

What do I need to do right now?

Connect with the field. Look for opportunities to **volunteer** or **intern** at various agencies. Join **professional societies** and attend **conferences** to **participate** in your chosen field. Many positions in the field are earned via **networking** with other crime/intelligence analysts and hiring agencies.

Start a binder for future applications.

- Official Transcripts:
High School reflecting graduation
Colleges
Syllabi from all college courses
- Records of any honors or awards
- Record of all extracurricular activity and community service
- List of potential references and any letters of reference
- Employment history:
Name, address, telephone of all employers
Period employed
Any letters of reference from employers
- Residential history, addresses and dates
- Birth certificates, certified
- Military records, DD214

Remember the importance of integrity and honesty, not only in your personal and professional life, but in your academic career.

Many agencies conduct extensive background checks which include interviews with an applicant's former college instructors. Incidences of cheating, plagiarism, rudeness (including use of cell phones during class) and any kind of offensive behavior, are occurrences that will be noted by your professors.

Be mindful of your digital footprint. Avoid engaging in questionable behavior in your social media presence. This will be an area explored as a part of your background process by a prospective employer.

Meet with your major advisor every semester to make sure you are on track to graduate.

(Lift flap for Major Course Planning)

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Advising Guide

Crime and Intelligence Analyst

What is Crime and Intelligence Analysis?

Crime and Intelligence Analysts support law enforcement agencies through analysis of criminals and criminal events. Analysts regularly use technology such as spreadsheets, database management systems, the internet, word processing, presentation software and Geographic Information Systems (GIS) software. Additionally, crime analysts make regular use of descriptive and inferential statistics, both to help track and predict criminal events. While some analysts may specialize in one of the broad categories below, many analysts' duties cross over the following broad categories:

- Strategic Crime Analysis
- Tactical Crime Analysis
- Criminal Intelligence Analysis
- Intelligence Analysis

Tell me more about the kinds of jobs in the crime analysis field . . .

Tactical Crime Analysis is concerned with supporting efforts to control and combat specific and immediate crime problems. This type of crime analysis is used to analyze patterns and enabling a quick response to problems in the field. The purpose of tactical crime analysis is to provide law enforcement with an "actionable" response based on crime/intelligence data in order to stop an immediate problem.

Strategic Crime Analysis is concerned with long term planning for law enforcement agencies. As such, one of the main goals of strategic crime analysis is determining what kinds of long term problems exist in the community. The analysts findings can aid law enforcement in reducing a community's worst problems.

Criminal Intelligence Analysis helps local law enforcement agencies identify criminals and networks of criminals as part of investigations. Often, analysts performing these tasks are assigned to an investigations unit or task force.

Intelligence Analysis duties are very similar to criminal intelligence analysis but at state or national law enforcement and intelligence agencies rather than local agencies. As such, analysts focus on larger scale investigations and criminal events such as national defense and counter terrorism.

Crime mapping is a vital technique which affords a visual representation of criminal events. Anyone interested in crime/intelligence analysis should consider preparing themselves with courses in GIS.

Crime and intelligence analysis careers have been growing in number and demand. Keep in mind when looking for these positions, many different labels are applied to the positions. While analysts in different agencies may be performing the exact same tasks, each agency may have a different position title. One agency may use the title Crime Analyst while others may use the title Administrative Analyst or Law Enforcement Analyst, or even a different title.

(Lift flap to learn more about the skills needed for these jobs)

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