nd year of the program of study formalizing their preferences. A PDF copy of this document should also be uploaded to CALIPSO using the following naming convention:
 - Lastname_InternshipApplicationContract_Site_Year
- In the event that preferences change, students should immediately contact the internship/externship coordinator to discuss amending the internship application and contract packet.

Learning Contract

- Students should complete a Learning Contract, which can be found in the Appendix of the Audiology Clinic Handbook, on their first day at all off-campus clinical internship sites.
- The purpose of the Learning Contract is to
 - formalize student and site-specific goals for the clinical rotation
 - review student responsibilities
 - review clinical preceptor expectations
 - schedule and identify the student's daily responsibilities
- Once completed, the Learning Contract should be uploaded to CALIPSO by the student as a PDF using the following file naming convention:
 - Lastname_LearningContract_Site_Year

Year 3

Pre-Clinical Education Experience Requirements

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Year 3 Prerequisites for Clinical Education Experiences

The following clinical education experience requirements should be completed during the 3rd year of the program of study:

- Updated Year 3 Proof of Immunizations
- Learning Contract
- Apply for 4th Year Externship Placement

Year 3 Immunizations

Evidence of the following year 3 immunization requirements or titers documenting immunity must be uploaded into CALIPSO before beginning any clinical practicum.

- Tuberculin (TB) skin test, titer, or risk assessment
- Influenza (flu) vaccine
- Additional site-specific immunization requirements

Proof of immunization completion or immunity should be uploaded to the Compliance/Immunization section of the Student Information tab found in CALIPSO as a PDF and the file names as follows:

- Lastname_Immunizations_Year

Required Immunizations by Program of Study Year	
1	Rubeola (Measles)
	Mumps
	Rubella (German Measles)
	Varicella (Chicken Pox)
	Hepatitis B (Series of 3)
	Tdap (Tetanus, Diphtheria/Pertussis)
	Annual flu vaccine
	Proof of negative TB skin test or titer within last 12 months; if positive, chest x-ray showing absence of active TB should be submitted
2	Annual TB test
	Annual flu vaccine
	Additional site-specific immunization requirements
3	Annual TB test
	Annual flu vaccine
	Additional site-specific immunization requirements
4	Additional site-specific immunization requirements

Learning Contract

- Students should complete a Learning Contract, which can be found in the Appendix of the Audiology Clinic Handbook, on their first day at all off-campus clinical internship sites.
- The purpose of the Learning Contract is to
 - formalize student and site specific goals for the clinical rotation
 - review student responsibilities
 - review clinical preceptor expectations
 - schedule and identify the student's daily responsibilities
- Once completed, the Learning Contract should be uploaded to CALIPSO by the student as a PDF using the following file naming convention:
 - Lastname_LearningContract_Site_Year

Applying for Externship Placements

- Clinical education culminates with the fourth-year externship (CSAD 710E, CSAD 720E, CSAD 730E), which is a full time, 12-month-long clinical experience where students work towards mastering clinical independence under collaborative supervision of a clinical preceptor at an approved site.
- Externships are typically advertised on [HEARCareers](#) and [Audiology Online](#) beginning in the late summer or early fall. To allow for a competitive process, consider applying for positions early.
- Most externship sites require a formal application package, which minimally includes
 - a cover letter
 - a CV/resume
 - letters of recommendation (request by September 1 at the latest)
 - an Interview (on or off site)
- Externships may have an associated compensation package, but this is more often the exception rather than the norm.
- At this point in time, California does not participate with National Council for State Authorization Reciprocity Agreements (NC-SARA); what this means is that students cannot complete externships outside of the State of California.

Year 4

Pre-Clinical Education Experience Requirements

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Eligibility for 4th Year Externship

- The off-campus clinical externship is a 12-month clinical experience starting in the summer of the third year of the Au.D. program of study and entails registration in CSAD 710E, CSAD 720E, and CSAD 730E. In addition, all students must enroll in
- To be eligible for off-campus clinical internship rotations, students should have successfully completed all program requirements leading up to the externship, including:
 - Successful completion of all required Au.D. coursework leading up to the spring semester of the third year
 - Successful completion of all four off-campus clinical rotations (CSAD 650C, 660C, 670C, and 680C) with a grade of B or better and meet the associated clinical competencies
 - Submitted proof of passing Praxis score
 - Completion of audiology doctoral project
 - Successful completion of audiology progress (CSAD 510) and comprehensive exams (CSAD 520)

Temporary License of Clinical Externship in California

- Students who complete the externship in California are required to obtain a temporary license before beginning the externship. The audiologist who will serve as the primary supervisory preceptor during the externship experience will register as the Required Professional Experience (RPE) supervisor of record. Failure to register for RPE and file for temporary license before beginning the externship may result in ineligibility for audiology licensure in California.
- The application for RPE and temporary licensure in California can be found [here](#).
- In order to be eligible for the temporary license needed for externships completed in California, students must provide documentation of a passing Praxis score to the Speech-Language Pathology, Audiology and Hearing Aid Dispensers Board.

Year 4 Immunizations

Pending successful completion of qualifying program requirements, students will spend the 4th year of the program of study at an off-campus externship site and will abide by site-specific immunization requirements. These will likely include the following at a minimum, depending on the site:

- Tuberculin (TB) skin test, titer, or risk assessment
- Influenza (flu) vaccine

Proof of immunization completion or immunity does not need to be uploaded to CALIPSO as this is between the student and externship site.

Required Immunizations by Program of Study Year	
1	Rubeola (Measles)
	Mumps
	Rubella (German Measles)
	Varicella (Chicken Pox)
	Hepatitis B (Series of 3)
	Tdap (Tetanus, Diphtheria/Pertussis)
	Annual flu vaccine
	Proof of negative TB skin test or titer within last 12 months; if positive, chest x-ray showing absence of active TB should be submitted
2	Annual TB test
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Learning Contract

- Students should complete a Learning Contract, which can be found in the Appendix of the Audiology Clinic Handbook, on their first day at all off-campus clinical internship sites.
- The purpose of the Learning Contract is to
 - formalize student and site specific goals for the clinical rotation
 - review student responsibilities
 - Review clinical preceptor expectations
 - schedule and identify the student's daily responsibilities
- Once completed, the Learning Contract should be uploaded to CALIPSO by the student as a PDF using the following file naming convention:
 - Lastname_LearningContract_Site_Year

Year 4 Prerequisites for Clinical Education Experiences

The following clinical education experience requirements should be completed during the 4th year of the program of study:

- Updated Immunizations as Required by Externship Site
- Externship Contract
- Learning Contract
- Temporary License for Clinical Externship in California
- Fulfillment of Externship

Fulfillment of Externship

- Students are required to complete the full 12 months regardless of the number of hours approved as this is a requirement for audiology licensure in California; most students, however, will accrue at least 1850 through the experience. Clinical externships may be located in the greater Sacramento area, or may be completed anywhere in California and require relocation.
- Upon successful completion of the externship, each student will have met all academic and clinical requirements for
 - California licensure
 - ACAE and CAA accreditation,
 - American Board of Audiology Certification.
- The Certificate of Clinical Competency in Audiology (CCC-A) is provided by the Council for Clinical Competency (CFCC) through ASHA. This is an optional certification that requires a full-time equivalent supervision by an audiologist who holds a current CCC-A through ASHA.

Au.D. Degree Progress

- While completion of the Au.D. program does not guarantee that students will obtain a license or ASHA CCC-A, the knowledge and skills tracked in CALIPSO are designed to help students meet ASHA's Certification Standards for Audiology.
- Students should regularly check on their individual progress towards meeting ASHA's Knowledge and Skills Acquisition (KASA) Standards by logging into their individual CALIPSO account and viewing their KASA summary.

Post-Au.D.
**Requirements for California
Licensure**

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Requirements for California Licensure

- The following documentation is required by the California Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board (SLPAHAD) for licensure:
 - Evidence of Au.D.
 - Completion of externship
 - Official transcripts
 - Copy of diploma or Letter of Completion
 - Clinical Practicum Verification Form
 - Valid fingerprints
- Licensing requirements change periodically and can be reviewed [here](#); it is the student's responsibility to keep abreast with said requirements.

Clinical Practicum Verification Form for California Licensure

- Within 10 days of completion of the externship, students are to download the Clinical Practicum Verification form from the SLPAHAD Board's website, complete the form, and send it to the audiology clinic director.
- The audiology clinic director will submit the Clinical Practicum Verification form to the SLPAHAD Board directly.

Obtaining the Certificate of Clinical Competence (CCC-A) from ASHA

- Instructions on how to file for CCC-A certification and the corresponding application can be found on the ASHA website [here](#).
- Student progress towards certification is tracked in CALIPSO; students who have not completed a fourth-year externship experience under a CCC-A audiologist will have the opportunity to earn CCC-A certification on their own.