



# California State University, Sacramento

## Department of Communication Sciences and Disorders

### Doctor of Audiology (Au.D.)

#### SYLLABUS & COURSE OUTLINE

Semester/Year: Spring 2026	Course: CSAD730: Clinical Methods Audiology Externship III	Section: 01
Meeting Days: T & TH	Meeting Times: 6:00-7:00 PST	Location: Various
Instructor: Liaison Ariel Cassar, Au.D.		Email: ariel.cassar@csus.edu
Office Hours: W & F 9-11:00am scheded through Calendly		Location: Folsom Hall 1000

#### Catalogue Course Description:

##### **CSAD 730 Clinical Methods: Externship III.**

**2 Units**

**Prerequisite(s):** [CSAD 720](#).

**Corequisite(s):** [CSAD 730E](#).

Seminar and discussion of cases from externship placements.

#### Place of Course in Program

This rotation is important for gaining experience in various settings in audiology.

# Sacramento State Graduate Learning Goals (GLG)

Sacramento State Graduate Learning Goals (GLG)	Addressed by this course (Y/N)
<b>Disciplinary knowledge:</b> <i>Master, integrate, and apply disciplinary knowledge and skills to current, practical, and important contexts and situations.</i>	Y
<b>Communication:</b> <i>Communicate key knowledge with clarity and purpose both within the discipline and in broader contexts.</i>	Y
<b>Critical thinking/analysis:</b> <i>Demonstrate the ability to be creative, analytical, and critical thinkers.</i>	Y
<b>Information literacy:</b> <i>Demonstrate the ability to obtain, assess, and analyze information from a myriad of sources.</i>	Y
<b>Professionalism:</b> <i>Demonstrate an understanding of professional integrity.</i>	Y
<b>Intercultural/Global Perspectives:</b> <i>Demonstrate relevant knowledge and application of intercultural and/or global perspectives.</i>	Y
<b>Research:</b> <i>Conduct independent research resulting in an original contribution to knowledge in the focused areas of their graduate program</i>	N

## Expected Learning Outcomes (ELO)

Mastery of each student-learning outcome listed below is indicated by a grade of B or better on each component of the corresponding measures listed in the table. Students are required to track their progress towards meeting each learning outcome and must make an appointment with the instructor for any grade equal to or less than a B. The instructor will suggest strategies to help you establish competence and knowledge in these areas.

Students should track their progress towards meeting each learning outcome by listing their grades on the table below over the course of the semester.

This course is a weekly (asynchronous) seminar for all 4<sup>th</sup> year Au. D students. The focus will be on integrating class work with clinical experiences. At the end of the semester, you will demonstrate a strong grasp on:

1. Professional Issues
2. Teleaudiology
3. Ethics & Obligations
4. Professional Communication
5. Case Studies

## Course Structure:

Virtual meetings every week. Information will be presented, and coursework will be completed online, asynchronously.

### **COURSE REQUIREMENTS:**

1. Clinical Case presentations
2. Attendance for all guest lectures
3. Contributions to questions & discussion forums
4. Regular communication with Externship Liaison/Instructor

# Grading Policy:

This course is graded as Credit/No Credit, so a Pass grade is required, meaning students need to get a B or better. Student clinical skills and professionalism will be evaluated by the clinical supervisor. The following components will be evaluated by the liaison to determine your final grade:

## CSUS Grading Policy

The CSUS Grading Policy (Policy# 11476953) can be found at:

<https://sacramentostate.policystat.com/policy/11476953/latest>

Participation/Attendance/Communication	40%
Clinical Case Presentations (2)	40%
Discussion Posts & Activities	20%

Letter grades are assigned according to the following scores:

Letter	%
A	93-100%
A-	90-92.99%
B+	87-89.99%
<b>B</b>	83-86.99%
B-	80-82.99%
C+	77-79.99%
C	73-76.99%
C-	70-72.99%
D+	67-69.99%
D	63-66.99%
D-	60-62.99%
F	< 60%

### Participation/Attendance – 40%

Active participation and attendance are mandatory.

#### **Attendance**

- Full-time attendance at virtual class-meetings is Mandatory each week.
- Students are allowed **1- pre-excused absence**. This absence must be communicated at least 48 hours before the scheduled absence date. Failure to do so or having more than 1- un-excused absence will result in a **5% reduction per occurrence** from the attendance/participation/communication component of your grade up to a maximum of 40% total grade deduction.
- **Students are required to attend all clinical case presentation sessions. Failure to do so will drop your participation grade by 10% per occurrence.**
- If students are using 1- pre-excused absence on the day of a guest lecture. If permission is granted from the lecturer and students, sessions can be recorded for the student to complete the discussion post.

## ***Communication***

Students must maintain timely communication with instructor. For email correspondence you must adhere to the following:

1. Use your Sac State email address ([firstname.lastname@csus.edu](mailto:firstname.lastname@csus.edu)) when communicating with your preceptors and/or clinical sites regarding non-patient care issues, such as absences or other professional issues.
2. Check your CSUS emails daily.
3. Respond within 48 hours of receipt of an email addressed to you.

## ***Professionalism***

Students must be dressed in CSUS Clinic scrubs or business casual as indicated in your externship learning contracts /by your site. Students must present well-groomed and professional in appearance and demeanor. Inappropriate clinical attire could result in a student being asked to leave clinic and return when appropriately dressed. Inappropriate and disrespectful behavior will not be tolerated, and students may also be asked to leave clinic.

Students are expected to conduct themselves according to a high professional ethical standard. They should become well-acquainted with the code of ethics of the profession so that the judgements and decisions made as an Au. D students form a solid ethical foundation for future practice as audiologists. The complete code of ethics can be found at either the [ASHA Code of Ethics](#) and/or [AAA Code of Ethics](#).

A violation of professionalism could result in a ~2% grade reduction per occurrence up to a maximum of a 10% grade reduction.

## **Clinical Case Studies- 40%**

Students are required to discuss two (2) case studies per semester. The focus of the case study should be less on the pathology and diagnostic work completed and more on the “learning moment” that occurred. For example, a patient may have typical bilateral presbycusis which provided an opportunity for the student to exercise their counseling skills when the patient was resistant to recommendations. Do not be afraid to share mistakes. We want to hear about details of the case but most importantly what you learned from the experience. Students may also choose to describe a case that was handled in a particularly skilled manner by their preceptor, such as divulging a difficult diagnosis to the patient, dealing with an upset patient or presenting information to a patient in a unique way.

## **HIPAA and PHI**

Students are responsible to know what information is considered PHI and to not violate any HIPAA laws (i.e., all cases must be de-identified). Any violations will result in no credit for the case presentation and students may jeopardize their ability to pass the course.) Please remain mindful of PHI and make sure that any cases are properly de-identified prior to the presentation.

## **Presentation Details**

Each case presentation should be 15 minutes using presentation software such as PowerPoint, Google slides, Prezi or Canva. Presentations should have a title, summary of the case, details of the case, results/recommendations and your “learning moment”.

## **Questions & Discussion Posts – 30%**

Students will be responsible for posting at least 1-question to ask the upcoming guest speaker and a discussion post every Tuesday by 7pm every week, based on the course schedule below. Each student is responsible for posting a reflection about the last lecture topic. Remarks, comments and or questions must be meaningful and relevant to the discussion/presentation. If a student agrees with someone’s response, you must elaborate, comments such as “Ditto, or I agree” will not be accepted as effective participation. Unprofessional responses or judgements will not receive credit. This course assignment should serve as a safe place for everyone to share their respective thoughts, questions and opinions based on the topic at hand.

Late assignments will not be accepted and will receive no credit. Please make plans to complete your assignments in a timely manner to avoid problems caused by last-minute emergencies etc.

Students who do not pass the course will be required to complete an extended learning project and/or repeat the course to demonstrate the expected knowledge and skills, and to earn credit. Failure to successfully complete this course may result in an extended program of study.

### **Course Schedule:**

This schedule is tentative and is subject to change depending on the ability to cover materials in the allotted time.

#### **Externship Methods Course Schedule -CSAD730**

(Jan 26th- May 15th, 2026)

6:00-7:00pm)

Date	Agenda	Topic Details
Jan 27 <sup>th</sup>	Catch up Syllabus Review	
Jan 29 <sup>th</sup>	Guest Lecture: Tram Anh Nguyen, Au.D	Salary negotiation,
Feb 3 <sup>rd</sup>	Discussion Post	
Feb 5 <sup>th</sup>	Guest Lecture: Danielle Jenkins, Au.D	Tinnitus
Feb 10 <sup>th</sup>	Discussion Post	
Feb 12 <sup>th</sup>	Grand Rounds Case Study I: Group 1	
Feb 17 <sup>th</sup>	Grand Rounds Case Study I: Group 2	
Feb 19 <sup>th</sup>	Guest Lecture: Dr. Stephanie Cate, Au. D.	Industry rep positions/ non-clinical or hybrid career paths
Feb 24 <sup>th</sup>	Discussion Post	
Feb 26 <sup>th</sup>	Guest Lecture: Joshua Sevier	Implantable Devices
March 3 <sup>rd</sup>	Discussion Post	
March 5 <sup>th</sup>	Guest Lecture: Lachelle Lazarus, Au.D	Leadership Roles in Audiology, applying for jobs, workplace dynamics, professional survival skills
March 10 <sup>th</sup>	Discussion Post	
March 12 <sup>th</sup>	Guest Lecture: Zea Wintersong	Applying for jobs, what to look for in an employer, salary negotiation and benefits, retirement planning and financial literacy for audiologists.
March 17 <sup>th</sup>	Discussion Post	
March 19 <sup>th</sup>	Guest Lecture: Blaise Pfaffmann, AuD CNIM CCC-A	Intraoperative Monitoring - Neurodynamics
March 24 <sup>th</sup>	Discussion Post	
March 26 <sup>th</sup>	Guest Lecture: Laura Coco, Ashley Earp, Sam Robler	Teleaudiology
March 31 <sup>st</sup>	Discussion Post	
April 2 <sup>nd</sup>	<b>No Class- Spring Break</b>	
April 7 <sup>th</sup>	Discussion Post	
April 9 <sup>th</sup>	Guest Lecture: Dr. Kasey Cain	Transition from a Sac State Au.D student to Ed Au.D.

April 14 <sup>th</sup>	Discussion Post	
April 16 <sup>th</sup>	Grand Rounds Case Study II: Group 1	
April 21 <sup>st</sup>	Grand Rounds Case Study II: Group 2	
April 23 <sup>rd</sup>	Guest Lecture: Sarah Ralph, Au.D	Salary Negotiation, Hearing Industry salary data, Global/National Audiology
April 28 <sup>th</sup>	Discussion Post	
April 30 <sup>th</sup>	Guest Lecture: Amy White	<i>Audiology across various settings. Workforce culture</i>
May 5 <sup>th</sup>	Discussion Post	
May 7 <sup>th</sup>	<a href="#">Audiology Review – Quiz</a>	
May 12 <sup>th</sup>	Hooding /Commencement Ceremony Review	
May 14 <sup>th</sup>	Externship Overview/Closing Sentiments	

#### **Grades of Incomplete:**

Instructors may issue a grade of incomplete only when the major portion of a course has been completed satisfactorily but health or other emergency reasons prevent the student from finishing all the requirements in the course. The instructor and the student should agree upon a deadline by which all work will be completed but no later than the following dates:

Once a grade is submitted, it shall not be changed except in the case of recording errors. Grade changes will be approved by the appropriate Dean or Director. See Sacramento State's Doctor of Audiology program course catalog.

#### **Clinic handbook**

All students are required to adhere to the policies (e.g., use of clinical space, dress code, attendance, professional behavior, etc.) outlined in the clinic handbook and those required by the externship site. The clinic handbook can be found on the department website. Failure to do so may lead to the initiation of a PIP.

## Hornet Honor Code

[https://www.csus.edu/student-affairs/\\_internal/\\_documents/hornet-honor-code.pdf](https://www.csus.edu/student-affairs/_internal/_documents/hornet-honor-code.pdf)

As proud members and representatives of the Sacramento State Hornet community, we commit ourselves to actively promoting honesty, integrity, respect, and care for every person, ensuring a welcoming campus environment, and striving to help every member of our Hornet family feel a strong sense of belonging.

As Hornets, we will:

- Promote an inclusive campus and community
- Listen and respect each other's thoughts, interests, and views Value diversity and learn from one another
- Engage daily with mutual trust, care, and integrity
- Support a culture of honor and adhere to campus policies for honesty, ethics, and conduct
- Be proud to be Sac State Hornets.

## Academic conduct

Students enrolled in the Au.D. program must adhere to the Department and University policies on academic misconduct. Please see the department's policy on academic misconduct ("Policy on

Student Academic and Clinical Conduct"). The following are expectations for professional behavior in the classroom:

- Ethics: Students must uphold the ethical standards set forth by professional bodies in the field (see Appendices C and D).
- Respect: Students should demonstrate respect to their peers, instructors, and staff.
- Feedback: Students are expected to self-reflect and modify their work in response to feedback, while displaying non-defensive behavior to suggestions.
- Health: Students should maintain their personal wellness and health, attending to any needs in a timely fashion in order to support their academic and professional growth.
- Attire: Students should dress appropriately for class. Classes may be held in clinic space, so students are expected to observe the clinic dress code.
- Accountability: Students are expected to be accountable, honest, and professional for their activities and communications. The general principles of ethical behavior should be applied to their coursework, evaluations, and examinations.
- Language: Students should demonstrate professional oral and written communication, including emails. Discretion and professional language should be used in all modalities, emphasizing constructive rather than reactive use.
- Scholarship: Students should take an active role in their learning, recognizing their deficiencies and seeking to correct them, as part of their commitment to lifelong learning.
- Effort: Students should collaborate and work to complete tasks and assignments on time or by the set deadline. Students are expected to follow through on all activities while maintaining professionalism and intellectual curiosity.

## Commitment to Integrity

As a student in this course (and at this university) you are expected to maintain high degrees of professionalism, commitment to active learning and participation in this class and integrity in your behavior in and out of the classroom.

## Sac State's Academic Honesty Policy & Procedures

“The principles of truth and honesty are recognized as fundamental to a community of scholars and teachers. California State University, Sacramento expects that both faculty and students will honor these principles, and in so doing, will protect the integrity of academic work and student grades.”

Read more about Sac State's Academic Honesty Policy & Procedures at the following website:

<https://sacramentostate.policystat.com/policy/11300038/latest>

**Definitions:** At Sac State, “cheating is the act of obtaining or attempting to obtain credit for academic work through the use of any dishonest, deceptive, or fraudulent means.” **Plagiarism** is a form of cheating. At Sac State, “plagiarism is the use of distinctive ideas or works belonging to another person without providing adequate acknowledgement of that person’s contribution.”

Source: Sacramento State University Library Note: Any form of academic dishonesty, including cheating and plagiarism, may be reported to the office of student affairs.

## Department Policy on Use of APA format

The Department of Communication Sciences and Disorders requires the use of the APA format and style. All students are required to reference the APA manual (7<sup>th</sup> edition.) All assignments are to be composed using APA format and style unless otherwise noted.

## Understand When You May Drop This Course

It is the student's responsibility to understand when he/she need to consider disenrolling from a course. Prefer to the Sac State Course Schedule for dates and deadlines for registration. After this period, a serious and compelling reason is required to drop from the course. Serious and compelling reasons include: (a) documented and significant change in work hours, leaving student unable to attend class, or (b) documented and severe physical/mental illness/injury to the student or student's family. Under emergency/special circumstances, students may petition for an incomplete grade. An incomplete will only be assigned if there is a compelling extenuating circumstance. All incomplete course assignments must be completed by the department's policy.

## Equal Access

California State University-Sacramento, Department of Communication Sciences and Disorders, seeks to provide equal access to its programs, services, and activities for people with disabilities. If you have a documented disability and verification from the Disability Access Center (DAC), and wish to discuss academic accommodations, please contact your instructor as soon as possible. It is the student's responsibility to provide documentation of disability to DAC and meet with a DAC counselor to request special accommodation before classes start. **Sacramento State Disability Access Center (DAC)** offers a wide range of support services and accommodations for students in order to ensure students with disabilities have equal access and opportunity to pursue their educational goals. Working collaboratively with students, faculty, staff and administrators, DAC provides consultation and serves as the information resource on disability related issues to the campus community. DAC is located in Lassen Hall 1008 and can be contacted by phone at (916) 278-6955 (Voice) or (916) 278-7239 (TDD only) or via email at [dac@csus.edu](mailto:dac@csus.edu) Additional information can be found on the DAC website: <https://www.csus.edu/student-affairs/centers-programs/disability-access-center/>

## Crisis Assistance & Resource Education Support (CARES) Support

If you are experiencing challenges in the area of food and/or stable housing, help is just a click, email or phone call away! Sacramento State offers basic needs support for students who are experiencing challenges in these areas. Please visit our Crisis Assistance & Resource Education Support (CARES) website to learn more about your options and resources available.

<https://www.csus.edu/student-affairs/crisis-assistance-resource-education-support/>

## Title IX

The University requires faculty and staff to report any personal disclosures of sexual misconduct including rape, dating/domestic violence and stalking to the Title IX Coordinator. Students who do not wish to report their experience to me or the Title IX Coordinator may speak to someone confidentially by contacting Student Health and Counseling Services.

Sac State is committed to supporting students and fostering a campus environment free of sexual misconduct and gender-based discrimination. If a student chooses to disclose to a faculty or staff member an experience related to sexual misconduct which includes rape, relationship violence, or stalking, all faculty and staff are obligated to report this disclosure to the university's Title IX Coordinator. Sac State's Title IX Coordinator is Mary Lee Vance. Please email [equalopportunity@csus.edu](mailto:equalopportunity@csus.edu) or (916) 278-5770. Upon receipt of the report, the Title IX Coordinator will contact you to inform you of your rights and options as a survivor and connect you with support

resources, including resolution options for holding accountable the person who harmed you. Students who elect not to discuss their experience with the Title IX Coordinator can speak confidentially to the following confidential resources:

Student Health & Counseling Services at The WELL On Campus

Phone Number: 916-278-6461

Website: <https://www.csus.edu/student-life/health-counseling/counseling/>

Campus Confidential Advocate Email: weave@csus.edu

On Campus Phone Number: 916-278-5850 (during business hours)

WEAVE 24/7 Hotline: 916-920-2952

## Other Resources

The Office of Student Affairs maintains a list of campus resources/centers:

<https://www.csus.edu/center/>

Testing Center: <https://www.csus.edu/testing/>

Library: <https://library.csus.edu/>

Student Health and Counseling Services at The WELL: <https://www.csus.edu/shcs/>

Sacramento State Disability Access Center (DAC): <https://www.csus.edu/student-affairs/centers-programs/disability-access-center/>

Peer & Academic Resource Center: <https://www.csus.edu/parc/>

Student Academic Success and Education Equity Programs: <https://www.csus.edu/saseep/>

CHHS Student Success Center: <https://www.csus.edu/college/health-human-services/student-success/>

Reading & Writing Center: <https://www.csus.edu/undergraduate-studies/writing-program/reading-writing-center.html>

SMART Thinking (tutoring resource): [https://www.csus.edu/student-affairs/centers-programs/degrees-project/\\_internal/\\_documents/smarthinking.pdf](https://www.csus.edu/student-affairs/centers-programs/degrees-project/_internal/_documents/smarthinking.pdf)

### Knowledge and Skills Outcome (KASO) Standards Met:

#### **2020 Certification Standards**

Standard II A: A5, A7, A8, A10, A12, A13, A14, A15, A16, A17, A18, A20, A21

Standard II B: B1, B2, B3, B6, B7, B9, B13

Standard II C: C1, C2, C3, C4, C5, C7, C8, C9, C10, C11, C14

Standard II D: D3, D9

Standard II E: E3-29

Standard II F: F1-13, F103

Standard III.1: 1A, 2A, 3A, 4A, 5A, 6A

#### **2023 Accreditation Standards**

3.1.1 A: 1 – 10

3.1.2 A: 2, 8, 9, 12, 13

3.1.3 A: 1, 2, 3, 5, 6, 8, 9

3.1.4 A: 1 – 24

3.1.5 A: 1 – 18

3.1.6 A: 1 - 9

This class will fulfill, in whole or in part, the following KASO Standards as required by the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA) and the Council for Clinical Certification in Audiology and Speech-Language Pathology (CFCC). Click links for detailed description of standards.

