



# SACRAMENTO STATE

COLLEGE OF HEALTH AND HUMAN SERVICES

SCHOOL OF SOCIAL WORK

## **MSW Application**

Application Overview and Instructions



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# Applying to the University and MSW Program

## Cal State Apply Application

The Cal State Apply Application includes the application to the University and the MSW program application materials. Applicants applying to the CSUS MSW program apply to the university through the Cal State Apply application. **If you have any questions about the university application, please contact the Office of Graduate Studies.**

- **The Office of Graduate Studies:** <https://www.csus.edu/graduate-studies/>
- **How to apply:** <https://www.csus.edu/graduate-studies/future-students/application-information.html>
- **Future student resources:** <https://www.csus.edu/graduate-studies/future-students/>

The School of Social Work **DOES NOT** require a personal statement. In the personal statement section of the application you can simply enter, "My department does not require a personal statement". Our School **DOES NOT** review the Cal State Apply application, including the personal statement section.

**Due date for the Cal State Apply MSW application **priority** is November 9, 2025 and **final deadline** is December 7, 2025.**

## Applicants with Foreign Documents

These instructions are for domestic U.S. applicants (US Citizens, Resident Aliens or H visa) who attended colleges/universities outside of the United States. International students (F or J Visas) must apply through International Admissions. Do NOT fill out the general graduate studies application as it will slow down your application process.

- **OGS Foreign Documents Resource Link:** <https://www.csus.edu/graduate-studies/future-students/applicants-with-foreign-documents.html>

## International Students

Please visit the link below if you are an international applicant.

- **International Graduate Students Resource Page:** <https://www.csus.edu/international-programs-global->

[engagement/application-admissions-process/graduate.html](https://www.csus.edu/engagement/application-admissions-process/graduate.html)

## Setting up SacLink e-mail account

After you submit your Cal State Apply and MSW application you will receive an e-mail, within three business days, with instructions on how to set-up your SacLink e-mail account. The e-mail will come from "CSUS Office of Graduate Studies."

The e-mail can take several days to receive and may go into your junk/spam folder.

## Reference Forms

You will need to submit three references for your application using the Cal State Apply system. You will be able to request references through your application by entering the e-mail address to the person you would like to fill out the MSW specific evaluation form.

**The reference form due date for Fall 2025 is priority is November 9, 2025 and final deadline is December 7, 2025.**

**\*Applicants that graduated from CSUS still need to complete a new Cal State Apply application for Graduate School, which also includes all the MSW Program materials required.**

## Under Program Materials of the CAL STATE APPLY Application, the MSW PDF Supplemental Application

After completing your application to the university, under program materials of the CAL STATE APPLY Application, please fill the MSW PDF Supplemental Application.

It is best to have all your information gathered before you start. For example:

- Transcripts
- Work History
- Volunteer History
- Leadership Experience
- College Course History

**Complete the cheat sheet first** and then enter the information on the MSW PDF Supplemental Application Form using copy and paste. Attached is the Cheat Sheet.

## TITLE IV-E PROGRAM

**\*Visit Title IV-E website to apply:** <https://www.csus.edu/college/health-human-services/social-work/title-ive.html>

First submit your CAL STATE APPLY application including MSW program materials,

Second, have your SacLink e-mail account ready (if you need assistance to set up your SacLink account, refer to page 3 above for instructions).

Third, to apply to the Title IV-E program, use the following link and put in your CAL STATE APPLY ID (CAS ID), which is a 10-digit number and not your student 9-digit number.

Link: [https://onbaseform.csus.edu/apps/forms/soc\\_msw\\_application.aspx](https://onbaseform.csus.edu/apps/forms/soc_msw_application.aspx)

### Three-Year Weekend / Part-Time (Available Fall 2027)

The three-year weekend program is designed for those students who are currently working full-time in county child protective services so as to expand their knowledge, skills, and employability while working towards earning an MSW. Classes are held on Saturdays and Sundays in order that working students do not have to leave their current employment. The program is highly competitive and only offered once every three years. The Part-Time program admits a limited number of students each year. The first year is just course work; then across the second and third years, there is a combination of fieldwork and coursework. This program is only offered as part of the Title IV-E stipend program. The three-Year program is not accepting applicants for the Fall 2025 admissions cycle.

**Due date for the Cal State Apply MSW and Title IV-E application **priority** is November 9, 2025 and **final deadline** is December 7, 2025**

### GRE (waived for Fall 2025)

The GRE test is waived for the MSW program.