



## California State University, Sacramento School of Social Work

**Advanced Standing Applicants Only**  
**Fall 2026 Field Instructor Evaluation Form**  
**Due: February 13, 2026 (11:59 p.m.)**

Applicant Name:

College/University of BSW program:

Date of BSW completion:

The information requested below is to be completed by the applicant's Field Instructor. This information assists the graduate admissions committee to evaluate a student's performance and to determine their ability to function at the second, or final, year of a graduate social work program (i.e., MSW program). This evaluation should include at least one semester of the applicant's senior (or final BSW) year, but should be submitted by mid-second semester.

The Advanced Standing Program at CSU, Sacramento, is reserved for BSW graduates *who perform at an above average to outstanding level in their BSW program*. Students accepted into this program enter directly into the second year of the MSW program; as such, they immediately enter into an area of specialization as well as working on a thesis. The successful Advanced Standing applicant manifests a high level of competence that is considered comparable to having completed the foundation or first year of the MSW program.

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Field Instructor Name:

Highest Credential:

Position/Title:

Name of Agency:

Phone:

Email:

Length of Practicum / Number of hours:

Length of time knowing applicant:

How well do you know the applicant:

*Please describe the practicum assignment in as much detail as possible (e.g., number of cases, populations served, focus of service, length of contact, modalities):*

*Supervision: Please describe the nature of supervision during the applicant's practicum, using Yes or No below.*

- Was the student supervised by an MSW?
- Was processing recording required?
- Was the student supervised individually?
- How often was the student supervised?
- Was there a written evaluation at the end of each semester?
- Did the student read and agree with the final evaluation?

*\*If the answer is no, please explain below:*

*Student Performance: Based on your observations of the applicant during their practicum rate the applicant according to each of the criteria listed below:*

- 3 - Student performs at a higher level of competence when compared to the average BSW student.
- 2 - Student performs at the same level of competence when compared to the average BSW student.
- 1 - Student performs at a lower level of competence when compared to the average BSW student.

1. \_\_\_\_\_ Student demonstrates knowledge of NASW *Code of Ethics* & acts in accordance with *Code* values: confidentiality, self-determination, non-judgmental attitude & maintenance of appropriate boundaries.
2. \_\_\_\_\_ Student shows the ability to identify and engage with their own biases, values, attitudes, and feelings about other people's background, race, ethnicity, culture, religion, gender identity & expression, sexual orientation, abilities, lifestyle, and personality of others.
3. \_\_\_\_\_ Student demonstrates an ability to work with clients/client systems of differing cultural, ethnic and racial backgrounds, gender identity & expression, age, abilities, and sexual orientations, among other differences.
4. \_\_\_\_\_ Student demonstrates the ability to identify presenting problems of client / systems.
5. \_\_\_\_\_ Student demonstrates the ability to develop beginning treatment plans or action plans.
6. \_\_\_\_\_ Student adheres to agency policies regarding working hours, attire, conduct, and professional demeanor.
7. \_\_\_\_\_ Student exhibits emotional maturity and copes with stress.
8. \_\_\_\_\_ Student manages time and is able to prioritize daily work tasks.
9. \_\_\_\_\_ Student makes use of field supervision (e.g., seeks consultation, is prepared, receptive to feedback, initiates topics, etc.)
10. \_\_\_\_\_ Student forms effective working relationships with peers, supervisors, administration, and members of the community.
11. \_\_\_\_\_ Student demonstrates problem-solving/conflict resolution skills.
12. \_\_\_\_\_ Student demonstrates written and oral communication skills according to agency expectations.

*Taking the above into consideration, do you recommend the applicant as prepared to enter and to successfully function in the second-year of the MSW program?*

Yes, I recommend the student without reservation.

No, I do not recommend the student.

Undecided: I am not sure about the student.

If you checked Undecided, please explain:

Signature:

Date:

\*signature can be typed in

**E-mail completed form directly to our MSW Admission  
Director, Dr. Maria Dinis ([dinis@csus.edu](mailto:dinis@csus.edu))**