

Application Procedures

For our School Nurse Credential and Master's Option, visit the College of Continuing Education for application instructions.

<https://www.cce.csus.edu/school-nurse-credential-program-masters-nursing>

Advanced Clinical/Educator Role

To be eligible to apply to the Advanced Clinical/Educator role track you must have the following:

- A bachelor's degree in nursing or a related field. Students with an Associates Degree in Nursing (ADN) and a bachelor's degree in a non-health related field will be required to take/pass two 'bridge' courses (NURS 180 and NURS 181) offered summers through our College of Continuing Education (<https://cce.csus.edu/academic-credit-information>).
- An active California RN license. New ADN graduates must obtain their RN license prior to census day (Friday of week 4) in the fall semester.
- A minimum GPA of 3.0 based on the last 60 semester units or 90 quarter units of graded transferable course work.
- Accredited program preferred.
- Mandatory Purpose Statement outlining your goals and objectives of graduate study (include your RN license number and Purpose Statement in "Purpose Statement" section of CSU Mentor application). Due at time of application.
- Two letters of recommendation from current or previous work supervisors or professors from previous academic programs. To be submitted within 3 weeks of application.

To apply:

- Read the Office of Graduate Studies, "I want to Apply" and complete a Graduate Application procedures--all links under General Information, [Graduate Studies Application and Instructions](#)
- Pay online with Credit/Debit Card at the time of application submission.
- Mail one set of sealed, official transcripts for all colleges and universities attended, other than Sacramento State, to California State University Sacramento, Office of Graduate Studies, 6000J Street, Sacramento, CA 95819-6112. The Graduate Admissions Office will not process your application until they receive sealed, official transcripts.
- Once you complete the initial Cal State Apply application <https://www.calstate.edu/apply>, you will upload documents to the Quadrant IV section as follows:

Documents Page in Quadrant IV

- Required: A statement of purpose that outlines the goals and objectives for the pursuit of graduate study and describes how previous and current educational preparation and work experience will contribute to success in a rigorous master's program.
- You will upload this statement of purpose in this section.

Letters of Recommendation Page in Quadrant IV

- Required: Two letters of recommendation from current or previous work supervisors or professors from previous academic programs. The recommendation providers will also complete an online questionnaire about the applicant's qualities such as communication, collaboration, and other social and academic skills.
- Click "Add Recommendation"
- Then, create a Recommendation Request, where you enter the recommender's name and email address.
- The system will send notification to the recommender, which will include a link for them to upload the letter and complete the brief online questionnaire.

Additional Information:

- Applications are accepted once a year for the fall semester. The Office of Graduate Studies will accept applications October 1- March 1. Spring 2022 application must be started by March 1 but completion is extended until April 1.
- The Office of Graduate Studies operates under a completion deadline process. Your application and purpose statement must be complete by the closing date – all transcripts and other documents should be received by the Office of Graduate Studies by the close of business on the final application filing date or within 3 weeks of the application deadline.
- Notice of the admission decision will be delivered electronically after the applicant file is complete and applications have been reviewed.

Technology

To be successful in the curriculum, students must be proficient in computer technology, such as word processing, use of the Internet, e-mail, and database searches. Technical assistance is available through the [IRT](#).

Pre-Entry and Pre-Clinical Requirements

All students admitted to the master's program are required to complete a drug/alcohol test and background check prior to starting classes their first semester. All students enrolled in practicum courses must provide clinical clearance documents required by the health care agencies. Admitted students will receive an e-mail notification directing the submission of the required documents.