

HHS RETENTION, TENURE AND PROMOTION CALENDAR 2025-2026 (Revised)

Responsible For	2025-2026 Academic Year Calendar for Retention, Tenure, & Promotion	Probationary Plan New or Revised (P1) P2* Periodic Review P3* Periodic Review	P2 P3 (2+1)	P3	P4 (2+2)	P4	P5	P6 Tenure & Promotion Promotion to Full Early T & P
Faculty Eligible to Apply for Promotion	Deadline to notify department chair if not applying for promotion (see CBA 14.3).							Wed, Sep 3, 2025
Faculty Applying for Early Tenure and Promotion or Early Promotion	Deadline to apply in writing to their primary committee, cc the College							Wed, Sep 3, 2025
College	WPAF access available to faculty (edit) and Chairs (view only)	Early Nov (after training workshop) Date TBD	Tue, Jul 15, 2025	Tue, Jul 15, 2025	Tue, Jul 15, 2025	Tue, Jul 15, 2025	Tue, Jul 15, 2025	Tue, Jul 15, 2025
Department Chair:	1) Declare to the Dean in writing the intent for all reviews 2) Certify members of the elected primary committee by emailing names to the College 3) Submit secondary committee member names to the College		Mon, Sep 8, 2025	Mon, Sep 8, 2025	Mon, Sep 8, 2025	Mon, Sep 8, 2025	Mon, Sep 8, 2025	Mon, Sep 8, 2025
College	RTP Workshops for Faculty Up For Review and Dept Admin Staff	Fri, Nov 14, 2025	Fri, Aug 29 & Wed, Sep 17	Fri, Aug 29 & Wed, Sep 17	Fri, Aug 29 & Wed, Sep 17	Fri, Aug 29 & Wed, Sep 17	Fri, Aug 29 & Wed, Sep 17	Fri, Aug 29 & Wed, Sep 17
College	RTP Workshops for Primary & Secondary Committees	Sep 24 & 25, 2025	Sep 24 & 25, 2025	Sep 24 & 25, 2025	Sep 24 & 25, 2025	Sep 24 & 25, 2025	Sep 24 & 25, 2025	Sep 24 & 25, 2025
College	Email faculty 5-day notice to add materials before closure date.	Thu, Feb 12, 2026	Mon, Sep 29, 2025	Mon, Sep 29, 2025	Mon, Sep 29, 2025	Mon, Sep 29, 2025	Mon, Sep 29, 2025	Mon, Oct 13, 2025
College	WPAF Closure Date	Tue, Feb 17, 2026	Fri, Oct 3, 2025	Fri, Oct 3, 2025	Fri, Oct 3, 2025	Fri, Oct 3, 2025	Fri, Oct 3, 2025	Fri, Oct 17, 2025
Primary Review Committees (Department Level Review)	Begin Reviews	Thu, Feb 19, 2026	Tue, Oct 7, 2025	Tue, Oct 7, 2025	Tue, Oct 7, 2025	Tue, Oct 7, 2025	Tue, Oct 7, 2025	Tue, Oct 21, 2025
Primary Review Committees & Chairs	Recommendations Due to College	Mon, Mar 9, 2026	Tue, Oct 28, 2025	Tue, Oct 28, 2025	Tue, Oct 21, 2025	Tue, Oct 21, 2025	Tue, Oct 28, 2025	Fri, Nov 14, 2025
College	Send Primary Review & Chair Recommendations to Faculty	Wed, Mar 11, 2026	Wed, Oct 29, 2025	Wed, Oct 29, 2025	Wed, Oct 22, 2025	Wed, Oct 22, 2025	Wed, Oct 29, 2025	Mon, Nov 17, 2025
Faculty	Deadline to submit Primary Review Committee & Chair Recommendations Rebuttal (Faculty may submit a response in writing and/or request a meeting to discuss the recommendation within ten (10) days following receipt of the recommendation).	Fri, Mar 20, 2026	Fri, Nov 7, 2025	Fri, Nov 7, 2025	Fri, Oct 31, 2025	Fri, Oct 31, 2025	Fri, Nov 7, 2025	Wed, Nov 26, 2025
Secondary Level Review Committee (College Level Review)	Begin Reviews		Mon, Nov 10, 2025	Mon, Nov 10, 2025	Wed, Nov 5, 2025	Wed, Nov 5, 2025	Mon, Nov 10, 2025	Wed, Dec 3, 2025
Secondary Level Committee	Reviews Due to College		Mon, Dec 1, 2025	Wed, Dec 3, 2025	Wed, Nov 19, 2025	Wed, Nov 19, 2025	Wed, Dec 3, 2025	Wed, Jan 21, 2026
College	Send Secondary Review Recommendations to Faculty		Wed, Dec 3, 2025	Fri, Dec 5, 2025	Mon, Nov 24, 2025	Mon, Nov 24, 2025	Fri, Dec 5, 2025	Fri, Jan 23, 2026
Faculty	Deadline to submit Secondary Level Committee Recommendations Rebuttal (Faculty may submit a response in writing and/or request a meeting be held to discuss the recommendation within ten (10) days following receipt of the recommendation).		Fri, Dec 12, 2025	Mon, Dec 15, 2025	Wed, Dec 3, 2025	Wed, Dec 3, 2025	Mon, Dec 15, 2025	Mon, Feb 2, 2026
Dean	Begins Review	Mon, Mar 23, 2026	Mon, Dec 15, 2025	Tue, Dec 16, 2025	Thu, Dec 4, 2025	Thu, Dec 4, 2025	Tue, Dec 16, 2025	Tue, Feb 3, 2026
Dean	Recommendations Due to College	Fri, Apr 17, 2026	Wed, Feb 11, 2026	Mon, Apr 20, 2026	Fri, Dec 19, 2025	Tue, Feb 17, 2026	Mon, Apr 20, 2026	Wed, Mar 4, 2026
College	Send Dean's Recommendations to Faculty	Mon, Apr 20, 2026	Fri, Feb 13, 2026	Thu, Apr 23, 2026	Fri, Dec 19, 2025	Thu, Feb 19, 2026	Thu, Apr 23, 2026	Fri, Mar 6, 2026
Faculty	Deadline to submit Dean's Recommendation Rebuttal (Faculty may submit a response in writing and/or request a meeting be held to discuss the recommendation within ten (10) days following receipt of the recommendation).				Fri, Jan 2, 2026	Mon, Mar 2, 2026		Mon, Mar 16, 2026
College & Provost	College Grants Access of WPAF Files to Provost & OFA Provost's Review Begins				Fri, Jan 16, 2026	Mon, Mar 9, 2026		Thu, Apr 9, 2026
Provost	Provost's decision due to faculty candidates				Fri, Feb 13, 2026	Thu, Apr 23, 2026		Wed, May 27, 2026
	Unit 3-CBA RTP Notifications Deadlines							Tenure & Retention 6/1/26
								Promotions 6/15/26

*Secondary A Committee Reviews : P2, P3 (2+1); P3, P4 (2+2), P4, P5

**Secondary B Committee Reviews: Tenure, Promotion, Early T & P

College Email: hhs-rtp@csus.edu

Rev.8/29/2025

P1 - 1st year of employment with no credit toward tenure at time of hire
P2* - 1st year of employment with 1 year credit toward tenure at time of hire
P3* - 1st year of employment with 2 years credit toward tenure at time of hire

P3 (2+1): Faculty in their 2nd year with 1 year of service credit
P4 (2+2): Faculty in their 2nd year with 2 years of service credit