

Department of Communication Sciences and Disorders

Website Updates Policy and Procedures

To comply with the Council on Academic Accreditation, Standard 1.9, the Department of Communication Sciences and Disorders will engage in the following activities:

- The program will publish to the general public on its website the program's CAA accreditation status, in accordance with the language specified in the Public Notice of Accreditation Status in the CAA [Accreditation Handbook](#), as required under federal regulations. This must be displayed in a clearly visible and readily accessible location. Additional references to the program's accreditation status must be accurate but need not include all components of the accreditation statement.
- Websites, catalogs, advertisements, and other publications/electronic media will be accurate regarding standards and policies regarding recruiting and admission practices, academic offerings, matriculation expectations, academic calendars, grading policies and requirements, and fees and other charges.
- The program will make student outcome measures available to the public by posting the results on the program's website via a clearly visible and readily accessible link.
- The program will make public the number of expected terms for program completion for full-time and part-time students.
- At a minimum, the following results of student outcome measures for the most recently completed 3 academic years must be provided, including:
 - The number and percentage of students completing the program within the program's published time frame for each of the 3 most recently completed academic years,
 - The number and percentage of program test-takers who pass the Praxis® Subject Assessment examination for each of the 3 most recently completed academic years (programs need report only the results once for test-takers who take the test more than one time in the reporting period),
 - Student outcome measures must be labeled "Student Achievement Data" or "Student Outcome Data."
 - If both the audiology and the speech-language programs are accredited, separate data tables must be provided for each program.
 - If the program has a distance education component or a satellite campus, the student outcome data must be presented for each modality.

In presenting the data, the website will be updated at least annually, generally in the weeks preceding Spring semester. Documents for faculty and staff to reference will be kept in the folder called "policies" in the shared drive.